



TIOGA COUNTY BOARD OF HEALTH

PLEASE RSVP TO 607-687-8630

IF YOU WILL NOT BE ABLE TO ATTEND THIS MEETING

TO: Members of the Board of Health

FROM: A. Reigelman, Secretary

DATE: November 14, 2024

RE: Board of Health Meeting - Thursday, November 21, 2024,
7:30 a.m., **Conference Room B**, 2nd Floor of Health and Human Services
Building at 1062 St. Rt. 38, Owego, NY 13827.

AGENDA

Introduction of Guests-

- Denis McCann, Director of Administrative Services
- Susan Medina, Deputy Director of Public Health
- Daniel Scherrer, Director of Environmental Health
- Melanie Miller, Director of Patient Services
- Nicole Whitmore, Director of Dental Health Services

Presentation- End of Year Program Updates

Old Business

- Meeting Minutes (October)
- Enforcements

New Business

- TCPH Audit Summary, Quarter 3 of 2024 (Medina)
- Proposed 2025 Calendar

Informational

- Agency Updates –October 2024

Additional Items

- None

Next Meeting Information

- **REMINDER: No December Meeting**
- Next Meeting: January 16, 2024



TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES October 17, 2024

BOARD MEMBERS PRESENT (Attended In Person):

T. Hills, DVM, President
W. Simmons, Vice President
J. Raftis, DO, FACEP
T. Nytch, DVM
W. Standinger III, Legislator
T. Leary, FNP
R. Kapur-Pado, DO (Arrived at 7:32 a.m.)

ABSENT:

None

OTHER(S) PRESENT:

H. Vroman, Public Health Director
A. Reigelman, Secretary
D. McCann, Director of Administrative Services (Departed at 8:17 a.m.)

CALL TO ORDER: at 7:30 a.m. by Dr. Hills.

PRESENTATION: Mr. McCann gave a fiscal update for Tioga County Public Health (handouts were distributed). Discussed current numbers seen through August, sources of revenue including but not limited to Preschool Transportation Program and State Aid and summarized the 2025 proposed budget. Legislator Standinger noted that Mr. McCann works very closely with the County Administrator, who speaks very highly of Mr. McCann's transparency. Mr. McCann stated that it is a team approach for every budget. Ms. Vroman agreed and added that Mr. McCann values the department's accountability. Additional discussion of County vehicles, State Aid increase due to appropriate running of programs and filling vacant positions, State Aid eligible programs and activities, and rabies post exposure treatment costs.

- Dr. Raftis inquired if there are any fiscal concerns for the future. Ms. Vroman stated that the department is in a good position with expenses and revenue. The only unknown is the Preschool Program, but the program has been steady post COVID (additional discussion of the Preschool and Early Intervention Programs). Mr. McCann added that there has been discussion of school districts taking over Preschool transportation in the future, which will be a benefit to Public Health expenses.
- Dr. Hills noted that it looks like Public Health programs have improved. Mr. McCann stated that program improvement can be attributed to Ms. Vroman's leadership.

OLD BUSINESS:

- Meeting Minutes (September): Correction of minutes to reflect that Dr. Hills made the true nomination for Dr. Raftis to be included on the Slate of Officers instead of Ms. Leary; motion to approve prior minutes with noted correction made by Mr. Simmons; seconded by Ms. Leary, all were in favor, none opposed, motion approved.
- Enforcements: Brief discussion of water violation for Links At Hiawatha Landing.
- Tioga Casting Property: Ms. Vroman provided update. After last meeting, the Board of Health Order was issued September 24, 2024. That morning, Ms. Vroman, Public Health Sanitarians, law enforcement, Village Code Enforcement, a local pastor, Catholic Charities, Mental Hygiene and Department of Social Services representatives went to the property and distributed the Order to anyone at the property and stapled placards and Orders to vacant shelters; posting about 200 placards. Seven individuals either accepted temporary housing or rehabilitation. Two to three

