

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

June 3, 2025

1:00 PM

- MINUTES
 - Approval of minutes of May 6, 2025
- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management
- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- PERSONNEL
- RESOLUTIONS
 - F07-Appoint Member (CBeckwithStrong) to the Broome-Tioga Workforce Development Board
 - F32-ED&P to Create Housing Development Specialist Position
 - F33-Appoint County Planning Director Trainee

- PROCLAMATIONS - N/A
- ADJOURNMENT

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING May 6, 2025

ATTENDEES:

Legislators: Ron Ciotoli, Keith Flesher, Jake Brown

Staff: Brittany Woodburn, Linda Sampson, Megan Schnabl, Cathy Haskell, Jackson Bailey

Guests: Becca Maffei, Tourism Director

Committee Chair, Ron Ciotoli, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from April 8, 2025 – Committee Chair Ron Ciotoli asked for approval of the minutes from the April 8, 2025, committee meeting. Legislator Brown made a motion to accept the minutes from the April 8, 2025, meeting, seconded by Legislator Flesher. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2025 Budget
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS/NEW BUSINESS

A. Reports

1. Tioga County Tourism – Monthly report previously emailed and is in the committee packet. Ms. Maffei was in attendance and reviewed an additional report on the screen in the conference room. Ms. Maffei highlighted the following:
 - DRI Wayfinding Sign Project – Finalizing placement of signs; anticipated installation is June 2025.

- Content Project Progress – Projects submitted to I Love NY for approval; Lodging, Communities, Dining, Agriculture, Events and Shopping.
- Travel Guide – The proof is complete, pending final edits.
- Paddle the 607 – The website for this paddle trail is complete.

Ms. Maffei displayed several websites on screen and reviewed; Paddle 607, eat local NY/restaurant week, Experience Tioga/events calendar, and Finger Lakes Farm Country.

Ms. Maffei also announced that Sundaes at the farm will be on Saturday, July 19th, at the Meadow Vale Farm on Sulphur Springs Road, Owego, NY, Noon - 3P.M.

2. Cornell Cooperative Extension – Monthly report previously emailed and is in the committee packet.
3. Tioga County Soil & Water Conservation District – No report this month.
4. Economic Development and Planning – In keeping with staff reporting Ms. Woodburn introduced Ms. Megan Schnabl, ED&P Deputy Director. Ms. Schnabl reported on the projects she is working on.

DRI Projects:

- 37-41 Lake Street/Gallery 41- Project continues, deck work starting this week, continue to work with the architect for the seven apartments on 2nd & 3rd floors.
- 53-55 North Ave. – Construction complete, waiting on the certificate of occupancy.
- 62-64 North Ave. – DRI phase complete, waiting on information from the property owner for final progress payment and close out. Will be working with the Land Bank for NY Main Street Grant for the apartments.
- 48-50 Lake Street/Tioga Trails – Waiting on response from property owner. Ms. Jardine is assisting on this project.
- Ti-Ahwaga – Working with property owner regarding issues that were found with code enforcement inspection regarding last reimbursement.
- 43-45 Lake Street/Antique Center – Working with property owner on next phase of the project.
- Projects completed: 187 Main Street, 68 North Ave., Elks Lodge, 130 Temple Street
- State Leads from ESD – Responded to two this month.
- CDBG/Neighborhood Depot – Final Annual Performance Report filed for close-out of this project. Ribbon Cutting event on June 23rd.
- CDBG/Microenterprise Grant – 16 applications received and will be reviewing with Thoma Development. Required business class held; 15 in attendance.
- Restore NY/River House Confectionery & Mercantile – Project pending as the property owner works on lending.
- Restore NY/Village of Newark Valley – Project has begun, property owner working with the architect for drawings, decision has to be made on the quotes received from environmental testing firms. We will be meeting every couple of weeks to keep the project on track.

B. Grants

1. Active Grants – See attached ED&P Grant Tracking spreadsheet. Ms. Woodburn highlighted the following:
 - a. Municipal Parks and Recreation (MPR) Grant Program – Village of Owego – ED&P assisted the Village of Owego with submitting this grant. This is a new program that municipalities can apply for up to \$1M and only requires a 10% match. The Village of Owego was interested in applying for replacement of playground equipment and/or improvements to Hyde Park, Woodlawn Park, Marvin Park, and Courthouse Square Park. The application was for about 780,000.00, if awarded they will only have to match about \$78,000.00.

Ms. Woodburn reported the State will be doing another round and mentioned to this committee if they knew any municipalities that might be interested, ED&P would be willing to assist in the application process. Ms. Woodburn then asked if this committee would like a resolution submitted regarding ED&P providing technical assistance to the Village of Owego and the committee agreed and recommended a resolution be submitted. A resolution will be prepared immediately following this meeting. Ms. Woodburn reported that the Town of Richford submitted an application for a small project in Rawley Park. Ms. Woodburn displayed pictures of the proposed playground equipment for these projects on the screen in the conference room.
 - b. NYS Snowmobile Grant Program – Mr. Lanning is currently working on Phase III and Phase I of this grant. Phase III is the close-out for 2024-2025, there will be an audit and final expense reports from all snowmobile clubs are due. Phase I is about any trail changes for the coming year 2025-2026 and Mr. Lanning will work with GIS.
 - c. LBI Open Round/TCPDC – Grant application submitted and \$1.8 million was awarded. This will be used for the following projects:
 - Rehabilitation of 247 Main Street property. Ms. Woodburn asked if anyone had any old pictures of this property for historic purposes.
 - Rehabilitation of 121 Providence Street property in Waverly.
 - Demolition of former Pizza Hut in Owego.
 - Demolition of a single-family home in Berkshire.
 - A portion will be used to complete the 81 North Ave. project.
 - Possible acquisition funds to acquire a mixed-use building.

