PUBLIC SAFETY COMMITTEE AGENDA EMERGENCY SERVICES July 8, 2025 2:30 PM

- o APPROVAL OF MINUTES June 3, 2025
- FINANCIAL
 - o YTD Report
- OLD BUSINESS
 - o Radio Project
 - CAD Project
 - o EMS
 - o Emergency Management
 - o Threat Assessment Team
 - o Fire

o **RESOLUTIONS**

- G15- Amend Resolution 135-25, Radio Consulting Contract
- G16- Amend Agreement with Motorola Change Order #7

• PROCLAMATIONS -NONE

ADJOURNMENT

PUBLIC SAFETY MEETING

June 3, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 3, 2025, which started at 2:30 PM and ended at 3:15 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member} Arrived at 2:33PM
Barb Roberts	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member} Left early at 3:10PM
Marte Sauerbrey	Chair of the Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Rich Hallett	Undersheriff, Sheriff's Office
Bob Williams	Asst. Coordinator, Office of Emergency
	Services and Coroner

- GUESTS: Peter DeWind, County Attorney Cathy Haskell, Legislative Clerk {Arrived at 2:33PM} Jackson Bailey – County Administrator Matt Freeze – Morning Times
- ABSENT: Gary Howard, Sheriff, Sheriff's Office William Ellis, Deputy Director Office of Emergency Services

APPROVAL OF MINUTES:

- The May 6, 2025 minutes was accepted with no corrections or changes
- Motion by: Jake Brown to accept the May 6, 2025 Minutes.
- Second: Barbara Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

• May YTD Report – Budget well within

OLD BUSINESS:

- Radio Project The shelter in Richford is being delivered and placed on June 3rd. Tower is expected to be erected at the end of June. Site prep is expected to being at the Nichols site. Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill. Jail radios were received, programmed and have been deployed.
- CAD Project nothing new to report.
- EMS Spring EMT class ended on May 19th. Anticipating hosting a Fall class to start at the end of August. Susquehanna Regional EMS Council hosted their annual awards: Alex Khadjadorian received Tioga County ALS Provider of the Year; Doreen Holbrook received Tioga County BLS Provider of the Year; and Town of Owego Fire District received Tioga Agency of the Year. We will be reposting the Assistant Coordinator position that oversees EMS courses.
- Emergency Management Open House was May 17th. The weather cooperated and attendance was semi-light for the first year. We anticipate trying to do this again in the future. Focusing on closing out some existing grants from 2019 and 2020 that had extensions. We are monitoring the summer weather forecasts and the potential for storms. We have tentatively set a date at the end of October with DHSES to update our CEPA.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team. Our updated Threat Assessment plan was submitted to the NYS DHSES DTPU ahead of June 1, 2025, due date. Tioga hosted the TERC class on May 13th-15th. It was well attended. The report app has been moving along in production, hopefully to launch in the next couple months.
- FIRE Burn Ban has expired but safe burning practices are encouraged to prevent wildfires. Hosting a "Caring for the Amish" class at the Public Safety at the end of June.

RESOLUTIONS:

• Execute Lease and Easement Agreement of Property Located at Prospect Road, Waverly, New York to Maintain an Access Road for the Radio Tower Project

**Committee agreed to move the resolution forward.

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2025
- \$810 of DWI Supervision fee collected in May. \$4,115 collected in 2025
- \$3,128 in restitution and surcharge collected in May. \$8,512.39 collected in 2025

NEW BUSINESS:

