



## **Tioga County Worksession Minutes** **October 5, 2017 – 1:00 p.m.**

### **Legislators present:**

Legislator Hollenbeck  
Legislator Huttleston  
Legislator Mullen  
Legislator Roberts  
Legislator Standinger  
Chair/Legislator Sauerbrey (*participated via conference call*)  
Legislator Sullivan  
Legislator Weston

### **Absent:**

Legislator Monell

### **Guests:**

Matt Freeze, Reporter, Morning Times  
Maureen Abbott, Executive Director, Tioga Opportunities, Inc. (*departed @ 1:25 p.m.*)  
Jim Tornatore, Board Member, Tioga Opportunities (*departed @ 1:25 p.m.*)

### **Staff present:**

County Attorney Peter DeWind  
Legislative Clerk Maureen Dougherty  
Deputy Legislative Clerk Cathy Haskell  
Fire Coordinator Frank Okrasinski  
ED&P Deputy Director Teresa Saraceno (*departed @ 1:25 p.m.*)  
ITCS Director Doug Camin  
Personnel Officer Bethany O'Rourke  
Chief Accountant/Budget Officer Rita Hollenbeck  
Public Health Director of Administrative Services Denis McCann (*departed @ 3:00 p.m.*)

*Worksession commenced at 1:00 p.m. in the Legislative Conference Room for a Public Hearing on Local Law Introductory No. D of 2017 – A Local Law providing for the collection of a hotel and motel tax in Tioga County. Public Hearing adjourned at 1:02 p.m.*

*A second public hearing commenced at 1:05 p.m. in the Legislative Conference Room for a Public Hearing on Local Law Introductory No. E of 2017 – A Local Law providing for the collection of a hotel and motel tax in Tioga County. Public Hearing adjourned at 1:07 p.m. with the regular worksession immediately following.*

### **Tioga Opportunities – Vision/Direction:**

ED&P Deputy Director Saraceno introduced Maureen Abbott, Executive Director, Tioga Opportunities Inc. Ms. Abbott provided an overview and PowerPoint presentation of the services Tioga Opportunities, Inc. provides to support Tioga County, as well as focused on the

clientele served. Ms. Abbott reported Tioga Opportunities, Inc., is a community action agency that works with households living in poverty at or below 100% poverty, which results in a 10% poverty rate or approximately 2,100 households in Tioga County. Ms. Abbott reported for a family of four at 100% poverty the annual income would be \$24,600. In addition to the poverty numbers, Ms. Abbott reported there are households who are at risk. Ms. Abbott reported the National United Way developed the acronym ALICE – Asset Limited, Income Constrained, and Employed. These are households that are above the poverty guidelines, but still cannot afford the basic cost of living which causes them to be vulnerable. Combining the number of ALICE households with the number of poverty households results in approximately 36% of Tioga County's households or 7,000 households and approximately 18,000 individuals in Tioga County. Ms. Abbott reported Tioga Opportunities, Inc. has been in existence for a long time providing direct services in five departments: Housing, Aging, Energy Services, Community Services, and Family Health. Ms. Abbott reported Tioga Opportunities, Inc. promotes economic and community development through partnerships and collaborations with the goal to strengthen individuals and families and assist them toward self-sufficiency and financial stability, as well as strengthening communities as a whole.

Ms. Abbott reviewed the old human services approach which included:

- Crisis driven
- Silo approach – worked independently within our own program – causing redundancy, duplication, and lack of communication with other agencies
- Band aid approach – fixed the immediate need without addressing the underlying causes
- Single-service focus
- Case management model
- Focus on Units of Services
- No mechanism for tracking or measuring impact

Ms. Abbott reported a change occurred approximately 15 years ago that moved Tioga Opportunities, Inc. away from the silo approach. This change included:

- Integration of Services – minimize redundancy and duplication
- Holistic approach
- Customer driven and strength-based – allow the customer to develop a plan with Tioga Opportunities, Inc. providing the resources and tools to assist in their plan
- Addressed root causes – generational poverty vs. situational poverty
- Outcome focused
- Developed partnerships – looking at ways to streamline services to benefit the customer

Ms. Abbott reported the new approach is asset focused. Ms. Abbott reported income alone does not get an individual out of poverty, as it is the acquisition of assets. This could be education, buying a home, investments, etc. Ms. Abbott reported Tioga Opportunities, Inc. redesigned services with the introduction of central intake, which includes a risk assessment and individualized plan. Ms. Abbott reported Tioga Opportunities, Inc. is looking to empower their customers and providing a level of accountability to them.