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individuals have been arrested. Anyone still onsite 24 hours after issuing the Order were issued tickets. The County has put up a bid for the clean up of the property. Had an Administrative Hearing on October 8, 2024, as an opportunity for the owner on record and people living at the property to be heard; no respondents showed. Hearing Officer was from Cayuga County, retiree from the Department of Environmental Conservation (DEC) with experience in remediation. Off record he provided recommendations. Hearing Officer sent a draft of Hearing Decision. Hearing Officer during the hearing had concern for declared owner on record. We sent document that did have the mentioned property owner listed which cleared his concern. In his decision, he stated that the Department of Environmental Conservation is in violation of their own Site Management Plan. The County is justified in recommending the DEC put up a fence around entire property. Will send to County Attorney DeWind when we receive the final signed Hearing Decision. Hoping that he will lead this charge in violation of the DEC. Ms. Vroman distributed the draft decision and pictures of the property. Some discussion of the hearing officer, anticipated clean-up costs, those who accepted temporary accommodations, and the stakeholder relationship in this endeavor. Ms. Leary commended Ms. Vroman's work in this intervention. Ms. Vroman gave her thanks to the Board and staff in this combined effort.

NEW BUSINESS:

- Officer Nominations 2025-2026: At last meeting nominations were made for officers for the next two years (term January 1, 2025- December 31, 2026), Nomination Slate included in Board agenda packet. Both Dr. Hills and Mr. Simmons noted that they would be happy to stay in their current positions. Dr. Hills offered that nominations were still open, could add or delete from the current drafted slate.
 - Dr. Raftis supported the continuation of same officers, Dr. Kapur-Pado advocated for Dr. Nytch. Dr. Hills expressed concern for his own availability, also discussed succession planning (moving Mr. Simmons into presidential role, bringing in new vice president).
 - Nomination slate was amended to remove Dr. Hills and Dr. Raftis from presidential role and removed Dr. Nytch from vice president role.
 - Legislator Standinger motioned to nominate Dr. Nytch for president and Mr. Simmons for vice president; motion seconded by Dr. Kapur-Pado. Dr. Hills called for final vote by raise of hand, a majority were in favor for this motion, none opposed; motion approved.

INFORMATIONAL:

- Staffing Updates: Hired Public Health Technician (son of current Public Health Sanitarian who will be retiring at the New Year), will be focusing on septic work. Have interviewed for the Public Health Emergency Preparedness Coordinator position and will likely make an offer. Also received a Public Health Sanitarian application this week, and will be interviewing. Currently hosting two interns from Ithaca College, and at the end of the month will be getting an AmeriCorps worker through Rural Health Network.
 - On hold with accepting new patients on the dental van, Dentist is booked through end of December. Have a part time dentist position that we have been posting, but no luck in receiving applications. Will hopefully have an outcome by next meeting.
- New copies of the amended Sanitary Code have been printed for Board members today. Legislature has approved and has been filed with New York State.
- Have given 28 immunizations this season for children due to be excluded from school.
- Monitoring respiratory cases, already seeing influenza cases.
- Environmental Health and Care Coordination have worked with New York State to close out nine old lead cases in our records.
- Two health educators presented posters at the New York State Rural Health Symposium.
- Our Public Health Nurse became a certified CPR instructor (anticipate utilizing in recertifying Public Health staff and possibly County employees).
- Held ATUPA checks for 37 Tioga County establishments; there were no sales to minors.
- Ongoing tasks:
 - Looking at securing contract with UHS for the Tuberculosis program (to be able to refer patients to UHS for testing/monitoring).

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- In 2025 will be continuing with Dr. Zevan as primary medical consultant and Dr. Skiff as a backup.
- Employee Wellness Day is Wednesday October 23 from 10 a.m. to 2 p.m. and will be in the Health and Human Services buildings second floor conference rooms. Encourage Board members to stop in if available.
- Next month is the last meeting for the year, senior management is due to attend, and Ms. Vroman will provide an update on the Strategic Plan. Start thinking about next year's schedule. Please advise if there is anything that we should be focusing on, data that should be tracked/monitored. Feedback is valued.
 - Discussion of this month's tracked data in communicable disease and animal bite investigations.