C. Economic/Community Development

1. Crown, Cork and Seal tour – ED&P staff attended a tour of the building. They have about 300 employees now, they run 24 hours a day, 7 days a week. Dr. Pratt spoke to them about their sustainability initiatives.
2. Raymond Hadley Water Expansion Study – The IDA contracted with Larson Design Group to determine feasibility of extending municipal water from the Town of Van Etten to Raymond Hadley in the Village of Spencer as well as to any other residential or commercial enterprises along the way. Ms. Woodburn met with the Town of Van Etten Supervisor and staff to discuss. A follow-up meeting will be set up with Larson Design Group to talk about where the expansion would be and what

impact, if any, it would have on their present water system. They seemed open to the expansion if we can assist with grant funding resources to cover the cost.

3. ESD Project Leads – Ms. Woodburn added to what Ms. Schnabl reported earlier. Empire State Development (ESD) sends project leads every so often. They never tell us the company name or what they produce but will give specs of what they are looking for and we respond with what we have that might fit those specs.
4. STN broadband updates for Tioga County – Southern Tier Network (STN) came and met with the ED&P staff regarding broadband expansion in Tioga County. They did the initial ConnectAll Project in Nichols and submitted an Municipal Infrastructure Program (MIP) application through NY State and has been awarded. Ms. Woodburn showed the STN Broadband Presentation on the screen in the conference room, showing the existing fiber network and the MIP routes to be updated. STN will be passing approximately 60 underserved and 400 unserved households in Tioga County. Ms. Woodburn offered to send the maps to committee members, if interested.
5. Tractor Supply Project – Easement – Tioga County will be asked to provide an easement between Tioga County and Veolia for this project. Tractor Supply's attorneys are drafting the legal work. Mr. DeWind, County Attorney, has already seen the map and will review the paperwork when it arrives.

D. Land Bank

1. 81 North Avenue, Owego – Project is moving along: windows installed, residential units are painted, flooring installed. NYSEG will reroute the power in the next couple of weeks. Commercial space is also progressing; Owego Apalachin School District is showing interest in the commercial space.
2. 247 Main Street, Owego and 121 Providence Street, Waverly – Engineering and design in process.
3. Community Foundation of South Central NY Women's Fund – The Land Bank submitted an \$8,000.00 application for funding to cover the cost of a four-day course for basic home repair skills for women; a partnership with Owego Apalachin School District.

E. Workforce Development

1. OACSD/BT BOCES Satellite Campus – This project is moving forward with a reduced budget and scope of \$2M; originally was \$2.5M, however, the Congressional Direct Spending Funds are on hold. OACSD will provide the \$1M match and there is funding from an ARC grant of \$1M committed. We are still exploring CDBG funding for some of this project.
2. Home Central Trades Day on May 22nd - All the school districts are participating.

F. Planning

1. 239 Reviews – No 239 Reviews this month.
2. County Agricultural and Farmland Protection Plan Update – Ms. Jardine sent out a RFQ with no response. Ms. Jardine reached out to EDR and they provided a cost estimate of \$80,000.00. The grant would be a 50/50 cash match. The grant request

from Ag and Markets is \$40,000.00 and the \$40,000.00 match would have to come from the County. The following is how this will be divided:

- \$10,000.00 from the County Legislature
- \$10,000.00 from Soil and Water
- \$20,000.00 will be in-kind service contributions from County Planning, GIS, Soil and Water, CCE Tioga

This would have to come out of next year's budget. This committee had no objections to this plan.

3. Strong Road water and sewer infrastructure design – This is an IDA site, but we are contracting with Larson Design Group to look at the feasibility, design and cost estimate to extend water and sewer to this site, above Owego Gardens II, for a single-family home development. There is a potential developer interested in the project. There is a lot of State funding available right now.