Ms. Abbott reported the household survival budget in Tioga County for a household of two adults, one infant, and one pre-school child would have to maintain an annual net income of \$56,964 or hourly wage of \$28.48 to meet the household's basic needs, which includes housing, food, childcare, transportation, health care, etc.

## **2018 Budget Update:**

Budget Officer Hollenbeck distributed an agenda consisting of completed and outstanding budgetary issues. Ms. Hollenbeck reported some of the issues that were thought to be completed are now being re-visited today due to lack of information provided on her part, as well as misinformation and/or new information that has come to light since the last worksession.

Ms. Hollenbeck provided the following review:

- **Tax Cap** – 2% - this is under the allowable for a true 2%
- **Capital Budget** – Legislator Roberts and DPW Commissioner Hammond completed the approximate \$400,000 budget. This budget consists of 8 vehicles, 8 pieces of equipment, 9 building projects and paving projects. No bridge projects are included.
- **Outside Agency Funding** – Ms. Hollenbeck thought discussion on the outside agency funding was completed at the last worksession with the approval to maintain all current outside agencies at their current level of funding, approving the new request from Tourism in the amount of \$25,000 for the visitor's center, and denying the new request from the Waverly Historical Society in the amount of \$1,500. Ms. Hollenbeck reported the primary reason for denial of the new Waverly Historical Society's request was based on the Legislature not wanting to set a precedent for other municipal historical societies to request funding. However, upon further research, Ms. Hollenbeck reported the County is already supporting two historical societies; Tioga County Historical Society and Newark Valley Historical Society when it was initially reported the County was only supporting one. The County's annual support of \$5,705 supports both of these historical societies and has been doing so for several years, therefore, the precedence has already been set and funded. Based on this new information, Ms. Hollenbeck requested Legislature make a decision as to whether they wished to re-consider the new request of \$1,500 for the Waverly Historical Society, keep current funding level the same and re-distribute to three entities, or maintain the previous straw poll vote and deny the new request all together and continue maintaining support for the two. Chair Sauerbrey reported she does not support funding any new agencies and suggested the Legislature consider a policy that going forward the Legislature only funds agencies that serve the entire County.

On a straw poll vote, Legislators Sullivan, Hollenbeck, Huttleston, Standing, Roberts, Weston, and Sauerbrey were in favor of maintaining their original position to not fund any new historical society requests, including the new request from the Waverly Historical Society in the amount of \$1,500, with Legislator Mullen voting in favor of supporting the new request from the Waverly Historical Society and Legislator Monell being absent.

- **Staffing Changes** – Ms. Hollenbeck recapped the following staffing changes that the Legislature previously agreed upon:
  - **Board of Elections** – Increase of hours for voting technicians – Legislature previously voted against this budget request.
  - **ED&P Ag Position** – Legislature previously agreed to move the \$25,000 from the contractual line to the part-time salary line for an amount not to exceed \$25,000, which includes salary and fringe. This has no budgetary impact.
  - **Veterans** – Legislature previously agreed to increase the current part-time position to full-time. Legislator Sullivan inquired about the health insurance. Personnel Officer O'Rourke reported the health insurance contribution is driven by the union contract.
  - **Non-Union Staff, Legislators, & Chair of the Legislature** – Legislature previously agreed to 3% salary increases for 2018 with no change in benefits.

→ **Part-Time Hourly Employees** – Legislature previously agreed to maintain the current practice of issuing raises every other year. The part-time hourly employees were given raises in 2017, therefore, no raises will be issued in 2018.