- Staffing One open Probation Officer I position remains unfilled. Probation received two applications from Personnel this week. The Civil Service Exam will be given in June.
- Training Staff continue to work towards satisfying the mandatory 21 hours of training. Probation Officers will be permitted to attend firearms training with the Tioga County Sheriff's Office during June.
- Probation In-Service Hosting our annual in-service training at Hickories Park on Wednesday, June 18th. The Tompkins County Probation Department will be giving a presentation on the steps they have taken to successfully gain approval to partially arm their department.
- Council of Probation Administrators (COPA) Conference Probation Director Cain will be attending the annual COPA at Saranac Lake from Sunday, June 22, 2025, to Wednesday, June 25, 2025. While Director Cain is out, Probation Supervisor Chad Post will be designated as the person in charge. Supervisor Fred Kiechle will also be assisting him.
- Community and Interagency Involvement Probation Staff attended the EMO Open House that was Saturday, May 17th.
- Probation would like to add a "clothing" line in the existing Probation Budget. It is the intention to provide a yearly allowance of \$200 per person who work "in the field" and \$100 per person for other staff. Probation Director Cain stated that he has money in his budget to move into that line item. Discussion was had with Director of Probation and Public Safety Committee.
- Probation held an internal meeting to determine if there was sufficient interest by Probation Staff to proceed with the arming process.
- Weekend Work Program (WWP) due to continued low numbers for the WWP, it was discussed with the District Attorney's office moving forward to be part of the plea agreements as follows: Class E Felony 96 hours on WWP; Class D Felony 144 hours on WWP; and Class C Felony and above 256 hours of WWP. Since the meeting, WWP crew has increased substantially.
- Fire Setting Assessment Probation still unable to secure staff willing to complete the fire setting assessment that was purchased to address recent fire setting behaviors of juveniles involved with Family Court System.
- Juvenile Delinquency Services Six (6) JD Appearance Tickets for the month of May.
- ATI Programs Electronic Monitoring five (5) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up and running with five (5) and six (6) individuals scheduled to report. Pre-Trial Release (PTR) – 31 people being supervised via the PTR.
- Court Ordered Investigations 58 active; Supervision 176 cases; and Violation of Probation petitions 11 defendants/respondents.

PERSONNEL:

• One vacant Probation Officer 1 position

• One unfunded Probation Officer 1 position

RESOLUTIONS:

None

<u>SHERIFF – Undersheriff Rich Hallett on behalf of Gary Howard:</u>

FINANCIAL:

• Revenues are \$120,314.20 which is 25% of the budget. Expenditures are \$4,988,714.63 which is 45% of the budget. Inmate boarders are \$43,757.00 which is 29% of the budget.

OLD BUSINESS:

- TCLEA (Law Enforcement Union) negotiations have begun.
- TCCA (Corrections Officers Union) negotiations have begun.

NEW BUSINESS:

• Average daily inmate population for the month of May 2025 was 62. Average of 3 Federal inmates (93 days) and 6 board-ins (180 days) for the month.

PERSONNEL:

 Update on vacancies – <u>Corrections Division</u> – currently 3 open Correction Officers position; <u>Road Patrol</u> – 5 open Deputies positions; <u>E911 Emergency Communications</u> <u>Center</u> – 10pen full-time.

RESOLUTION:

- Approved Salary Above Hiring Base Deputy Sheriff position
- Recognizing John Cornwell's nearly 11 years of Dedicated Service to Tioga County
- Authorize the Submission of SFY2025 Next Generation 911 (NG911) Grant Program
- Amend Resolution No. 301-24; Approve Sole Source Purchase Motorola Solutions License Plate Recognition System

**Committee agreed to move the last three (3) resolutions forward.

Resolution regarding the Approved Salary Above Hiring Base Deputy Sheriff position was placed on hold until the workshop Thursday, June 5th with the whole Legislative Committee. Undersheriff Hallett was asked to be at this workshop for any further questions they may have.

Public Safety Committee Meeting

<u>CORONER – Bob Williams</u>:

Bob Williams presented the budget and bills for the Coroner's office.

Respectfully submitted,

Kristen Kallin Secretary to the Director of Probation—June 3, 2025



FOR 2025 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3021 Enhanced E911							
A3021 411400 Emergency Telephon A3021 411401 E911 Surcharge Upg	0 -640,000	0 0	0 -640,000	.00 149,941.40-	.00	.00 490,058.60-	.0% 23.4%*
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A3410 520130 EMP16 Equipment (No A3410 520160 Fire & Alarms Equi	10,000 0 400	0 0	10,000 0 400	.00	.00	.00 356.92	.0% 10.8%
A3410 520190 Nursing Equipment A3410 520191 E911 Emergency Equi	2,500	0	2,500	.00	.00 .00	2,500.00	.0% .0%
A3410 520215 Personal Protectiv A3410 521130 SEN10 Equipment (No	8,000 5,000	6,875	14,875 5,000	3,874.61	.00 .00	11,000.58 5,000.00	26.0% .0%
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A3410 540140 Contracting Servic A3410 540140 EMP16 Contracting S	8,000	-2,000	8,000 0	1,700.00	.00	4,500.00	28.3% .0%



