

ADMINISTRATIVE SERVICES COMMITTEE MINUTES
COUNTY CLERK
April 5, 2022

ATTENDANCE

Legislators: Committee Chair Legislator R. Ciotoli, Legislator J. Brown, Legislator E. Hollenbeck, Legislator W. Standinger

Staff: Andrea Klett, County Clerk

Guests: Martha Sauerbrey, Legislative Chair; Cathy Haskell, Legislative Clerk

APPROVAL OF MINUTES

Motion by Legislator Standinger to accept March's minutes as presented, seconded by Legislator Hollenbeck, all in favor, carried.

FINANCIAL

The monthly financial reports were accepted as presented.

OLD BUSINESS

None

NEW BUSINESS

The Clerk updated the Committee on the status of the Clerk's Office and the DMV. The Clerk's Office continues to see a higher than usual number of deeds and mortgages being recorded. The Clerk also reported that one of her Recording Clerks will be leaving the office to take a job in the Board of Elections. The Recording Clerk opening has been posted by the Personnel Office.

The DMV is also seeing more business because the New York State DMV started a new registration renewal program where Tioga County residents receive their registration renewals with the Owego Office's address pre-printed as the return address rather than the address in Utica. The March DMV production report shows that customers are consistently opting for the Enhanced Driver's License over the Real ID even though the Real ID is free. This is good for the DMV revenue stream. The Clerk also reported that an offer of provisional employment in the DMV has been extended to one of the candidates that took the civil service exam for Motor Vehicle License Clerk. There is another interview scheduled for Wednesday afternoon and the Clerk hopes to make a decision shortly after that.

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PERSONNEL

None

RESOLUTIONS/PROCLAMATIONS

None

EXECUTIVE SESSION

None

ADJOURNMENT – 11:14 am

**Respectfully submitted,
Andrea Klett
Tioga County Clerk**