

*First Special & Organizational Meeting*  
January 2, 2013

The First Special and Organizational Meeting of 2013 was called to order by the Clerk at 9:05 A.M.

The following County Legislators were present:

DISTRICT 1

Richard L. Huttleston

DISTRICT 5

Raymond P. Case

DISTRICT 2

Martha C. Sauerbrey

DISTRICT 6

Dale N. Weston

DISTRICT 3

Michael Roberts

DISTRICT 7

William H. Standinger, III  
Ed Hollenbeck

DISTRICT 4

Loretta A. Sullivan  
Tracy Monell

There were 4 people in attendance.

The Clerk asked Legislator Standinger to have a moment of Prayer. "I would ask we take a moment of silence for all the victims of violence in our world."

Legislator Standinger led all Legislators and those in attendance in the Pledge of Allegiance.

The Clerk announced that the first order of business was the election of a Chair. Legislator Huttleston nominated Legislator Weston, seconded by Legislator Roberts. Legislator Sauerbrey moved to close the nominations, seconded by Legislator Roberts. On roll call vote all members voted Aye and the Clerk cast one ballot and Legislator Weston was appointed Chair of the Tioga County Legislature for a one year term.

County Clerk Robert Woodburn swore Legislator Dale Weston in as Chair of the Tioga County Legislature for 2013.

Chair Weston spoke. "My thanks to everyone for attending this Organizational Meeting of the 2013 Tioga County Legislative Session and thank you fellow Legislators for my nomination to the position as Chairperson.

"As my first formal action of our initial Session I would like to welcome newly appointed Legislator Ray Case, Representative of the 5<sup>th</sup> District. Today I would like to outline some of the goals I hope we as Legislators can accomplish this year. The goals for 2013: (1) Explore ways to meet the mandated 2% property tax cap without sacrificing so much of our fund balance. (2) Decide on what steps should be taken to solve the problem of the reconstruction of records damaged in the 2011 flood. That is going to have to be worked on very very soon. (3) Complete space allocation studies, thereby improving the efficiency of governmental operations so as to function at lower costs. (4) Promote economic development by encouraging new businesses to locate in Tioga County. (5) Address the discrepancies between the Tioga/Chemung County line boundaries in the erroneous Town of Spencer tax map boundaries in order to return significant tax revenues to Tioga County. If we can accomplish those, it would be great. Thank you very much."

The Chair announced the next order of business was the election of a Deputy Chair. Legislator Roberts nominated Legislator Sauerbrey, seconded by Legislator Sullivan. Legislator Sullivan moved to close the nominations, seconded by Legislator Hollenbeck. On roll call vote all members voted Aye and the Chair cast one ballot and Legislator Sauerbrey was appointed Deputy Chair of the Tioga County Legislature for a one year term.

County Clerk Robert Woodburn swore Legislator Sauerbrey in as Deputy Chair of the Tioga County Legislature for 2013.

The Chair called for nominations for Public Information Officer. Legislator Sauerbrey nominated Cathy Haskell, seconded by Legislator Roberts. Legislator Sullivan moved to close the nominations, seconded by Legislator Sauerbrey. On roll call vote all Legislators voted for Cathy Haskell as Public Information Officer, and the Chair cast one ballot and Cathy Haskell was appointed Public Information Officer for a one year term.

The Chair called for nominations for Republican Majority Leader. Legislator Sauerbrey nominated Legislator Michael Roberts, seconded by Legislator Sullivan. Legislator Sullivan moved to close the nominations, seconded by Legislator Monell. On roll call vote all Legislators voted for Legislator Michael Roberts as Republican Majority Leader, and the Chair cast one ballot and Legislator Michael Roberts was appointed Republican Majority Leader for a one year term.

Chair Weston asked if there were any disclosures to be made.

Legislator Case stated. "I have no disclosures."

Legislator Hollenbeck stated. "I have no disclosures."

Legislator Huttleston stated. "I run a real estate appraisal business and I do no appraisals for the County because of the conflict of interest."

Legislator Monell stated. "I have no disclosures."

Legislator/Chair Weston stated. "I have no disclosures."

Legislator Roberts stated. "I have no disclosures."

Legislator Sauerbrey stated. "I work for the Tioga County Chamber of Commerce as President and CEO. We receive no taxpayer dollars in support of that organization."

Legislator Standinger stated. "I have no disclosures."

Legislator Sullivan stated. "I am a partner in a commercial heating business. We do no business with Tioga County."

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 1-13 *TRIPS AUTHORIZED*

RESOLVED: That the Chair and the Clerk of the County Legislature, the County Attorney, and County Legislators be, and they hereby are, authorized to make such trips as their duties may require and that their actual and necessary expenses for travel, meals and lodging incurred on such trips be a County charge.

ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. 2-13      *DESIGNATION OF OFFICIAL  
DEPOSITORIES*

RESOLVED: That, pursuant to the powers vested in this Legislature by Section 212 of the County Law, as amended, the following Banks within New York State be, and they hereby are designated as depositories for the deposit of all monies received by the County Treasurer, to an amount not to exceed the sum set opposite the name of each Bank as follows:

JP Morgan Chase Bank	\$25,000,000
Chemung Canal Trust Company	\$25,000,000
Citizens Bank, N.A.	\$25,000,000
Community Bank, N.A.	\$25,000,000
First Niagara Bank, N.A.	\$25,000,000
M&T Bank	\$25,000,000

Tioga State Bank \$25,000,000

National Bank and Trust Company, N.A. \$25,000,000

ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Sauerbrey moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 3-13 *DESIGNATE OFFICIAL NEWSPAPERS*

RESOLVED: That the Tioga County Courier and the Morning Times are hereby designated official newspapers for the publication of all local laws, notices and other matters required by law to be published pursuant to County Law §214, Subd. 2; and be it further

RESOLVED: That the Press and Sun Bulletin, a daily newspaper, is hereby designated as the official newspaper for purposes of publishing all local laws, notices and other matters required by law to be published at such times that there is insufficient time to publish in the above two newspapers.

ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Monell, Weston, Roberts, and Sauerbrey.

No – Legislator Huttleston.

Absent – None.

RESOLUTION ADOPTED.

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Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sauerbrey.

REFERRED TO: LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 4-13                    *DESIGNATION OF NEWSPAPER FOR  
REPUBLICAN PARTY*

RESOLVED: That the Morning Times is hereby designated as the newspaper published in the County of Tioga for the Republican Party to publish the Election notices issued by the Secretary of State, and to publish the official canvass pursuant to County Law §214, Subd. 1.

ROLL CALL VOTE

Yes – Legislators Standinger, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – Legislator Sullivan.

Absent – None.

RESOLUTION ADOPTED.

Legislator Sauerbrey moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 5-13                    *DESIGNATION OF NEWSPAPER FOR  
DEMOCRATIC PARTY*

RESOLVED: That the Tioga County Courier is hereby designated as the newspaper published in the County of Tioga for the Democratic Party to publish the Election notices issued by the Secretary of State, and to publish the official canvass pursuant to County Law §214, Subd. 1.

## ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Monell, Weston, Roberts, and Sauerbrey.

No – Legislator Huttleston.

Absent – None.

## RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO:                   LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 6-13            *SET SALARY OF CHAIR*

RESOLVED: That the salary of the Chair of the Tioga County Legislature be set at \$31,160 per year, which includes the salary received as County Legislator of \$9,635 and an additional \$21,525 to serve as Chair.

## ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

## RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO:                   LEGISLATIVE WORKSESSION COMMITTEE

RESOLUTION NO. 7-13            *FIX DATES AND TIMES OF  
TIOGA COUNTY LEGISLATIVE  
MEETINGS*

RESOLVED: That the Tioga County Legislature during 2013 shall meet regularly in the Edward D. Hubbard Auditorium of the County Office Building, 56 Main Street, Owego, New York at 12:00 P.M. on the Tuesday following Committees which are held during the first full work week of the month; and be it further

RESOLVED: That the, March, June, September and December 2013 Legislative meetings shall be held at 6:00 P.M.

ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: ADMINISTRATIVE SERVICES

RESOLUTION NO. 8-13 APPOINTMENT OF  
ADMINISTRATIVE CORONER

WHEREAS: The Tioga County Coroners have selected an Administrative Coroner for 2013; and

WHEREAS: Such Administrative Coroner will perform the supervisory duties of managing their budget, paying the bills, and various office functions of the Coroner's office; and

WHEREAS: The Administrative Coroner will have no supervisory authority over the other Coroners; therefore be it

RESOLVED: That W. Stewart Bennett, Tioga County Coroner, has been selected by the four duly elected County Coroners to be designated as the Administrative Coroner for 2013 and be given a stipend of \$3,000.00 as set forth in the County budget.



## ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

## RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 9-13      *APPOINT DIRECTORS  
SOIL & WATER CONSERVATION  
DISTRICT*

RESOLVED: That Legislators Dale Weston and Tracy Monell are hereby appointed Directors of the Tioga County Soil and Water Conservation District for a one year term of January 1, 2013 through December 31, 2013.

## ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

## RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 10-13      *ANNUAL REVIEW OF PROCUREMENT POLICY*

WHEREAS: General Municipal Law §104-b requires an annual review of Tioga County's procurement policy and procedures; now therefore be it

RESOLVED: That the Tioga County Legislature affirms its annual review of its Procurement Policy.

ROLL CALL VOTE

Yes – Legislators Standinger, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

RESOLUTION ADOPTED.

Legislator Sauerbrey moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 11-13      *APPOINT FREEDOM OF  
INFORMATION OFFICER*

WHEREAS: In discussions with the current Freedom of Information Officer and the County Attorney it was felt that there has been a duplication of processes with the FOIL procedures and that the title of Freedom of Information Officer would be better suited to someone in the County Attorney's Office; now therefore be it

RESOLVED: That Diane Stephens, Confidential Secretary to the County Attorney, be and hereby is appointed Freedom of Information Officer for Tioga County; and be it further

RESOLVED: That in the event she is unable to act for any reason, the County Attorney or the Clerk of the Legislature is hereby designated to act in her stead; and be it further

RESOLVED: That in the event the Freedom of Information Officer makes a personal request for information, said request shall be approved by the County Attorney.

ROLL CALL VOTE

Yes – Legislators Standing, Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Roberts, and Sauerbrey.

No – None.

Absent – None.

RESOLUTION ADOPTED.

The meeting was adjourned at 9:21 A.M.