FOR 2025 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 540140 M7674 Contracting S A3410 540144 Ems Instructors A3410 540180 Dues A3410 540200 Automobile Fuel A3410 540320 Leased/Service Equ A3410 540320 ACCTG Leased/Servic A3410 540330 Legal Fees A3410 540340 Literature A3410 540360 Meals/Food A3410 540360 Meals/Food A3410 540360 Medical Expense A3410 540360 Mileage Expense A3410 540360 Nursing Supplies A3410 540400 Nursing Supplies A3410 540400 Postage A3410 540560 Repairs A3410 540600 Software Expense A3410 540600 Software Expense A3410 540600 Stationery Supplie A3410 540600 Telephone A3410 540601 Training/A1l Other A3410 540603 State Req A3410 540603 State Req A3410 540604 Supplies Contor A3410 540605 Social Security Fr A3410 58088 Social Security Fr A3410 584088 Unemployment Insur A3410 585088 Unemployment Insur A3410 586088 Health Insurance F A3410 588988 Eap Fringe	$\begin{array}{c} 10,000\\ 12,000\\ 1,200\\ 3,500\\ 1,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{array}{c} 0\\ 0\\ 350\\ -150\\ 0\\ 0\\ 0\\ 0\\ 0\\ -200\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ $	$\begin{array}{c} 10,000\\ 12,000\\ 1,550\\ 3,350\\ 1,000\\ 0\\ 0\\ 0\\ 3,000\\ 500\\ 100\\ 1,000\\ 2,800\\ 3,000\\ 250\\ 300\\ 1,500\\ 2,000\\ 1,500\\ 2,000\\ 1,500\\ 2,000\\ 1,500\\ 2,000\\ 2,500\\$	$\begin{array}{c} .00\\ 5,005.61\\ 1,453.00\\ 845.83\\ 753.40\\ .00\\ 567.67\\ .00\\ 90.72\\ .00\\ 1,917.41\\ .00\\ 30.20\\ .00\\ 30.20\\ .00\\ 30.20\\ .00\\ 1,917.41\\ .00\\ 30.20\\ .00\\ 1,917.41\\ .00\\ 30.20\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\$	$\begin{array}{c} 237.50\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ $	$\begin{array}{c} 10,000.00\\ 6,756.89\\ 97.00\\ 2,504.17\\ 246.60\\ .00\\ 2,432.33\\ 500.00\\ 9.28\\ 1,000.00\\ 882.59\\ 3,000.00\\ 1,000.00\\ 170.14\\ 1,149.52\\ 396.20\\ 1,841.10\\ 250.00\\ 1,415.21\\ 17,581.98\\ 1,861.70\\ 4,679.37\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	$\begin{array}{c} .0\% \\ 43.7\% \\ 93.7\% \\ 25.2\% \\ 75.3\% \\ .0\% \\ .0\% \\ 18.9\% \\ .0\% \\ 90.7\% \\ .0\% \\ 68.5\% \\ .0\% \\ 68.5\% \\ .0\% \\ 12.1\% \\ .0\% \\ .0\% \\ 66.0\% \\ 42.5\% \\ 73.6\% \\ 7.9\% \\ .0\% \\ 43.4\% \\ 35.4\% \\ 55.1\% \\ 44.1\% \\ .0\% \\ .0\% \\ .0\% \\ .0\% \\ .0\% \\ 43.4\% \end{array}$
A3640 Emergency Mgmt Office A3640 427010 COV19 Refunds Of Pr A3640 433080 State Aid-C837990 A3640 435100 COV19 State Aid-Fem A3640 436574 Hazard Mitigation A3640 443050 Federal Aid-Civil A3640 443050 EMP16 Federal Aid-C A3640 443050 EMP17 Federal Aid-C A3640 443050 EMP18 Fed-Aid- EMPG A3640 443050 EMP19 Fed-Aid- EMPG A3640 443050 EMP20 Fed-Aid- EMPG	0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$ \begin{array}{r} 00 \\$.00 .00 .00 .00 .00 .00 .00 .00 .00	. 0% . 0% . 0% . 0% . 0% . 0% . 0% . 0%