G. Sustainability Management

1. NYPA EV charging HUB in the Village of Owego – Almost complete; should be open sometime this month.
2. Local Solid Waste Management Plan – Final approval letter from NYS received and the plan is posted to the website.
3. Paint Collection Event – Saturday, May 10th.
4. 2024 YTD – The following numbers will not update until June.

a. Paid to Broome County	2024	2023
i. HHW=	\$9,266.55	\$12,925.50
ii. E-Waste=	\$1,994.65	\$6,000.05
b. Towns/County(EWaste)=	\$2,261.20	\$679.68

H. IDA – No update today.

IV. **PERSONNEL**

A. Housing Development Specialist position

Ms. Woodburn distributed an existing and proposed organizational chart of the ED&P Department and reported the following:

- Ms. Jardine is retiring in February 2026. The Planning Director Trainee position was created.
- Ms. Zubalsky-Peer will be moving into that position 6 months ahead of Ms. Jardine's retirement to begin cross-training.
- That leaves Ms. Zubalsky-Peer's Economic Development Specialist position open.
- Ms. Woodburn would like to abolish that Economic Development Specialist position and create a Housing Development Specialist position under Planning.
- The Land Bank work has grown a lot and the Housing Development Specialist position is more reflective of what Ms. Zubalsky-Peer's current duties are.
- Ms. Woodburn did not want a Land Bank Administrator position because there are a lot of funding opportunities the County is able to apply for that the Land Bank isn't and wants to keep that possibility open.

Ms. Woodburn asked the committee if they had any questions. When asked if eliminating that position would have an impact on anyone else's workload, Ms. Woodburn responded it would not, it more accurately reflects the positions present job duties. Ms. Woodburn is having conversations with Personnel, creating a job description and job duties. The salary range should not be very different.

B. TCIDA/TCPDC position

Ms. Woodburn reported:

- The Land Bank pays the County \$25,000.00 a year and the IDA pays the County \$20,000.00 a year for administrative support.
- Ms. Woodburn would like to create a full-time position that is an Administrative Support person for both IDA and Land Bank.
- They are both Public Authorities and there is a lot of crossover and similarities between the IDA and the Land Bank administratively that one person could handle: bookkeeping, meeting agendas, minutes, audit prep, PARIS and budget reporting for the ABO.
- Ms. Woodburn has had preliminary conversations with the IDA and the Land Bank and they are willing to increase their administrative support contribution to the County to offset the salary and benefits.
- We are providing administrative support to these organizations now, but it is not officially a County position. Ms. Woodburn realizes it is a commitment on the County's end to make the formal change.

After some discussion, it was decided that Ms. Woodburn will move forward collecting information and numbers and report back to the committee. Ms. Woodburn is looking at an August timeframe to fill the Housing Development Specialist position, so would like to begin the process next month.

V. RESOLUTIONS

E04-Appoint Member (K Traub) to the Tioga County Planning Board

After reviewing the above resolution, Ms. Woodburn asked this committee for support to move the resolution forward. The vote to support the above resolution follows:

Legislator Ciotoli – yes

Legislator Flesher – yes

Legislator Brown – ye

VI. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:10 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning



Tioga County, New York

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025_06

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	-12,411.50	.00	-22,588.50	35.5%*
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-5,000.00	.00	-15,000.00	25.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-6,250.00	.00	-18,750.00	25.0%*
A6422 510010 Full Time	365,879	0	365,879	135,412.01	.00	230,466.99	37.0%
A6422 540010 Advertising	3,000	0	3,000	2,905.00	.00	95.00	96.8%
A6422 540040 Books	500	160	660	617.98	.00	42.02	93.6%
A6422 540070 Car Maintenance	2,000	0	2,000	199.99	.00	1,800.01	10.0%
A6422 540180 Dues	1,000	0	1,000	775.00	.00	225.00	77.5%
A6422 540220 Automobile Fuel	150	0	150	10.80	.00	139.20	7.2%
A6422 540320 Leased/Service Equ	1,350	0	1,350	411.13	.00	938.87	30.5%
A6422 540360 Meals/Food	750	0	750	.00	.00	750.00	.0%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	-375.22	.00	1,655.22	-29.3%
A6422 540480 Postage	380	0	380	213.72	.00	166.28	56.2%
A6422 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A6422 540487 Program Expense-WD	100,000	0	100,000	5,733.09	.00	94,266.91	5.7%
A6422 540590 Services Rendered	19,190	0	19,190	750.00	.00	18,440.00	3.9%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	1,000	0	1,000	170.58	.00	829.42	17.1%
A6422 540733 Training/All Other	4,820	-160	4,660	350.00	.00	4,310.00	7.5%
A6422 581088 State Retirement F	32,928	0	32,928	9,640.62	.00	23,287.38	29.3%
A6422 583088 Social Security Fr	19,190	0	19,190	10,872.34	.00	8,317.66	56.7%
A6422 584088 Workers Compensati	0	0	0	2,708.53	.00	-2,708.53	100.0%*
A6422 585588 Disability Insuran	0	0	0	134.31	.00	-134.31	100.0%*
A6422 586088 Health Insurance F	47,077	0	47,077	38,244.13	.00	8,832.87	81.2%
A6422 588988 Eap Fringe	0	0	0	35.64	.00	-35.64	100.0%*
TOTAL Economic Development	522,144	0	522,144	185,148.15	.00	336,995.85	35.5%
TOTAL General Fund	522,144	0	522,144	185,148.15	.00	336,995.85	35.5%
TOTAL REVENUES	-80,000	0	-80,000	-23,661.50	.00	-56,338.50	
TOTAL EXPENSES	602,144	0	602,144	208,809.65	.00	393,334.35	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	522,144	0	522,144	185,148.15	.00	336,995.85	35.5%
** END OF REPORT - Generated by Sampson, Linda **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund		APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
A8020 Planning								
A8020 439890	State Aid-Other Ho	0	-17,725	-17,725	.00	.00	-17,725.00	.0%*
A8020 510010	Full Time	188,916	0	188,916	45,087.22	.00	143,828.78	23.9%
A8020 540010	Advertising	200	0	200	91.86	.00	108.14	45.9%
A8020 540040	Books	600	0	600	121.00	.00	479.00	20.2%
A8020 540140	Contracting Servic	22,000	17,725	39,725	210.00	.00	39,515.00	.5%
A8020 540180	Dues	800	50	850	813.00	.00	37.00	95.6%
A8020 540220	Automobile Fuel	200	0	200	7.07	.00	192.93	3.5%
A8020 540320	Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360	Meals/Food	190	0	190	76.00	.00	114.00	40.0%
A8020 540390	Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420	Office Supplies	500	0	500	10.50	.00	489.50	2.1%
A8020 540480	Postage	900	0	900	103.50	.00	796.50	11.5%
A8020 540485	Printing/Paper	1,000	0	1,000	431.45	.00	568.55	43.1%
A8020 540590	Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660	Telephone	600	0	600	85.29	.00	514.71	14.2%
A8020 540733	Training/All Other	1,200	-50	1,150	295.00	.00	855.00	25.7%
A8020 581088	State Retirement F	0	0	0	5,917.67	.00	-5,917.67	100.0%*
A8020 583088	Social Security Fr	8,863	0	8,863	3,678.70	.00	5,184.30	41.5%
A8020 584088	Workers Compensati	0	0	0	738.76	.00	-738.76	100.0%*
A8020 585588	Disability Insuran	0	0	0	36.63	.00	-36.63	100.0%*
A8020 586088	Health Insurance F	40,000	0	40,000	15,158.89	.00	24,841.11	37.9%
A8020 588988	Eap Fringe	0	0	0	9.79	.00	-9.79	100.0%*
TOTAL Planning		272,644	0	272,644	72,872.33	.00	199,771.67	26.7%
TOTAL General Fund		272,644	0	272,644	72,872.33	.00	199,771.67	26.7%
TOTAL REVENUES		0	-17,725	-17,725	.00	.00	-17,725.00	
TOTAL EXPENSES		272,644	17,725	290,369	72,872.33	.00	217,496.67	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	272,644	0	272,644	72,872.33	.00	199,771.67	26.7%
** END OF REPORT - Generated by Sampson, Linda **							



