



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

September 3rd, 2024, at 9:30 am

ATTENDANCE:

- Legislators: Martha Sauerbrey, Tracy Monell, Dennis Mullen, Ron Ciotoli, William Standinger.
- Staff: Jeremy Loveland, CIO; Brandon Clark, Deputy Director of ITCS; Ray Culliton, Network Administrator
- Guests: Cathy Haskell, Peter DeWind, Jackson Bailey

- APPROVAL OF MINUTES: Approval of August 6th, 2024, Information Technology Committee Minutes: Legislator Dennis Mullen made the motion, seconded by Legislator Ron Ciotoli to approve the August 6th, 2024, Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL
 - Review of budget status and financial news

- OLD BUSINESS
 - NYS BOE Cybersecurity Audit
 - The ITCS Department completed a required cybersecurity audit provided by the NYS Board of Elections. The Department met with NYS, and Tioga County BOE staff to review the findings. While there were some minor findings, which may drive additional grant funding in the future, the County scored well.

 - MUNIS Upgrade
 - The Department has recently completed an update to MUNIS. The update allows for end of year processing to be accomplished for 2024. This will be an annual process as long as we choose to host our own application suite.

- Waverly Mental Hygiene Relocation
 - The ITCS Department is involved with the project and have provided the necessary door automation equipment to the electrical contractor for installation at the new site. As plans are developed for moving into the space the ITCS Department will coordinate all technology moves.
- COTT – Tyler County Clerk Migration Update
 - The databases from Cott Solutions has been provided to Tyler for integration into their system. We are currently working with Cott Solutions asking them to provide their data schema for Tyler to map the data to their appropriate field. Cott has requested a resolution on the outstanding 1-year agreement to cover 2024.
- NEW BUSINESS
 - Public Safety / Emergency Management Update
 - The Deputy Director of ITCS provided an in-depth update on the technology within the Tioga County Dispatch Center.
 - Wireless Infrastructure Update
 - The ITCS Department budgeted for the replacement of the existing wireless infrastructure in 2024. This project has started, with the first 20 access points being replaced. This project is scheduled to be completed within the next two months.
 - Command Central Evidence Management
 - The ITCS Department recently held a meeting with representatives from the Tioga County Sheriff's Office, Tioga County District Attorney's Office, Tioga County Public Defender's Office, and the Tioga County Attorney's Office to discuss processes for storing and sharing evidence data between entities. In that meeting it was identified that the process needs improvement.
 - Since that meeting, we have determined that a system called Command Central Evidence Management is included with the contract the County has with Motorola for our Computer Aided Dispatch (CAD) system.

- It is the recommendation from the ITCS Department that we pursue integrating Command Central Evidence Management into our evidence storage and sharing processes within the County.
- County Alarm System Upgrade
 - The ITCS Department is going to refresh the existing Alarm System Upgrade plan and determine feasibility for 2025. This will replace the existing alarm panel in the County Dispatch Center and utilize a Human Monitoring Service (HMS) from Verkada.
- FirstNet Cost Analysis
 - The ITCS Department has begun the process of planning to migrate County cell phones and data-only device to FirstNet.
 - Initial cost analysis shows the County could save up to \$25,000 per year by migrating to FirstNet from Verizon.
- PERSONNEL
 - Network Administrator Appointment
 - Ray Culliton, the newly appointed Network Administrator within the ITCS Department was introduced to the Committee.
- RESOLUTIONS/PROCLAMATIONS
 - Nothing to Report
- EXECUTIVE SESSION
 - Legislator Ron Ciotoli motioned to move into Executive Session, seconded by Legislator Dennis Mullen to discuss security matters at 9:55 a.m.
 - Legislator Dennis Mullen motioned to adjourn Executive Session at 10:15 a.m., seconded by Legislator Ron Ciotoli.
- ADJOURNMENT
 - Legislator Mullen motioned to adjourn at 10:15 a.m., seconded by Legislator Ciotoli.