FOR 2025 12						
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE PCT BUDGET USE/COL
ACCOUNTS FOR: <u>A</u> General Fund A3640 443050 EMP21 Fed-Aid- EMPG A3640 443050 EMP22 Fed-Aid- Civi A3640 443050 EMP23 Fed-Aid- Civi A3640 445100 COV19 Federal Aid-F A3640 510010 Full Time A3640 510020 Part Time/Temporar A3640 510050 All-Other(On Call, A3640 510050 All-Other(On Call, A3640 530300 Legal A3640 530300 Legal A3640 530300 Legal A3640 540000 Contract Expense A3640 540000 Contract Expense A3640 540000 Contract Expense A3640 540010 Advertising A3640 540010 Advertising A3640 54010 Advertising A3640 54010 Advertising A3640 540141 Gis Create & Maint A3640 540140 HME17 Contracting S A3640 540140 Leased/Service Equ A3640 540300 Legal S/Food A3640 540300 Mileage Expense A3640 540300 Mileage Expense A3640 540420 Office Supplies A3640 540540 Repairs A3640	$\begin{array}{c} & 0 \\ & 0 \\ & 0 \\ 0 \\ 150,414 \\ 15,000 \\ 10,000 \\ 0 \end{array}$	0 0 0 0 0 0 0 0 0	0 0 0 150,414 15,000 10,000 0	.00 .00 -22,058.00 .00 72,994.45 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
A3640 520090 Computer A3640 530100 Data Processing A3640 530300 Legal A3640 530330 Shared Services -P A3640 540000 Contract Expense A3640 540010 Advertising A3640 540070 Car Maintenance A3640 540090 Clothing	0 0 0 700 2,000 500		0 0 0 700 2,000 500	.00 .00 .00 .00 .00 .00 .223.04 .00	.00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
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FOR 2025 12								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	GRAND TOTAL	333,360	6,875	340,235	84,221.72	11,105.76	244,907.71	28.0%
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** END OF REPORT - Generated by Rockwell, Diane **



REPORT OPTIONS

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Financial:

Budget: Well within Budget - See attached spreadsheets.

Old Business:

Radio Project:

The shelter and generator were set at Richford site on June 3rd. The tower was slated to be erected on July 3rd.

We had local emergency services agencies visit the Richford site location for response planning. We will be conducting response planning visits at all site locations.

Site prep has started at the Nichols site. They hope to set the shelter and generator by the end of July. Utilities will need to be connected before the tower can be erected due to the fact that it must be lit.

Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill, and potential solutions.

We are getting closer to channel lay-outs and the radio subscriber unit's order.

CAD Project:

Nothing new to report.

EMS:

We will be reposting the Assistant Coordinator position that oversees EMS courses, after some revisions are made.

Emergency Management:

As the summer approaches, we are monitoring the summer weather forecasts and the potential for storms.

We have tentatively set a date at the end of October with DHSES to update our CEPA.

Corinne attended a class in Oriskany on June 17th –"Managing Chaos". It was a great course that talked about leadership and crisis communications.

Threat Assessment Team:

The team has continued to meet regularly and either hear potential cases or have training to further the understanding and skills of the team.

Corinne will be attending a TAM conference virtually in July.

The reporting app has been moving along in production, hopefully to launch in the next couple months.

Squad 9 will be doing a presentation at the next Leaders' meeting on Threat Assessment and the TAM team.

Fire:

We hosted a "Caring for the Amish" class at Public Safety that was very well attended.

New Business:

None.

Personnel:

None.