Tioga County, New York

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	-1,980	0	-1,980	-132.00	.00	-1,848.00	6.7%*
A8160 425900 Waste Hauler Permi	-400	0	-400	-300.00	.00	-100.00	75.0%*
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	71,743	0	71,743	24,189.39	.00	47,553.61	33.7%
A8160 520280 Tools Large/ Power	0	4,845	4,845	4,845.18	.00	-.30	100.0%*
A8160 540010 Advertising	7,500	0	7,500	2,707.26	.00	4,792.74	36.1%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540320 Leased/Service Equ	2,000	0	2,000	411.14	.00	1,588.86	20.6%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140 Contracting Servic	98,000	0	98,000	19,708.64	378.87	77,912.49	20.5%
A8160 542261 Household Hazardou	75,000	0	75,000	1,176.30	.00	73,823.70	1.6%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,113	0	7,113	3,627.90	.00	3,485.10	51.0%
A8160 583088 Social Security Fr	5,303	0	5,303	2,031.58	.00	3,271.42	38.3%
A8160 584088 Workers Compensati	1,195	0	1,195	447.70	.00	747.30	37.5%
A8160 585588 Disability Insuran	68	0	68	22.20	.00	45.80	32.6%
A8160 586088 Health Insurance F	11,895	0	11,895	4,804.00	.00	7,091.00	40.4%
A8160 588988 EAP Fringe	16	0	16	5.90	.00	10.10	36.9%
TOTAL Refuse & Garbage	266,495	4,845	271,340	63,545.19	378.87	207,415.57	23.6%
TOTAL General Fund	266,495	4,845	271,340	63,545.19	378.87	207,415.57	23.6%
TOTAL REVENUES	-32,380	0	-32,380	-432.00	.00	-31,948.00	
TOTAL EXPENSES	298,875	4,845	303,720	63,977.19	378.87	239,363.57	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	266,495	4,845	271,340	63,545.19	378.87	207,415.57	23.6%
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** END OF REPORT - Generated by Pratt, Ellen **

Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
tioga.cce.cornell.edu

May 2025 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

Organizational Updates:

Annual Master Gardener Plant Sale Fundraiser: June 7th 8am-Noon at 56 Main Street, Owego

CCE Tioga – “Extension of Extension” at the Neighborhood Depot Office Hours (1-4pm)

Agriculture (T), Horticulture & Master Gardeners (W), 4-H Youth Development (M,R,F),
Smart Energy Choices (SEC) (M-F) *Hours may change due to outreach/programming

Agricultural Resource Group (ARG) – Kristi Snyder (CCE) joined Elaine Jardin (EDP), Danielle Singer and Wendy Walsh (SWCD) at the Tioga County Council of Government to share ongoing ARG events and projects (**Agricultural Farmland Protection Plan Update, Sundaes at the Farm July 19th 12-3p**)

