



## Information Technology – Legislative Committee Meeting

06.02.25

- APPROVAL OF MINUTES
  - 04.08.25 IT Legislative Committee Meeting
  - 05.06.25 IT Legislative Committee Meeting
- FINANCIAL
  - Review of Budget Status and Financial News
- OLD BUSINESS
  - Windows 10 End of Life / Windows 11 Deployment
- NEW BUSINESS
  - Core Switch Migration
  - Host Infrastructure Migration
  - Mobile Device Management
  - Fiber Buildout Update
- PERSONNEL
  - Nothing to Report
- RESOLUTIONS
  - F30 – AUTHORIZE AGREEMENT WITH PYRAMID BUSINESS SYSTEMS FOR CSaaS
- PROCLAMATIONS
  - Nothing to Report
- ADJOURNMENT



## INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

April 8<sup>th</sup>, 2025, at 9:30 am

### ATTENDANCE:

- Legislators: Tracy Monell, Dennis Mullen, Ron Ciotoli, William Standinger, Martha Sauerbrey, Ray Bunce.
  - Staff: Jeremy Loveland, CIO
  - Guests: Cathy Haskell, Jackson Bailey
- 
- APPROVAL OF MINUTES: Approval of March 4<sup>th</sup>, 2025, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Dennis Mullen to approve the March 4<sup>th</sup>, 2025, Information Technology Committee Minutes as written. Motion carried.
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- FINANCIAL
    - Review of budget status and financial news
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- OLD BUSINESS
    - Shared Service Billing Update
      - An update was provided by CIO Jeremy Loveland regarding the proposed changes to the IT Shared Services Billing process. Forecasted revenue projections were provided to the committee. The committee was in support of the recommended billing changes.

CIO Jeremy Loveland is meeting with each of the Shared Service agencies to review these billing changes as well as all upcoming projects related to those agencies.
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- NEW BUSINESS
    - Windows 10 End of Life / Windows 11 Hardware Requirements
      - CIO Jeremy Loveland provided additional information regarding the requirement of deploying Microsoft Windows 11 to all County and Shared Service computers prior to October 15, 2025. This requires the purchase of additional hardware as Microsoft does not support certain older

computer processors. This impacts 350 computers, which are planned to be upgraded as a part of this project.

- Amazon Prime Business – NYSAC – Reimbursement

- NYSAC has entered a partnership with Amazon Business providing Prime to NYSAC members for free. Tioga County has recently paid for a subscription to Amazon Prime Business which will be reimbursed at a prorated amount.

- PERSONNEL

- Deputy Director of ITCS Resignation

- Brandon Clark, Deputy Director of ITCS has resigned for other employment.

- RESOLUTIONS/PROCLAMATIONS

- D01 – AUTHORIZE WARRANTY EXTENSION WITH LYNX TECHNOLOGIES FOR TWO STORAGE AREA NETWORK APPLIANCES
- D33 – TRANSFER RESERVE FUNDS TO PURCHASE UPGRADED COMPUTER HARDWARE COMPATIBLE WITH MICROSOFT WINDOWS 11

- EXECUTIVE SESSION

- Legislator Ray Bunce motioned to move to Executive Session, seconded by Legislator Tracy Monell to discuss personnel matters at 9:55 a.m.
- Legislator Dennis Mullen motioned to adjourn Executive Session at 10:30 a.m., seconded by Legislator Tracy Monell.

- ADJOURNMENT

- Legislator Ciotoli motioned to adjourn at 10:30 a.m., seconded by Legislator Monell.



## INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

May 6<sup>th</sup>, 2025, at 9:30 am

### ATTENDANCE:

- Legislators: Tracy Monell, Ron Ciotoli, William Standinger.
  - Staff: Jeremy Loveland, CIO
  - Guests: Cathy Haskell, Jackson Bailey
- 
- APPROVAL OF MINUTES: There was not a quorum therefore the April 8<sup>th</sup> minutes could not be approved.
  - FINANCIAL
    - Review of budget status and financial news
  - OLD BUSINESS
    - Nothing to Report
  - NEW BUSINESS
    - Windows 10 End of Life / Windows 11 Deployment
      - This project is continuing as scheduled. Estimated time of completion is September 2025.
  - PERSONNEL
    - Nothing to Report
  - RESOLUTIONS/PROCLAMATIONS
    - E12 – AUTHORIZE REINSTATEMENT OF DEPUTY DIRECTOR OF INFORMATION TECHNOLOGY & COMMUNICATION SERVICES
  - ADJOURNMENT

- Legislator Ciotoli motioned to adjourn at 09:49 a.m., seconded by Legislator Monell

