

**MINUTES**  
**JULY 2018 COMMITTEE MEETING**  
**TIOGA COUNTY CLERK**  
**Meeting Date: July 3, 2018**

**Present:** Legislator W. Standinger, Legislator L. Sullivan, Legislator D. Mullen, and Legislative Chair M. Sauerbrey

**Absent:** Legislator R. Huttleston

**Staff Present:** Suellen Griffin, Deputy County Clerk

**Absent:** Andrea Klett, County Clerk

**MINUTES**

Motion by Sullivan to accept June's minutes as presented, seconded by Standinger, and unanimously carried.

**FINANCIAL**

The monthly financial reports were accepted as presented.

**OLD BUSINESS**

The Deputy Clerk reported on the new full-time Motor Vehicle Examiner in the DMV office. The part-time employee has been offered and accepted the full-time position on a provisional basis. The Motor Vehicle Examiner test is scheduled tentatively for 11/3/18. We will be posting the part time MVE position again to be filled provisionally dependent on the test results. The committee suggested that the provisional status of the hiring be part of the job posting.

The Deputy Clerk reported that the DMV online revenue threshold had been met in June and that it is earlier than it has been in past years. There was discussion about the uptick in business due to the customers upgrading to the Real ID licenses as well as the Enhanced licenses. The committee asked for the DMV Supervisor to track the percent of business that is being driven by these transactions.

The Deputy Clerk reported that their office was made aware that the NYS DMV is using email and cell phone contact information of NYS car owners given to other NYS agencies to sign those individuals up for paperless registration reminders.

**NEW BUSINESS**

None

**Respectfully submitted,**

**Suellen Griffin**  
**Tioga Deputy County Clerk**