Ms. Hollenbeck reported the following outstanding staffing issues:

- **Coroner Salary and Call Out Services Increases** – Ms. Hollenbeck reported the initial request when presented to the Legislature was a total budget increase of \$13,000, which included salary increases for all four coroners, stipend increase for the Administrative Coroner, and call out services increases with and without autopsy. The Legislature previously denied this request. Based on the denial, Ms. Hollenbeck reported the Administrative Coroner is now requesting consideration for a salary increase only for the Administrative Coroner's stipend from \$3,000 to \$5,000 and increases for call out services with autopsy only from \$150.00 to \$200.00 for a total budgetary impact of \$3,600.00. The Public Safety Committee was in favor and recommended the revised proposal.

On a straw poll vote, Legislators Hollenbeck, Sullivan, Mullen, Huttleston, Standinger, Roberts, Weston, and Sauerbrey were in favor of the revised proposal for increasing the Administrative Coroner's stipend from \$3,000 - \$5,000 and increasing the call out services with autopsy from \$150.00 to \$200.00 for a total budgetary impact of \$3,600 with Legislator Monell being absent.

Legislative Clerk Dougherty reported a resolution will be required to increase the call out services for autopsy from \$150.00 to \$200.00. In addition, the Legislature appoints the Administrative Coroner and sets the stipend salary at the annual Organizational Meeting. Ms. Dougherty and County Attorney DeWind will prepare the resolution for the Coroner's call out services for autopsy to be presented in December. In addition, Mr. DeWind will review the prior research on the number of coroners and the job description for the Administrative Coroner.

- **GIS Position (ITCS Department)** – The Legislature previously denied the initial request to increase headcount and add another GIS staff person in the ITCS Department for a \$61,000 salary and fringe increase. However, Ms. Hollenbeck reported she failed to address the fact that this initial number is actually \$64,000, but would be offset by \$33,000 in the Real Property budget with the elimination of a current Real Property contract for tax mapping services. Ms. Hollenbeck reported the net increase for this new position is approximately \$31,000 annually. Legislator Sullivan reported she is in favor of creating this position due to the fact that we have one GIS person in the County with these specialized skills, as well as succession planning issues. Legislator Sullivan reported the current employee has discussed possible retirement and/or relocation, therefore, bringing in another position now would allow us to take over the tax mapping and eliminate a contract with an outside entity. Legislator Sullivan reported it is hoped, but not guaranteed, that at some point in the future the County would not require the continuation of two full-time GIS employees and could reduce this to one full-time with one or two part-time employees. Legislator Mullen concurred this addresses the succession planning issue and saves the County from crisis management in the near future. Also, it is easier to control the salary of an employee than it is to control outside vendor contract costs. Legislator Huttleston inquired about having a budget duplication as there is already a resolution presented to contract with the outside vendor in 2018 for \$33,000. IT Director Camin reported this is a multi-step plan. There is an imminent need for succession planning with GIS. This position

could not be advertised until January 2018 and then it will take time to recruit and hire a candidate. In the meantime, we will engage in the contract that has a 30 or 60-day opt out clause and only pay for the portion used. Mr. Camin reported there is also a band-width issue with GIS in that we have expanded the scope of software and use of tools helping other Departments and the current GIS Manager has reached his capacity in this area. The ITCS Committee is in favor of this request. Legislator Weston inquired about employee transitions and succession planning and although is in agreement in theory, questioned as to how soon we should be considering hiring a new employee for an anticipated opening. Legislator Weston reported we have hired staff in the past for certain positions with the understanding the current employee would be retiring and years later the employee has yet to retire. Mr. Camin reported the current employee is retirement eligible and could elect to do so at his leisure. Legislator Weston proposed creating a part-time position now versus a full-time position. Legislator Sullivan would not be in favor with the part-time proposal as GIS is a specialized field and feels it will be difficult to find a trained candidate for part-time position without jeopardizing quality of skills or limiting the candidate pool.

On a straw poll vote, Legislators Sullivan, Hollenbeck, Huttleston, Mullen, Standinger, and Sauerbrey were in favor of creating a new full-time GIS position with Legislators Weston and Roberts voting no and Legislator Monell being absent.

