



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, July 6, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Marté Sauerbrey, Legislative Chair
 - Staff
 - Gary Hammond, Commissioner
 - Lynn Quick, Accounting Associate III
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Absent
 - Dale Weston, Public Works Committee Chairman
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner

- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for June 8, 2023 was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently under budget.
 - We are currently out to bid for Tandem Trucks. We expect them to be delivered before the snow removal season.
 - A paver and road broom are expected to be delivered soon.

- OLD BUSINESS
 - None

- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - Built a new sign for the fishing access. The pavilion has been started.
 - GFI's were installed on all the water coolers and drinking fountains.
 - Mowing operations are ongoing. There was an issue with the boom mower which is being repaired.

Department of Public Works

477 State Route 96 Owego, NY 13827



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- New offices at the Mental Hygiene facility in Owego are being created.
- Brush hogging operations were done at Carmichael Tower, the cemetery at the HHS Building and around Public Safety Building.
- A lactation room was created in Room 3 of the basement at 56 Main Street.
- Tables, chairs and a white board were moved into a basement room at 56 Main Street to create a Personnel Test Room.
- Work on the AC units in all the buildings is being done.
- Moved things and repainted two rest rooms at the Public Safety Building.

- Mr. Hammond reported on the Highway Department.
 - Ditching operations on West Creek Road.
 - Replaced a culvert pipe on Montrose Turnpike.
 - Glenmary Drive will be closed for 2 days next week for a culvert replacement.
 - Installed a block wall on Crumtown Road.
 - Sign installation is ongoing.
 - Gravel is being hauled.
 - Patching operations are ongoing on Crumtown and Willseyville Roads.

- Mr. Hammond reported on Capital Projects.
 - Asphalt bids came in better than expected. We will be able to do an additional paving project on Willseyville Road.
 - Bridge NY information was released. We will have 2 structures and Town of Tioga will have a structure that were recommended through the TIP sub-committee.
 - Harnick Road Bridge has been delayed due to an archeological issue.
 - Glenmary Drive culvert should be out to bid in the fall.
 - The HVAC Controls at the HHS Building is waiting for the drive units.
 - The Chiller at the Public Safety is waiting for the chiller delivery.
 - Bridge Preventative Maintenance Phase 9 is out to bid.
 - Day Hollow Road Culvert Replacement is in design phase in house.
 - Crumtown Road, Harford Road and West Creek Road Pavement Overlays bids have been opened. Resolutions to award the bids are included.
 - Montrose Turnpike culvert replacement has been completed.
 - HHS Parking Lot Rehabilitation is out to bid.

- MISCELLANEOUS
 - A crew to remove the bell from the Lounsberry Methodist Church are expected tomorrow for initial project inspection.
 - Town of Newark Valley is interested in purchasing our old broom at the price that was offered for trade-in. The committee gave their approval.

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- PERSONNEL
 - None

- RESOLUTIONS
 - Adopt Disadvantaged Business Enterprise (DBE) Program
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Crumtown Road Pavement Overlay
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Harford Road Pavement Overlay
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Appropriate Additional Funds
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for West Creek Road Pavement Overlay
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Transfer Funds and Authorize Purchase of Access Control and Security Camera Systems at HHS Building
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Transfer Funds to Purchase Upgraded Security Cameras for remaining HHS Building Locations
 - Mr. Standing (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

- PROCLAMATIONS
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:40 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works