



ADMINISTRATIVE SERVICES COMMITTEE – VETERANS AGENDA

September 5, 2023
1030 hours

- APPROVAL OF MINUTES:
 - July 5, 2023 & August 8, 2023
- FINANCIAL:
 - 2023 Year-to-date Budget Report
- OLD BUSINESS:
- NEW BUSINESS:
 - YTD statistics
 - Onward Ops (ETS) at Ft. Drum August 13-16, 2023, met w/108 TSM's/enrolled 18
 - Outreach for September: Annual Field of Forgotten Fallen, 9/1 @ 56 Main Street; State Fair Outing. 8/23-9/4 @ NYS Fair Grounds, PGA Hope, 9/5, 9/12, 9/19, 9/26 @ Tioga Golf Club; Lunch & Learn w/Mount Laurel Recovery Center, 9/8 @ TCVSA; Family Fun Day & BBQ, 9/9 @ Army Reserve Center; Onward Ops, 9/10-9/13 @ Ft. Drum; NYSAC Fall Conference, 9/13-9/15 @ Turning Stone Casino; POW/MIA Recognition Ceremony, 9/15 @ County Memorials; TC Veterans Night 9/15 @ Rumble Ponies, MOAA Convention, 9/19 @ Tioga Downs; Coffee Mess, 9/22 @ Julie Perkins Fishing Access, Grocery Giveaway, 9/29 @ UMC Apalachin, and Annual Ruck March for Suicide Awareness, 9/30 @ Waverly Glen Park
- PERSONNEL
 - N/A
- RESOLUTIONS
 - I-22, Resolution To Exceed Per Event Food & Beverage Purchasing Guidelines

TIOGA COUNTY, NEW YORK

Veterans' Service Agency

1062 State Route 38 PO Box 84 Owego, NY 13827



Michael F. Middaugh Director ☎ 607 687 8228 📠 607 687 8226 🌐 www.TiogaCountyNY.com

- PROCLAMATIONS
 - N/A

Voter

- EXECUTIVE SESSION
 - N/A

1062 State

Michael

- ADJOURNMENT

Voter

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Michael



Administrative Services Committee – Veterans Minutes

July 5, 2023

Start Time: 1040 hours

Veterans

1062 State

ATTENDANCE:

- Legislators: Committee Chairman Mullen; Legislators: Standinger, Ciotoli, and Brown, Chairwoman Sauerbrey
- Staff: Michael Middaugh, Director

APPROVAL OF MINUTES:

- Approval of June 6, 2023, minutes, Legislator Brown made the motion, and seconded by Legislator Ciotoli to accept minutes as written. All in favor, motion carried.

Veterans

FINANCIAL:

ATTEN

- 2023 Year-to-date budget report was reviewed, we are currently over on fringe expenses due to inadequate amounts being applied, need to have these amounts adjusted to reflect proper numbers from Dwyer Program funds.
- Discussed budget shortfalls for Dwyer Program due to contractual salary increases and fringe increases. Requested the County to cover 25% of Veteran Services Assistant's salary and fringe to make up the revenue loss in 2024 budget. It was decided we would have further discussions on the matter before preliminary 2024 budget was due on August 8th.

Veterans

OLD BUSINESS:

ATTEN

- N/A

NEW BUSINESS:

- YTD agency statistics
- Onward Ops – ETS Sponsorship, Ft. Drum June 12th-14th, spoke with 187 servicemembers and enrolled 27.
- Outreach for June includes Dwyer – Lunch & Learns, Red, White & Blue Picnic – Korean War Vets, , Family Fun Night Unplugged at Nazarene Church; Coffee Mess; FreshConnects at Farmers Markets; MH Outreach – Tioga Downs Veterans Concert

Veterans

ONLINE

ATTEN

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PERSONNEL:

- All staff attending NYS Summit on Peer Mentoring, Mike will be one of speakers at Summit, July 11-12
- July 15, Mike was asked to represent NYS CVSOA at National Conference for State Departments of Veterans Services in Buffalo and be on a panel with the judges from the US Veterans Court of Appeals to discuss issues with claims.

RESOLUTIONS/PROCLAMATIONS:

- Resolution G-44 Exceed New Guidelines For Food, Beverage & Supplies; as it relates to several outreach events occurring after July 11. Resolution Approved by Committee.

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

1110 hours



Administrative Services Committee – Veterans Minutes

August 8, 2023

Start Time: 1119 hours

ATTENDANCE:

- Legislators: Legislators: Standinger, Ciotoli, Chairwoman Sauerbrey (No Quorum)
- Staff: Michael Middaugh, Director

APPROVAL OF MINUTES:

- July meeting minutes were unable to be approved as there was no quorum

FINANCIAL:

- 2023 Year-to-date budget report was reviewed

OLD BUSINESS:

- Our float in Candor 4th of July parade won second place for "Best Themed"

NEW BUSINESS:

- YTD agency statistics
- Onward Ops – ETS Sponsorship, Ft. Drum July 16th-19th, spoke with 290 servicemembers and enrolled 25.
- Onward Ops - Success Story: Tom, servicemember we helped relocate to Tioga County – has housing and employment and enrolled in VA healthcare
- Outreach for August: PGA Hope every Tuesday, booth at Tioga County Fair, Vets in Nature trout fishing excursion, Onward Ops at Ft. Drum, Coffee Mess in Waverly, Lunch & learn at VSA – VA Community Outreach Prevention Program & Shady Strong ALS Awareness event in Richford

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PERSONNEL:

- All 3 staff members passed their civil service exams and are now permanent status.