- **Deputy Director (ITCS Department)** – Ms. Hollenbeck reported the initial request was made to the Legislature to promote an existing employee into a newly created Deputy Director title for a budgetary impact of \$11,000. Mr. Camin reported new salary information has come to light just prior to this meeting. Mr. Camin reported when this request was initially presented the question of a desk audit was addressed. Mr. Camin reported there is no desk audit for this position, as this is a general request through the budget process. Mr. Camin reported the salary figures given to him by Personnel were based on the prior precedent on how we map employees from one position to another, however, the position is non-union and the Legislature has the authority to set the salary within the range. Mr. Camin reported the current range is \$48,500 - \$58,500, therefore, suggested authorizing the position at \$53,500 which results in a net increase of \$4,718. Ms. Hollenbeck reported this net increase is salary alone. Chair Sauerbrey reported she supports the creation of a Deputy Director for the ITCS Department and this salary amount is less than what was originally proposed. Ms. Hollenbeck reported this could open the door for other smaller departments to create Deputy Director positions in the absence of the Director. Chair Sauerbrey reported ITCS is different than other Departments due to the complexities of phone and computers going down that affects all staff and if the Director is not available then we need to have a Deputy Director available to oversee.

On a straw poll vote, Legislators Sullivan, Hollenbeck, Mullen, Huttleston, Standinger, and Sauerbrey were in favor of creating an ITCS Deputy Director position via promotion of an existing employee for a 2018 budgetary impact of approximately \$5,000 with Legislators Roberts and Weston voting no and Legislator Monell being absent.

Legislators Weston and Roberts expressed concern that we are adding to the County's overhead with the creation of these new positions and does not believe this is the best way to be fiscally conservative. Ms. Hollenbeck reported the

County continues to have a \$3 million gap from year-to-year. Legislator Sullivan reported the Legislature has been advised that we have a hefty fund balance that has not been utilized to the extent we thought it might be in the last couple of years. In addition, Legislator Sullivan reiterated her comment regarding the GIS position and that it is hoped that after a period of time the County will be back to the amount we are paying today. Legislator Weston reported the straw poll vote did not have any caveats included such as reducing the position back to part-time.

- **County Clerk (DMV)** – Ms. Hollenbeck reported the request is to reclassify a position from the County Clerk's office to the DMV office. Ms. Hollenbeck reported there is a resolution for Legislature consideration at the October 10, 2017 meeting to support this reclassification. Ms. Hollenbeck reported she initially reduced the County Clerk's 2018 budget by \$11,500, however, the creation of this part-time job will warrant putting this amount back into the 2018 budget resulting in another budgetary impact. Chair Sauerbrey reported this part-time position is a temporary position due to increased traffic in the DMV office. Ms. O'Rourke reported the resolution does not indicate this is a temporary position. Ms. Hollenbeck reported the resolution indicates taking an unfunded position in the County Clerk's office to a funded position in the DMV. Legislator Mullen reported the DMV revenue is up \$17,000 for the year. Legislator Mullen reported the Committee was in favor of this reclassification with the caveat that the new hire be re-evaluated to determine if this is costing the County money. Ms. O'Rourke inquired as to whether the resolution should be revised to read this is a temporary position. Legislator Sullivan agreed the resolution should be revised to read temporary and suggested Ms. O'Rourke contact County Clerk Klett to establish the temporary dates. Ms. Dougherty will pull the resolution and late-file for the Finance/Legal meeting to allow ample time for revision and discussion with Ms. Klett. Legislator Weston reported increased revenue does not necessarily indicate an increase in customers and could be a result of increased fees. Ms. Hollenbeck reported she reviewed the numbers and although the fee for services did increase the revenue increase is attributed to the daily transactions.
- **Fire/EMO** – Ms. Hollenbeck reported the Legislature previously approved the consolidation request of the Fire/EMO Departments with the creation of one full-time Director, however, some of the Legislators are requesting additional discussion. Ms. Hollenbeck suggested tabling this discussion until a later time when all key staff is present. Ms. Dougherty reported there is a resolution prepared and in the packet for Legislature consideration at the October 10, 2017 meeting to create the EMO Office. Ms. O'Rourke reported it is unsure as to whether the Legislature wants to proceed with this resolution at this time in the event more discussion is being requested. Legislator Mullen reported the Legislature has been engaged in this discussion for the past 18 months, took a straw poll vote in favor of moving forward with this proposed restructuring, engaged in discussion with the State EMO Director, participated in a lengthy executive session and believes the arguments have been presented. As Chair of Public Safety, Legislator Mullen reported he is unaware of any new developments or that additional discussion is being requested, therefore, feels blindsided with this new information. Legislator Mullen reported he has not been approached with any new information, questions, or concerns since the committee meeting earlier this week. Legislator Weston proposed a straw poll vote to pull the resolution at this time until further discussion can occur. Legislator Mullen inquired as to what additional information