DRAFT

# Review of 2025 Budget and Financial News

## A1680 – Year-to-Date Budget Report

FOR 2025 06								
ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A1680 Information Technology</b>								
A1680 412702	Shared Services- I	-210,072	0	-210,072	.00	.00	-210,072.00	.0%*
A1680 412707	Shared Services- E	-90,000	0	-90,000	9,678.41	.00	-99,678.41	-10.8%*
A1680 422280	Data Processing/Pr	0	0	0	-692.99	.00	692.99	100.0%
A1680 424100	Rental Of County O	-5,000	0	-5,000	-4,500.00	.00	-500.00	90.0%*
A1680 510010	Full Time	658,387	0	658,387	234,770.29	.00	423,616.71	35.7%
A1680 540070	Car Maintenance	500	0	500	244.49	.00	255.51	48.9%
A1680 540140	Contracting Servic	28,880	21,204	50,084	30,656.27	.00	19,427.73	61.2%
A1680 540180	Dues	50	0	50	.00	.00	50.00	.0%
A1680 540220	Automobile Fuel	800	0	800	239.59	.00	560.41	29.9%
A1680 540320	Leased/Service Equ	5,500	0	5,500	1,759.96	.00	3,740.04	32.0%
A1680 540350	Office Equip Maint	25,000	0	25,000	19,553.08	.00	5,446.92	78.2%
A1680 540420	Office Supplies	1,500	0	1,500	76.78	.00	1,423.22	5.1%
A1680 540485	Printing/Paper	1,000	0	1,000	76.20	.00	923.80	7.6%
A1680 540620	Software Expense	207,340	0	207,340	88,307.51	10,805.40	108,227.58	47.8%
A1680 540640	Supplies (Not Offi	4,500	0	4,500	1,705.90	.00	2,794.10	37.9%
A1680 540640	SSG21 Supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%
A1680 540660	Telephone	72,500	0	72,500	26,374.20	.00	46,125.80	36.4%
A1680 540661	Telephone Maintena	24,500	-21,204	3,296	.00	.00	3,296.00	.0%
A1680 540733	Training/All Other	5,000	0	5,000	2,283.00	.00	2,717.00	45.7%
A1680 581088	State Retirement F	56,110	0	56,110	22,758.18	.00	33,351.82	40.6%
A1680 583088	Social Security Fr	43,252	0	43,252	18,998.88	.00	24,253.12	43.9%
A1680 584088	Workers Compensati	9,560	0	9,560	4,297.92	.00	5,262.08	45.0%
A1680 585588	Disability Insuran	544	0	544	213.12	.00	330.88	39.2%
A1680 586088	Health Insurance F	125,301	0	125,301	86,140.67	.00	39,160.33	68.7%
A1680 588988	Eap Fringe	128	0	128	56.64	.00	71.36	44.3%
<b>TOTAL Information Technology</b>		<b>967,780</b>	<b>0</b>	<b>967,780</b>	<b>542,998.10</b>	<b>10,805.40</b>	<b>413,976.99</b>	<b>57.2%</b>
<b>TOTAL General Fund</b>		<b>967,780</b>	<b>0</b>	<b>967,780</b>	<b>542,998.10</b>	<b>10,805.40</b>	<b>413,976.99</b>	<b>57.2%</b>
<b>TOTAL REVENUES</b>		<b>-305,072</b>	<b>0</b>	<b>-305,072</b>	<b>4,485.42</b>	<b>.00</b>	<b>-309,557.42</b>	
<b>TOTAL EXPENSES</b>		<b>1,272,852</b>	<b>0</b>	<b>1,272,852</b>	<b>538,512.68</b>	<b>10,805.40</b>	<b>723,534.41</b>	

FOR 2025 06								
		ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>GRAND TOTAL</b>		<b>967,780</b>	<b>0</b>	<b>967,780</b>	<b>542,998.10</b>	<b>10,805.40</b>	<b>413,976.99</b>	<b>57.2%</b>

# H1680 – Year-to-Date Capital Budget Report

FOR 2025 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
H Capital Fund	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
<b>H1680 Information Technology</b>								
H1680 520270 Telephone Equipmen	6,666	0	6,666	.00	.00	6,666.00	.0%	
H1680 520620 Software Expense	121,250	0	121,250	16,687.50	45,712.50	58,850.00	51.5%	
H1680 520620 M7674 Software Expe	0	15,656	15,656	.00	.00	15,656.00	.0%	
H1680 521090 Computer	125,500	21,000	146,500	45,386.56	.00	101,113.44	31.0%	
H1680 521090 M7674 Computer-ARPA	0	24,344	24,344	24,344.00	.00	.00	100.0%	
TOTAL Information Technology	253,416	61,000	314,416	86,418.06	45,712.50	182,285.44	42.0%	
TOTAL Capital Fund	253,416	61,000	314,416	86,418.06	45,712.50	182,285.44	42.0%	
TOTAL EXPENSES	253,416	61,000	314,416	86,418.06	45,712.50	182,285.44		

FOR 2025 06								
	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT	
	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL	
GRAND TOTAL	253,416	61,000	314,416	86,418.06	45,712.50	182,285.44	42.0%	

REFERRED TO: ITCS COMMITTEE

RESOLUTION NO. -25 AUTHORIZE AGREEMENT WITH  
PYRAMID BUSINESS SYSTEMS FOR  
CYBER SECURITY AS A SERVICE (CSaaS)

WHEREAS: The Chief Information Officer and the Deputy Director of ITCS have completed a search for qualified organizations to provide cyber security services; and

WHEREAS: The Chief Information Officer and the Deputy Director of ITCS are recommending an agreement with Pyramid Business Systems to provide the following cyber security services to the County (24x365 Firewall maintenance and monitoring with Next Business Day Response, up to four hours per month); and

WHEREAS: These cyber security services will be billed at a monthly rate of \$1,295.00, totaling \$7,770 for 2025; and

WHEREAS: Additional cyber security support services outside of this scope will be billed at a rate of \$125.00 per hour; and

WHEREAS: The period of this agreement will be from July 1, 2025, ending December 31, 2025; and

WHEREAS: Funding will be provided for using Information Technology and Communication Services funds A1680 540140 Contracting Services; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute an agreement between Tioga County and Pyramid Business Systems in the amount of \$7,770 to provide cyber security services, upon review by the County Attorney.