Campus Connection to Cornell:

- **Livestock Program Work Team (PWT)** – Kelly continues to attend monthly meetings
- **Vegetable PWT Spring Meeting** – Kelly has engaged as an editor for the “Veg Edge” summer articles, gaining access to the Veg Team research to share with growers without additional cost.
- **Cornell Garden Based Learning (CBGL)** - Jean attended webinars centered around seasonal horticulture topics, sharing springtime gardening guidance on CCE Tioga social media
- **Cornell Rice PWT** – Jean Koski has been asked to co-PI a new Rice PWT connecting Rice research & growers, and continue collaboration with the Rice Team at Cornell and activities at CCE Tioga
- **H5N1 Updates** – Two Livestock PWT Poultry subgroup meetings educational webinars were created and shared with the public during the month – now available on YouTube
 - Continue staying up to date on current status in the state and country, passing info to farmers as needed/requested. Current updates: <https://agriculture.ny.gov/animals/poultry>
 - CCE educators website with FAQs: <https://cals.cornell.edu/news/2025/02/frequently-asked-questions-about-bird-flu-new-york-state>

Agriculture Outreach Programs

- **Local Ag Meetings:** Tioga County Farm Bureau (meeting & board)
- **Regional AFT Navigator Program** – attended quarterly navigator cohort meeting
- **Weekly Ag Newsletter** – “All Things Agriculture” sent out weekly to 200+ farmers in Tioga County by Ag Educator Kelly Jackson
- Daily/Weekly interactions with farmers via email, phone or Farm visits as requested.
- **Ag Education Activities:** Participation in Homeschool group tour of a working dairy farm (Lawton’s), tabled for CCE Tioga sharing 4-H and other programs along with insect collection display (remarkably popular with the kids!) Taught 8th/9th grade class for two days at Candor about Spotted Lanternfly prevention and identification to prepare for potential population increases this year
- **Began Insect Trapping for the summer! These traps will be monitored weekly throughout the growing season**
 - **Spotted Wing Drosophila** (SWD) monitoring at two berry farms, this is a statewide collaboration with Cornell IPM <https://blogs.cornell.edu/berrypests/>
 - **Sweet Corn Pest** monitoring at a local farm, collaborating with the Sweet Corn Pheromone Trap Network with Cornell IPM <https://sweetcorn.nysipm.cornell.edu/>
 - Malaise trapping at CCE Tioga Hilltop Farm for general insect presence, collaborating with the National Insect Abundance Network <https://www.insectabundance.org/>

- **Berry Calls** – weekly meeting with other educators across New York, New England and Canada to discuss current phenology of berry crops and any problems that other educators are seeing pop up. This meeting is weekly and continues into July for the duration of the berry growing season
- Participating in Planning of the 2nd Annual Pumpkin Smash with other Tioga County agencies! Very excited to continue this year, looking at different ways to grow event
- **Beginning Incubator Farmer Program:** Pre-season Incubator Farmer meeting focused on education and other needs and support for the growing season. Supporting farmers adjusting plans in response to extended wet and rainy field conditions, developing new planting site adjacent to greenhouse.

Horticulture Outreach, Collaboration & Research

- **Ag Education:** Participation in the ag advisory committee at Spencer-Van Etten, coordinating with SVE teacher to roll-out an end-of-year planting activity for elementary students. Coordinating with Candor Ag class building demonstration 3-bin compost system and a Huugel garden bed, Food Forrest clean-up, nuisance shrub removal, greenhouse planting and education
- **Community Garden Guidance:** Hosted a Garden Planning and Implementation workshop in partnership with Southern Tier Women's Inc. group. Accepted donation of pots from former business
- **Grow Line Hot Topics:** Jean Koski offering garden planning Q&A + in-person Owego Office Hours
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>

Master Gardeners

- **Master Gardener/Horticulture E-news:** sharing updates and articles of interest
- **Demonstration Gardens:** Continued beautification work at 56 Main & other Owego locations

4-H Youth Development

- We are busy planning for the Tioga County Fair in many ways, including the Clover Café, Youth Animal Shows, Youth Livestock Auction and Youth Building Exhibits!
- Seven new members joined in May
- **Giant Pumpkin Project Growing Strong:** Ten youth in Giant Pumpkin Grower's Project
- Two youth in **Livestock Skill-a-thon** will be competing at the District Contest on May 30th.
- Eleven youth met to organize a **Horse Show in collaboration with CCE Chemung County** that will be our State Fair Qualifying show.
- The horse youth and leaders also planned two horse shows for the Tioga County Fair.
- Four youth and families met for our monthly Tioga County Bunny Buddies meeting. We planned a multi-step sewing project that will include project entry into the county fair, a give back and a fundraising project.
- **Tiger Farm Fest:** May 30th we will be taking two goats and two rabbits to the Tiger Farm event at the Tioga Central Elementary school and presenting an activity there.

Family Resource Center (FRC/Family Development Programs)

"Incredible Years" In-person series of parenting classes focused on Toddlers (Apr. 1- May 20) started with 4 active participants.