is required. Legislator Weston reported information such as the reorganization, cost, what is going to happen to the employees losing their positions, etc. Legislator Hollenbeck reported not everyone has been versed on it like the Committee, therefore, is requesting an opportunity to re-address the issue. Legislator Hollenbeck is in favor of this request. Legislator Roberts and Mullen reported this was discussed during the worksession with all the key staff in attendance. Legislator Mullen reported the current situation is not the optimal situation. Legislator Standinger reported the resolution solely establishes the Department and there is still time to work out the details. Based on the discussion at a previous worksession, Ms. O'Rourke reported the Legislature hoped that the Director position could be in the exempt class and serve at the pleasure of the Legislature, however, the response from the State's Civil Service Commission indicated this was not likely to happen. But, the State was interested in knowing how the Department was going to be created. Ms. O'Rourke reported since Tioga County is a non-chartered County we do not typically create departments by resolution or local law and simply create and abolish positions. Ms. O'Rourke reported they indicated that if the County were to pass a resolution creating the Department this might help in our request for exempt classification for the Director title, but does not guarantee. Ms. O'Rourke reported this was the reasoning behind the creation of the resolution. Legislator Mullen reported the Public Safety Committee was in favor of restructuring and creation of the new Department and Director position. Legislator Hollenbeck reported the Personnel Committee requested additional discussion before moving this forward. Legislator Roberts requested a straw poll vote to leave the resolution in the meeting packet for Legislature consideration at the October 10, 2017 meeting. Legislator Sullivan inquired as to whether there is a difference if this resolution moves forward in October or November. Chair Sauerbrey reported she believes there should be more interested parties actively assisting the organization to ensure all parties are represented in the decision-making process.

On a straw poll vote, Legislators Roberts, Weston, Sauerbrey, Standinger, Huttleston, and Mullen were in favor of keeping the resolution in the meeting packet for Legislature consideration at the October 10, 2017 meeting with Legislators Hollenbeck and Sullivan voting no and Legislator Monell being absent.

- **Other Budget Changes:**

- District Attorney – Net change of \$15,785 in operational costs (non-salary)
- Public Works – Net change of \$61,600 (overtime w/in 3 departments)
- Elections – Net change of \$39,500 (operational costs) plus \$11,180 (part-time salary – denying the part-time voting technician salary increase request)
- DSS – Net change of \$149,750 (OCFS chargeback billing)

- **Salaries:** Ms. Hollenbeck reported the salaries have not been fully analyzed yet by Personnel, but with the contracts that are on the table and unsettled, as well as the contract and non-contract salaries that have been settled, the County is looking at a total net increase from 2017 to 2018 of \$547,860. Ms. Hollenbeck reported of this figure, \$175,000 is for the one medical director position at Mental Hygiene. Ms. Hollenbeck reported, aside from the large salary line item for the one position at Mental Hygiene, the County is in range with the same annual increase of \$350,000 - \$380,000. Legislator Mullen reported the medical director position at Mental Hygiene is a revenue-producing position.

In regards to the previously made decision to set aside \$12,000 annually over the next three years for capital equipment to eventually replace the Board of Elections voting machine inventory, Legislator Sullivan inquired as to why this money was not being taken from the casino revenue. Ms. Hollenbeck reported these funds will come out of the \$14 million capital budget.

Ms. Hollenbeck reported she will present the final budget overview at the next worksession prior to the tentative budget hearing in November. In addition, Ms. Hollenbeck will be projecting a 5-year financial plan.

Legislator Weston suggested a Budget Committee for 2018.

