



## INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

January 3<sup>rd</sup>, 2023, at 10:30 am

### ATTENDANCE:

- Legislators: W. Jake Brown, Tracy Monell, Ron Ciotoli, Dennis M. Mullen, William Standinger and Martha Sauerbrey
  - Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director,
  - Guests: Peter DeWind and Cathy Haskell
- 
- APPROVAL OF MINUTES: Approval of December 6<sup>th</sup>, 2022, Information Technology Committee Minutes: Legislator Dennis Mullins made the motion, seconded by Legislator Tracy Monell to approve the December 6<sup>th</sup>, 2022 Information Technology Committee Minutes as written. Motion carried.
- 
- FINANCIAL
    - Review of budget status and financial news:
      - The beginning of the fiscal year has started
      - End of year purchases are being closed out
- 
- OLD BUSINESS
    - Information Security Report
- 
- NEW BUSINESS
    - Town of Candor Shared Services
      - The fiber circuit to the Town of Candor has been completed
      - ITCS staff completed a site visit and will be migrating Town of Candor devices and users throughout the month
    - Offsite / Offline Backup Site Options
      - Discussion on locations to house 'cold storage' for County data in alignment with the County Cyber Security posture.
- 
- PERSONNEL
    - Nothing to report
- 
- RESOLUTIONS/PROCLAMATIONS
    - A15 – AUTHORIZE CAPITAL PROJECT AMERICAN RESCUE PLAN ACT (ARPA) CAPITAL APPROPRIATION REQUEST 003

- A28 – TRANSFER FUNDS TO FUND AND FILL VACANT NETWORK ADMINISTRATOR POSITION WITHIN INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES DEPARTMENT
  - A29 – AUTHORIZE CREATION AND FILLING OF TEMPORARY POSITION (INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES DEPARTMENT)
  - A30 – AMEND EMPLOYEE HANDBOOK; SECTION VIII: COMPREHENSIVE INFORMATION SECURITY POLICY
  - A40 – AUTHORIZE MULTI-YEAR PREPAYMENT OF SUBSCRIPTION TO ACHIEVE SAVINGS
  - A45 – AUTHORIZE TO PROCEED WITH SHARED SERVICE AGREEMENT
- ADJOURNMENT 11:00am