

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES
June 2, 2020**

Legislators Present: Cliff Balliet and Marte Sauerbrey **Zoom:** Loretta Sullivan and Tracy Monell

Meeting Date and Time: June 2, 2020 at 10:37 AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO and Christina Silvestri.

A motion was made by Legislator Sullivan to accept last month's Committee Meeting minutes and seconded by Legislator Balliet.

Mr. Camin stated that he had a conversation with the Budget Officer. On the capital side of the budget looks as though only \$31,000 will be spent instead of the \$50,000. The contracting will be okay, probably on the light side. The other side of his budget is doing okay.

Status of Projects:

a. Shared Services Update:

1. Mr. Camin stated that Barton is 100% done. This is the first to be totally completed.
2. The Town of Owego will now be going onto our email system.
3. Southern Tier has the work done for Waverly. The phone system should be going in shortly with the mitigation of their information to follow.

b. Miscellaneous:

1. Mr. Camin stated that Plexi-Com has all the aerial done out on Rte. 38. However there is a problem with the underground lines, Plexi-Com is working to fix this.
2. World Broad Band Project - Mr. Camin stated they had a meeting last week. They are looking at address points to see who needs service. They are looking for funding for these homes.

c. ISO – Highlights of the ISO report

- Bonadio Audit: We have a meeting scheduled for 6/9/20 to discuss the audit and what is needed and cost. It will be stressed that the audit needs to be comprehensive but cost effective.
- Former Policy 43: Changes were sent out and a copy sent to Peter DeWind (no response yet). I will reach out to confirm everything is okay. There is a new part that needs to be added it is from the BOE audit. Would like this in resolution for July.

Meeting was adjourned at 11:08 AM.

Respectfully Submitted
By
Christina M. Silvestri