### **Opioid Litigation:**

Mr. DeWind reported half of the NYS counties are engaged in the opioid litigation. Mr. DeWind reported Suffolk County was the first to file, therefore, has recently come up with a collective discovery for two separate cases. Mr. DeWind reported there are two law firms in NYS; Napoli Shkolnik and Simmons Hanley and Conroy bringing lawsuits on behalf of different counties. Mr. DeWind reported Suffolk County Supreme Court just put together these cases from the different law firms and will soon initiate the discovery order to move these cases forward. Mr. DeWind reported if Tioga County is interested in joining this litigation now would be the optimal time to do so. Mr. DeWind reported he has spoken with both of these law firms and the difference is the retainer and the payout at the end. Mr. DeWind raised the question as to whether Tioga County is interested in pursuing litigation and, if so, what firm does the County want to utilize. Mr. DeWind reported both law firms seem to be fairly competent. Mr. DeWind reported the lawsuit would be against pharmacological companies. Mr. DeWind provided information on Napoli Shkolnik, which includes the special counsel agreement and describes their fee schedule. Mr. DeWind reported the fee structure is a sliding scale and there is no cost unless there is a discovery. Mr. DeWind reported he hasn't received documentation from Simmons Hanley and Conroy, but they have two different structures; sliding scale similar to Napoli Shkolnik and a flat 25% fee. Mr. DeWind reported the other difference between these two firms largely deals with whether they take expenses off the top or the bottom. Mr. DeWind reported there is an expense in regards to time, as Simmons Hanley and Conroy stated upfront the type of discovery required will require staff collecting statistical data such as probationers, foster care cases, etc. with an opioid component, as well as incarceration rates and coroner's statistics. Mr. DeWind received a phone call from Steve Acquario, NYSAC, who is going with Napoli Shkolnik and inquired as to whether Tioga County would be interested in joining. Legislator Sullivan inquired as to the number of counties currently proceeding in this lawsuit action. Mr. DeWind reported 22 counties have signed on with others in various stages trying to determine whether to join and what law firm to retain. Mr. DeWind reported the Attorney General's Office may also be considering this and, therefore, file on behalf of the entire State regardless of joining individually. Mr. DeWind reported a resolution will be necessary to identify the law firm if the Legislature wants to proceed as well as authorizing him as County Attorney to start an action on behalf of the County. Chair Sauerbrey recommended the Legislature make a decision today and is recommending retaining Napoli Shkolnik. Legislator Roberts inquired as to how much work/time is involved with the County Departments. Mr. DeWind reported this should be minimal as most of the statistical information is done and is a matter of gathering the information.

On a straw poll vote, Legislators Hollenbeck, Sullivan, Mullen, Huttleston, Standinger, Roberts, Weston, and Sauerbrey were in favor of moving forward with a late-file resolution for the October 10, 2017 Legislature meeting to retain Napoli Shkolnik and authorizing the County Attorney to start an action on behalf of the County with Legislator Monell being absent.



## **Approval of Worksession Minutes – September 21, 2017:**

Legislator Roberts motioned to approve the September 21, 2017 Legislative Worksession minutes as written, seconded by Legislator Hollenbeck with Legislators Hollenbeck, Huttleston, Mullen, Roberts, Sauerbrey, Standinger, Sullivan, and Weston voting yes with Legislator Monell being absent. Motion carried.

## **Action Items:**

### **ACTION ITEMS FROM JULY 6, 2017:**

#### **ACTION ITEM #1 – 7/6/17 – Paying Costs for Demolished Properties –**

Mr. DeWind reported the Monroe County judge reserved and no decision has been made at this point. Mr. DeWind reported he spoke with the Monroe County attorney and regardless of the outcome it is anticipated this will be appealed delaying this another 3—6 months as it goes through the NYS Appeals process. It was unknown as to whether the judge was going to favor the towns or the county in regards to the special assessments. **This action item will be carried forward from the October 5, 2017 Legislative Worksession.**

## **Legislative Support – Legislative Clerk Dougherty:**

### **Approval of Legislative Support Committee Minutes – September 7, 2017:**

Legislator Roberts motioned to approve the September 7, 2017 minutes as written, seconded by Legislator Hollenbeck with Legislators Hollenbeck, Huttleston, Mullen, Roberts, Standinger, Sauerbrey, Sullivan, and Weston voting yes with Legislator Monell being absent. Motion carried.