Resolutions:

G15- Amend Resolution 135-25, Radio Consulting Contract

G16- Amend Agreement with Motorola Change Order #7

REFERRED TO:	PUBLIC SAFETY COMMITTEE FINANCE, LEGAL & SAFETY COMMITTEE
RESOLUTION NO25	AMEND RESOLUTION NO. 291-19; AUTHORIZE AMENDED AGREEMENT WITH MOTOROLA SOLUTIONS CHANGE ORDER # EMERGENCY MANAGEMENT

WHEREAS: Resolution No. 291-19 authorized the Director of Emergency Services to enter into an agreement with Motorola Solutions for a P25 Phase 1 Digital Simulcast Trunked Radio System at an amount not to exceed \$9,620,000; and

7

WHEREAS: Change Order #1 separated the Computer Aided Dispatch (CAD) from the Radio Tower Project at no cost to the County; and

WHEREAS: By Resolution No. 23-22, the Legislature authorized Change Order #2 for additional tower sites, equipment and conversion to a P25 Phase 2 Digital Simulcast Trunked Radio System for a cost not to exceed \$3,100,000; and

WHEREAS: By Resolution No. 152-22, the Legislature authorized Change Order # 3 to include adding Owego Police to the Computer Aided Dispatch (CAD); adding Digital Evidence Module for Owego; adding Pictometry for Mapping; adding Rapid Notification Module; and Data Transfer Costs for a cost not to exceed \$133,020.84; and

WHEREAS: By Resolution No. 20-23 and Resolution No. 123-24, the Legislature authorized the County to enter into a lease with Motorola Solutions at an amount not to exceed \$4,044,973.15; and

WHEREAS: By Resolution No. 444-23, the Legislature authorized Change Order #4 to include the additional cost of building 4 new tower sites, refurbishing one county owned site, adding our equipment to PA State Police site and additional enhancements to radio and telephone equipment that has changed since the original contract of 2019 for an additional cost not to exceed \$5,650,000; and

WHEREAS: By Resolution No. 199-24, the Legislature authorized Change Order #5 to include a shelter and generator for the Ballou Road tower site at a cost not to exceed \$619,642.08 with Motorola Solutions; and

WHEREAS: By Resolution No. 294-24, the Legislature authorized Change Order #6 to add the Aware for 911 product line at no cost to the County; and

WHEREAS: With the progression of the radio project, it is necessary to make adjustments to the project via Change Order #7 as follows; Add tower lighting to the Babcock Farms tower site in Nichols, at an additional cost of \$60,827 to the County (which will be deducted from the (\$316,716) Motorola credit); Remove the cost of a shelter for the Round Top site for a credit to the project of (\$290,391); Correct Change Order #4 to correct the size of the shelters; Change the size of the propane tank at Hanson, Babcock, Spencer, Prospect, and Ballou Road towers; Prospect Tower – The County, not Motorola, will replace damaged fence rail pipe and will be responsible for deforestation within the compound and 10' outside the compound for a credit of (\$26,325); and Adjust the project completion date from December 31, 2025 to December 31, 2026; therefore, be it

RESOLVED: That the County Legislature hereby authorizes an amended agreement, by way of Change Order #7 with Motorola Solutions, 500 West Monroe Street, 44th Floor, Chicago, IL 60661, to add tower lighting to the Babcock Farms tower site in Nichols, at an additional cost of \$60,827 to the County, (which will be deducted from the (\$316,716) Motorola credit); and accept the other changes as noted in Change Order #7; and be it further

RESOLVED: That the Chair of the Legislature be authorized to execute Motorola's Change Order #7, after review and approval by the County Attorney.

REFERRED TO:	PUBLIC SAFETY COMMITTEE
	FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AMEND RESO NO. 135-25; AWARD CONTRACT RADIO CONSULTING SERVICES AND MODIFY 2025 BUDGET

WHEREAS: Resolution No. 135-25 authorized a contract with Yoder Communications, LLC at a cost not to exceed \$30,560 for Phase 1 and \$2,480 for Phase II; and

WHEREAS: Phase 1 of the contract is underway and is more involved than originally anticipated and will need additional funding of \$46,500, for a total of \$77,060 for Phase 1; and

WHEREAS: Professional Services under General Municipal Law 104-b is exempt from competitive bidding; and

WHEREAS: Legislative approval is needed to modify the 2025 budget and transfer funds; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM: A3415.520130.IO20F (Equip not Car) \$46,500

TO: A3415.540140.IO20F (Contracting Services) \$46,500

And be it further

RESOLVED: That the Chair of the County Legislature is authorized to execute a revised contract between Tioga County and Yoder Communications, LLC, upon review by the County Attorney, at a cost not to exceed \$77,060 for Phase 1.