Educators attended several training sessions including monthly OCFS Zoom Meeting, the Power of Parent Leadership in Child Welfare: Stories, Strategies and Successes; Volunteer Matters Strengthening Your Volunteer Programs: Orientation, Training & Utilization.

Agencies partnered with: Church of the Nazarene, Tioga County libraries, Inspire, TC Boys & Girls Club, First Baptist Church in Waverly, Spencer-Van Etten, Waverly and Owego-Apalachin School Districts, WAVR, Owego Pennysaver, Morning Times, PACT, Tioga County Health Dept., Early Intervention, DSS, CCE Chemung (Tioga contracted SNAP-Ed), CCE Tioga Master Gardeners and Smart Energy Choices.

FRC Success Stories: A parent who was an art teacher, took leadership on planting seeds at the Spencer Library storytime and activities. Each child took home a tomato and cucumber seed to watch it grow and produce vegetables!

FRC Playgroup Location	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Spencer Library	3	10	13	23	56
Waverly Playgroup	4	0	0	0	0
IY Parent Class	3	3	0	4	12
Nichols Library	4	3	6	10	16
Spencer Inspire	3	14	22	37	75
Berkshire	3	10	11	5	10
Candor	3	33	45	78	32
Owego	3	0	0	0	0
TOTAL	26	73	97	157	201

Nutrition/SNAP-Ed: Sophie Torres provided Healthy Snack options on reducing sodium in diet at FRC. We created a snack of cucumbers/oranges, chili powder, lemon juice and then salt if needed. All families enjoyed the recipe and took home a grocery bag and healthy recipes. I was able to share the recipe with staff as well. Also collaborating with other groups around Tioga County for SNAP-Ed Programming.

Smart Energy Choices: Eileen and Caitlin continue to work together for local and regional activities

Local Impact: Reached 91 residents at 4 outreach events, including Berkshire Helping hands Senior Pantry, Candor Bread of Life Pantry and at Inspire in collaboration with CCE Tioga Family Resource Center

- Advised 21 residents including with assisting with access to the Empower+ program, referring to Tioga Opportunities, Bishop Sheen and USDA
- Created a utility/Empower+ workshop hosted by Tioga County Rural Ministry at Neighborhood Depot. Presented Utility Bill Workshop alongside NYSEG Customer Advocate Jackie Sykas.
- Established a working relationship with Tioga Opportunities Weatherization Assistance Program, creating a formal system for referrals between the two organizations
- Connected with Tioga County Non-Profits at the Non-Profit Network meeting at Neighborhood Depot
- Caitlin conducted outreach at Delhi Farmer's Market with Delaware CEA; Shadowed and assisted Steuben CEA with an energy workshop in preparation for my own workshop in the future
- Eileen continues to work with and support CEA's across the Southern Tier Region in their work with residents, contractors, partners, presentations, campaigns, and trainings. Participating in NYSERDA hub leadership meetings and finalizing distribution details for RABA Regional Assessment and Barriers Analysis documentary for NYSERDA.

WIOA Youth Employment Program/Workforce: CCE Tioga submitted a proposal to Broome County under the WIOA Youth Employment Program RFP. This proposal requesting \$150,000 support for one year with 2 one-year extensions available based on performance measures was approved by Broome-Tioga Workforce and has been sent to the Broome County Legislature for approval.

Success Stories: 4 Participants obtained employment, 1 earned a GED, 1 passed a subtest for the GED, 4 successfully completed the Spring Semester at college. 7 youth are currently enrolled in Occupational Training; We are currently assisting 3 youth to begin college in the fall. 3 youth are in Work Experiences, and one is halfway through her OJT.

Respectfully Submitted,
Kristi K. Snyder, Ph.D.
 Executive Director
 CCE Tioga

CCE Tioga Hilltop Farm
 Agriculture Development & Outreach

Cornell Cooperative Extension
 South Central NY Dairy and Field Crops Program



T I O G A C O U N T Y

SOIL WATER

C O N S E R V A T I O N D I S T R I C T

SWCD REPORT April 2025

AGRICULTURE PROGRAM:

- The District has several Ag Nonpoint Source Pollution Control grant contracts that are in closeout phase (2). One active contract we completed riparian forest buffer planting on this spring and then just need to finish up a waterline installation and that grant will be ready for closeout. Two active contracts with Climate Resilient Farming (CRF) grant funding that will support 2 farms with cover crop implementation and promote the District's growing soil health program.
- We submitted 3 applications to Rd 30 AGNPS grant, 2 implementation and 1 planning grant. Applications involved 5 farms.
- We will be submitting a CRF application for Rd 9 when released this spring/summer.
- Tioga CCE project construction is underway. We are constructing two stormwater ponds at their facility this summer that will hold back a 100 year storm event providing flood mitigation to the downstream watershed, in addition we will be creating a wetland complex and planting 12 acres of riparian forest buffer.
- We are currently working on our Agricultural Environmental Management Program. We plan to work on 4 Best Management implementation projects and support 7 farms with buffer establishment over the next 2 years. 2 of the implementation projects have been completed installation of a VTA and a manure storage closure has been completed.
- Numerous volunteer planting projects happened in April.

