

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

May 2nd, 2023
10:30 AM

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Brown, Legislator Ciotoli,
Legislator Standinger

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: Legislative Clerk Haskell

GUESTS: N/A

APPROVAL OF MINUTES: Committee Chair Mullen calls for motion to approve all Department April 4th, 2023, committee meeting minutes. Motion made by Legislator Ciotoli, seconded by Legislator Brown; motion carries unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and April revenue/expense.
- Laptop purchase update – resolution to amend the Real Property budget to establish an appropriate budget line for computer purchase and to move sufficient funds into that budget line to cover laptop, docking station, and monitor purchase.

OLD BUSINESS:

- New Volunteer Firefighter and Volunteer Ambulance Worker exemption
 - o In process of drafting resolution. Intent is to have the exemption passed by the full Legislature in the next 3-4 months.
 - o Noted that there are operational systems in place that will help to identify qualified Firefighters for each fire district/department
 - o Both Town of Candor and Candor Fire in process of passing the exemption. Town of Owego has begun to review.
 - o Broome County has passed the exemption and sent a copy for our reference.
- BAR Training – Six members trained, three more require training, waiting for name from Town of Berkshire.
- Tentative Town assessment rolls are complete and posted. Town of Berkshire roll has not been picked up.
- Assessors preparing for Grievance Day.

NEW BUSINESS:

- Village taxes – In May will be running Village tax rolls for Villages of Candor, Nichols, Spencer, and Waverly, and printing tax bills for Villages of Candor, Nichols, and Spencer.

PERSONNEL: N/A

RESOLUTIONS/PROCLAMATIONS: Real Property Budget Amendment

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:41 AM

Steven B Palinosky
Director, Tioga County Real Property Tax Services