

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES
August 6, 2020**

Legislators Present: Loretta Sullivan, Mike Roberts, Cliff Balliet

Legislators Absent: Tracy Monell

Meeting Date and Time: August 6, 2020 at 10:42 AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO.

A motion was made by Legislator Sullivan to accept last month's Committee Meeting minutes and seconded by Legislator Roberts.

Mr. Camin stated that the budget is tracking without issue. He noted that he expects the department will stay within the revised budget after the COVID reductions for the year.

Mr. Camin reviewed his budget submission for 2021. Overall, the budget is down slightly as he accommodated the request for COVID-related reductions. He did note, however, that large portions of the IT department budget are driven by factors outside of his control, such as contractual expenditures for required items like software support services. Legislator Roberts asked a question about asking vendors to hold the line on price increases, and Mr. Camin responded that he has been doing that where appropriate, specifically noting a request to the financial software platform vendor.

Status of Projects:

a. Shared Services Update:

1. Mr. Camin indicated that the Town of Owego's computer systems are scheduled to be migrated to the County's infrastructure on August 18th. The ITCS department has been taking care of their existing systems for the last several months.

2. Mr. Camin noted that work on Waverly is progressing and he expects their phones to be migrated soon. He is hopeful it can happen by the end of August, but may be in September.
3. ITCS has received a request from the Village of Owego for shared services, starting with email. Mr. Camin explained that the police department made the request because the village does not have its own domain name and is running into problems with state agencies accepting email. He is waiting for follow up from the village Mayor. Mr. Griffin has been in contact with the police chief and has let him know that we are waiting for that follow up.
4. Mr. Camin also noted that Tioga Cornell Cooperative Extension has asked about obtaining phone\Internet through the County. This was discussed several years ago though did not come to fruition at that time. This would be relatively easy to implement because CCE is in the building at 56 Main Street.

b. ISO – Highlights of the ISO report

1. Discussed the ISO budget for 2021. The budget will be \$9,000, and \$5,000 has been removed from the budget because there will not be an audit that year.
2. The Comprehensive Information Security Policy was approved.
3. Mrs. Haskett is waiting for a response from Mr. DeWind to finalize the audit with Bonadio Group.
4. Mrs. Haskett discussed the results of the Phishing campaign recently conducted. The email was sent to 356 users. Of those, 50 clicked on the link and 38 entered data. 55% of the users who failed have completed the required training. Mr. Camin noted that as of this time he has advised everyone they will have to complete the training, but eventually he will require it for those users to continue to have email access.

c. Open Discussion

1. Fiber Overlash - Mr. Camin noted that he is still waiting for the finish date from Plexicomm for the underground fiber at Public Safety. He is not pushing them hard at this point but is keeping up on it.
2. STN Rural Broadband – Mr. Camin noted this study is continuing and Fujitsu is presently doing work creating build-out data for

unserved\underserved areas along with any “Spectrum monopoly” areas.

Legislator Roberts asked some questions about the goals and indicated he feels that government should not be in the business of providing Internet services. Mr. Camin noted that the discussion about this had come up within the broadband coalition and it was agreed that Southern Tier Network should not directly sell services, though given the large amounts of money put forward by the state to entice private providers to construct service to the most rural areas, it seems that only a non-profit entity like Southern Tier Network, which is not a government organization, will need to hold ownership of that infrastructure while allowing private enterprises to utilize it to provide direct service to consumers. In addition, the results of this study will put the Southern Tier Network in a good position to pursue Federal funding if\when some becomes available. There is some expectation that due to the pandemic dollars will eventually be put forward for this purpose.

- 3.** BOE funding – Mr. Camin noted that he had been talking with consultants for the Board of Elections audit. Our findings were minimal and taken care of quickly. There is money available from the State BOE to mitigate issues that were found, and it is possible that we will be able to utilize these funds to replace a number of network switches on the County's network that are coming out of support in November of this year.

Meeting was adjourned at 11:34 AM.

Respectfully Submitted
By
Douglas Camin