HAZARD MITIGATION:

- Working under the County contract, support hazard mitigation work, attending Village of Owego Climate Smart Community steering committee, met with Village of Candor on a culvert, completed and signed off on project implementation of a culvert in Town of Richford.

STORMWATER:

- We continue to review Stormwater Pollution Prevention Plans for one of our municipalities that is an MS4 community. Currently reviewing solar site on Montrose Turnpike and revisions to the Barton Solar Project. Conducted several site visits with Town of Owego.

STREAM PROGRAM:

- We continue to provide permit and design assistance to Landowner's and municipalities when it comes to stream work.
- We also secured grant funding for the County IDA to complete a project on Owego Creek, contractor has been identified and work to be completed this summer. Met with IDA in early May to review details of the project, work could have started May 15th but delayed due to high water levels.
- We submitted a 1 -WQIP application for a stream restoration project on W. Branch Owego Creek; waiting on state to complete contract.

- Assisting Trout Unlimited with their Owego Creek Watershed Assessment by conducting culvert assessments within the watershed.

MISCELLANEOUS:

- Dean Creek Emergency Action Plans meeting held to review and have local sign off this happened on 4/16 and plans were submitted to NYSDEC, to date no comments.
- WQCC – held a rain barrel give away for Village of Waverly and Owego, we ran out of the 50 rain barrels supported by a grant within the first couple of hours of the facebook post.
- WQCC – held annual stream clean up event, in Waverly during I Love My Park Day, volunteer clean ups also taking place.



Tioga County Tourism May 2025

DRI Wayfinding Sign Project

A final plan is being formatted by IDS Sign Systems and local partners with guidance from NYS DOT. Once approved, fabrication and installation are next steps.

Tioga Antique Trail Campaign

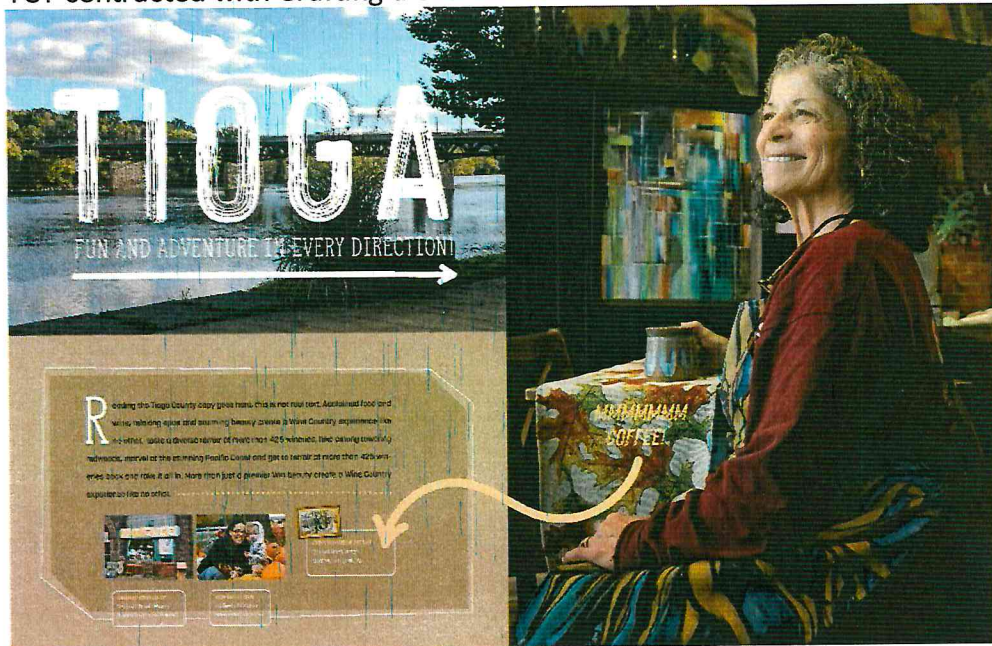
TCT created on-site promotions for distribution to antique shops around the county. Lori has delivered these. A digital campaign is being created to further promote this trail. A highway sign application has been created and will be submitted to DOT to promote this program to travelers.

Content Project Progress

Video have been completed outdoor content. River and mountain biking content shoots are complete. Communities content project has begun.

Travel Guide

TCT contracted with Crafting a Brand to create the Travel Guide. The initial proof is complete.



Paddle the 607

The website for this paddle trail is complete. Additional Tioga County partners will be added. Paddling and camping content were the focus. TCT is assisting with a grant for a signage program to further promote the trail on launch sites.