RESOLUTIONS/PROCLAMATIONS:

- Resolution H-39, Resolution to Exceed Per Event Food & Beverage Purchasing Guidelines for August

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- Went into Executive Session to discuss personnel matters, start 1140, ended 1200 hours

ADJOURNMENT:

1201 hours

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Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

Table header: ACCOUNTS FOR: General Fund, ORIGINAL APPROP, TRANSFRS/ADJUSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL

A6510 Veterans' Service

Main data table with columns: Account Number, Description, Original Approp, Transfers/Adjustmts, Revised Budget, YTD Actual, Encumbrances, Available Budget, Pct Use/COL. Includes rows for various services like 'Other Unclassified', 'State Aid-Veterans', 'State Security Fr', etc.



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6510 586088 Health Insurance F	25,721	0	25,721	18,236.16	.00	7,484.34	70.9%
A6510 586088 DP22 Health Insuran	8,904	17,842	26,746	18,516.24	.00	8,229.44	69.2%
A6510 588988 Eap Fringe	44	0	44	27.69	.00	15.99	63.4%
A6510 588988 DP22 EAP Fringe	6	18	24	16.23	.00	7.36	68.8%
TOTAL Veterans' Service	192,624	51,611	244,235	140,340.45	2,835.00	101,059.28	58.6%
TOTAL General Fund	192,624	51,611	244,235	140,340.45	2,835.00	101,059.28	58.6%
TOTAL REVENUES	-131,000	-95,149	-226,149	-76,205.65	.00	-149,943.75	
TOTAL EXPENSES	323,624	146,760	470,384	216,546.10	2,835.00	251,003.03	

Month-to-Month Veteran Services Comparisons by Year

* Others: Family Members/Agencies

** Services: Any type of assistance we provide to a veteran or family members

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020													
Veterans	124	123	70	44	69	109	86	88	91	102	98	64	1068
*Others	64	42	26	25	29	80	42	40	37	50	46	33	514
New Vets	48	26	15	14	21	31	31	21	32	25	30	11	305
**Services Provided	318	280	189	119	176	287	231	236	290	285	244	181	2836
2021													
Veterans	103	82	93	77	95	135	121	114	109	130	129	97	1285
*Others	59	42	39	33	54	85	112	79	45	84	69	50	751
New Vets	24	14	15	21	20	31	34	15	20	29	39	34	296
**Services Provided	273	235	245	210	264	344	313	288	294	355	348	255	3424
2022													
Veterans	107	56	107	129	119	106	122	116	123	187	164	135	1471
*Others	47	29	52	74	43	42	35	46	43	49	53	67	580
New Vets	43	21	40	25	33	30	27	27	34	18	27	19	344
**Services Provided	296	146	281	392	346	303	357	431	405	586	478	444	4465
2023													
Veterans	189	151	236	262	288	244	307	248					1925
*Others	54	48	50	79	56	96	76	85					544
New Vets	28	15	18	16	28	22	24	34					185
**Services Provided	564	426	417	406	767	381	343	678					3982

Year-to-Year Outreach (these totals are separate from monthly stats)

*Outreach is conducted as a way to provide non-clinical peer-to-peer support through various mediums (# of events)

	2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	12	7	9	5	8	6	5	5	10	3	2	3	75	
Attendees	400	60	187	117	201	242	118	150	312	204	71	67	2129	
	2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	6	7	3	2	4	3	4	2	5	3	6	5	50	
Attendees	124	134	59	69	84	237	201	208	389	285	204	181	2175	
	2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	3	2	4	7	9	5	11	6	5	8	9	4	73	
Attendees	105	37	248	151	237	264	306	228	499	517	390	94	3076	
	2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	8	8	5	8	13	18	18	19	14	13	10	8	142	
Attendees	79	100	181	217	170	1169	887	796	1,280	697	688	283	6547	
	2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	9	8	8	8	9	10	10	16						78
Attendees	341	264	283	726	426	752	691	714						4197

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO.

REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in September, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

September 8 – Lunch & Learn @ TCVSA in Owego, MH Outreach: \$200.00

September 9 – Family Day & BBQ @ Army Reserve Center in Nichols, Dwyer Program: \$3600.00

September 10-13 – Onward Ops @ Ft. Drum, ETS Sponsorship: \$300

September 22 – Coffee Mess @Julie Perkins Fishing Access in Owego, MH Outreach: \$350.00

September 30 – Ruck March for Suicide Awareness @ Waverly Glen Park in Waverly, Dwyer Program: \$8500.00

Therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.