Legislative Clerk Dougherty reported the following:

- The October Legislative Meeting is scheduled for Tuesday, October 10, 2017, at 12:00 p.m. in the Hubbard Auditorium. The Legal/Finance Committee will meet prior at 10:00 a.m. in the Legislative Conference Room.
- Legislator Hollenbeck will do the prayer and pledge and start the voting process at the October 10, 2017 Legislature meeting.
- Wireless sound system was installed in the Legislative Conference.
- Legislative Budget is tracking well.

## **Recognition Resolutions (2) –**

The following recognition resolutions will be noted and/or presented at the October 10, 2017 Legislature meeting:

- ✓ ***Recognition of Susan Haskett's 17 Years of Dedicated Service to the Tioga County Public Health Department*** – Legislator Standinger will read and present this resolution to Ms. Haskett.
- ✓ ***Recognition of Sharon Ulrich's 17 Years of Dedicated Service to the Tioga County Clerk's Office*** – This recognition resolution will just be noted at the October 10, 2017.

## **Proclamations (2) –**

- ✓ ***National Arts and Humanities Month in Tioga County*** – This resolution will just be noted at the October 10, 2017 Legislature meeting.
- ✓ ***Lead Poisoning Prevention Week*** - Legislator Standinger will read and present this resolution at the October 10, 2017 Legislature meeting.

Ms. Dougherty reminded the Legislature that proclamations that have been presented previously should just be noted and not read annually. Ms. Dougherty reported we make other Departments adhere to this practice, however, Public Health is predominately bringing a proclamation each month.

## **Resolutions:**

All resolutions for the October 10, 2017 Legislative meeting were reviewed.

- ▶ **Authorize the Sale of County Owned Property in the Village of Owego to the Village of Owego** – Legislator Sullivan questioned the 2<sup>nd</sup> WHEREAS as it states this is placing the property back on the tax rolls. Mr. DeWind reported this is not a true statement. Legislator Sullivan reported this resolution needs to be revised. Ms. Dougherty will revise the resolution with the removal of this incorrect statement.
- ▶ **Set Public Hearing on 2018 Budget** – Ms. Dougherty reported the budget public hearing is scheduled for Wednesday, November 15<sup>th</sup>, at 6:00 p.m. and a quorum is required. Legislators Sullivan, Hollenbeck, Standing, Weston, and Mullen indicated they planned to be in attendance.
- ▶ **Authorize Position Reclassification for County Clerk** – As previously discussed, Ms. Dougherty will pull this resolution and late-file for the Finance/Legal meeting on October 10<sup>th</sup> to allow Ms. O'Rourke time to revise and contact Ms. Klett with established dates.
- ▶ **Support Cornell Cooperative Extension Associations in the State of New York** – Legislator Sullivan reported the last RESOLVED indicates that we are requesting NYS to allocate an additional \$4 million a year for a total of \$8 million. Legislator Sullivan inquired as to whether we are supporting a double increase.

## **Late-File Resolutions:**

- ▶ **Opioid Litigation** - Mr. DeWind will be preparing a late-file resolution for consideration at the October 10, 2017 Legislature meeting to retain the law firm of Napoli Shkolnik and authorize the County Attorney to start an action on behalf of Tioga County.

**Other:** None

## **Executive Session -**

Motion by Legislator Sullivan seconded by Legislator Standing to move into Executive Session to discuss an individual personnel matter, insurance matter, and contract negotiations. Motion carried to go into Executive Session at 3:16 p.m. County Attorney DeWind, Personnel Officer O'Rourke, Budget Officer Hollenbeck, and Fire Coordinator Okrasinski remained in attendance.

Executive Session ended at 3:02 p.m.

Meeting adjourned at 3:52 p.m.

Next worksession is scheduled for Thursday, October 19, 2017 at 10:00 a.m.

Respectfully submitted by,  
Cathy Haskell  
Deputy Legislative Clerk