EDP Grant Tracking Spreadsheet - Tioga County

Jun-25

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Closeout in process	\$ 3,000,000.00	NA	NA	
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA	
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA	
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA	
5	Tioga County	NYPA – EV charging stations	To establish Fast Charging EV Hubs in Tioga County	Construction complete	\$ 2,000,000.00	NA	NA	
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 56,774.88	NA	NA	
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Construction in process	\$ 165,000.00	NA	NA	
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Project selection in process	\$ 212,500.00	NA	NA	
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	Awarded - in process	\$ 17,725.00	NA	NA	
10	Tioga County	NYSERDA Fleet Inventory	Electric landscaping equipment and LED light fixtures.	Closeout in process	\$ 15,000.00	NA	NA	
11	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Request for Proposals has been issued	\$ 243,533.00	NA	NA	
11	Tioga County	EPA Brownfield Assessment Grant	Assessment grant to provide funding for brownfield inventories, planning, environmental assessments and community outreach	Application not selected for funding.	\$ 500,000.00	NA	NA	

EDP Grant Tracking Spreadsheet - Outside Agencies

Jun-25

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Engineering and environmental testing in process	\$ 732,420.00		X	Yes
2	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application on hold	\$ 1,000,000.00	X		No
3	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00		X	Yes
4	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Request for Proposals has been issued.	\$ 50,000.00		X	Yes
5	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Incentive proposal in process	\$ 112,240.00	X		No
6	Village of Owego	OPRHP Municipal Parks and Recreation (MPR) Grant Program	Marvin Park, Hyde Park, Woodlawn Park and Courthouse Square Park Improvements	Application submitted	\$ 777,330.00		X	Yes
7	Village of Newark Valley	ESD Planning and Feasibility Studies Program	Downtown strategic plan	Application submitted	\$ 22,500.00		X	Yes
8	Town of Nichols	NYS Dept of State Community Smart Growth Planning and Zoning Grant Program	Develop a Comprehensive Plan for the Town of Nichols	Application - in process	\$ 111,000.00		X	Yes
9	Tioga County IDA	USDA RBDG	Lounsberry Engineering Plan	Awarded - in process	\$ 90,000.00		X	
10	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X	
11	TCPDC	NY Main Street	62-64 North Avenue, Owego rehabilitation	Request for Proposals for Environmental testing in process	\$ 438,316.00		X	
12	TCPDC	Land Bank Initiative (LBI) Phase 1, Year 3	Operational costs	Awarded - in process	\$ 200,000.00		X	
13	TCPDC	Land Bank Initiative (LBI) Phase 2	Demolition and rehabilitation projects	Closeout in process	\$ 900,000.00		X	
14	TCPDC	Land Bank Initiative (LBI) Open Round	Demolition and rehabilitation projects	Awarded - in process	\$ 1,823,100.00		X	

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. - 25

APPOINT MEMBER TO THE
BROOME-TIOGA WORKFORCE
DEVELOPMENT BOARD

WHEREAS: Robert Messler, representing the Private Sector, has resigned from the Broome-Tioga Workforce Development Board effective 12/31/24; and

WHEREAS: Carol Beckwith Strong has expressed her desire to serve on the Broome-Tioga Workforce Development Board and fill the remainder of the vacant three-year term; and

WHEREAS: The Broome-Tioga Workforce Development Board has found Carol Beckwith Strong willing and able to fill said vacancy; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Carol Beckwith Strong to fill the remainder of the vacant three-year term on the Broome-Tioga Workforce Development Board June 10, 2025 through December 31, 2027.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZATION TO APPOINT
COUNTY PLANNING DIRECTOR TRAINEE
AND ABOLISH ONE FULL-TIME ECONOMIC
DEVELOPMENT SPECIALIST POSITION
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Resolution No. 461-24 authorized the creation of a full-time County Planning Director Trainee position and the Director of Economic Development and Planning received authorization to fill said position; and

WHEREAS: The Director of Economic Development and Planning identified current Economic Development Specialist, Sara Zubalsky-Peer as a qualified candidate that has over 10 years of planning and community development experience; and

WHEREAS: Sara Zubalsky-Peer will be vacating the Economic Development Specialist position and will be appointed to the County Planning Director Trainee position effective August 9, 2025; and

WHEREAS: The Economic Development and Planning Department has two full-time Economic Development Specialist positions; and

WHEREAS: The Director of Economic Development and Planning would like to abolish one of the full-time Economic Development Specialist positions; and

WHEREAS: Legislative approval is required for the abolishment of and appointment to any position within a Tioga County department; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to appoint Sara Zubalsky-Peer provisionally to the position of full-time County Planning Director Trainee pending successful completion of civil service requirements at an annual Management/Confidential salary of \$65,000 effective August 9, 2025; and be it further

RESOLVED: That the full-time Economic Development Specialist position currently filled by Ms. Zubalsky Peer will be abolished effective August 9, 2025.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZATION TO CREATE
FULL-TIME HOUSING DEVELOPMENT
SPECIALIST POSITION
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: The Director of Economic Development and Planning would like to create a full-time Housing Development Specialist position; and

WHEREAS: Legislative approval is required for the creation of any position within a Tioga County department; and

WHEREAS: The Personnel Officer has met with the Director of Economic Development and Planning and has reviewed the description of work duties for the proposed full-time Housing Development Specialist position; therefore be it

RESOLVED: That a full-time position titled Housing Development Specialist be created at an annual Management/Confidential salary (\$56,640 – \$66,640) effective June 10, 2025; and be it further

RESOLVED: The Director of Economic Development & Planning is authorized to fill said full-time vacancy provisionally pending successful completion of civil service examination requirements.