Meeting adjourned at 9:31 a.m.

Minutes respectfully submitted by Abigail Reigelman.

Terry Hills, DVM, President

Abigail Reigelman; Secretary

Minutes approved November 21, 2024



November 2024 Enforcements

| <u>Business</u> | <u>Type of Violation</u> | <u>Fine Paid/Date</u> | <u>Repeat Violation(s) within 12 Month Period</u> |
|---|--------------------------|------------------------|---|
| Sanjay Shah Sunrise Motel 3778 Waverly Rd. Owego, NY | Water | \$100.00 10/10/2024 | No |
| Sweeney's Market 6518 State Route 434 Apalachin, NY | ATUPA | \$350.00 10/21/2024 | No |
| McDonalds of Owego 29 Hickories Park Owego, NY | Food | \$425.00 10/28/2024 | No |
| Kevin Griffin Casper's Kitchen 118 Main St. Groton, NY 13073 | Food | \$100.00 10/28/2024 | No |



Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | ph.tiogacountyny.gov

Heather Vroman, MEd., Public Health Director



AGENCY REPORT

September 26- October 23, 2024

Highlights

- We hosted an Employee Wellness Fair for Tioga County employees. There were guided meditations, flu shots, representatives from Mental Hygiene and Employee Assistance Program (EAP), therapy dogs and a food truck! The event went very well and had over 145 participants!
- Todd Kopalek was honored at the County's Employee Recognition Luncheon for his 30 years of service!
- Held our last Rabies Clinic for the year, vaccinating 122 pets. Stray Haven also provided 101 parvo and distemper vaccines.
- Submitted grant application to the Floyd Hooker Foundation to fund a project titled "Tioga County Lead-Free Homes for Children," to support activities aimed at reducing the hazards of lead paint.
- Staff tabled at various events- Candor High School open house, Tioga Opportunities Health Fair at Tioga Downs, Village of Owego Appreciation Event, Apalachin Library's Fall Fest

Health Education

- In partnership with Tioga ASAP Coalition and Tioga County Mental Hygiene participated in Save a Life Day-Free Narcan Day in Tioga County. 104 Opioid Overdose Prevention kits were distributed at Spencer Food Cupboard, The Red Door and Tioga Downs
- Provided Board of Elections with 18 Narcan kits to go in safety bags that are taken to each polling location on election day. Also distributed Deterra Drug Deactivation bags to the Village of Owego office.
- CASA Trinity provided Shawna has a Secret training at the October ASAP Coalition meeting.
- Met with Cortland County Health Department to learn more about their department's Quality Improvement Plan and how they organize quality improvement projects.
- Facilitated activity with children at the Family Resource Center play group to teach about the importance of hand washing. Each family also received a story book call "Lead-Free Me."
- Two Health Educators attended the National Emerging Drug Trends Conference in Dallas, Texas.
- Staff attended New York State Prevention Agenda workgroups, providing input on prevention agenda priorities.

Environmental Health

- Hosted the American Water Works Association (AWWA) meeting, which discussed approaches to corrosion control in public water systems.
- We certified a new water operator for Raymond Hadley Corp.
- EH Director attended meeting with Tioga County Soil and Water for a project to purchase and distribute rain collection barrels as well as the Environmental Health Director's conference in the Adirondacks. This conference discussed Adolescent Tobacco Use Prevention Act (ATUPA), legal issues and new water rules regarding lead and copper.
- Public Health Sanitarians attended various trainings including radon training in Broome County and a training held in Oswego on conducting sanitary surveys for small, non-community water supplies.

Patient Services (EI, Dental, Clinic)

- The Early Intervention (EI) team has been navigating the transition to the new EI Hub. This new system has presented challenges with data entry, delays in authorizations and other glitches. New York State is working on these glitches that are affecting every county's EI program.
- Nursing has been vaccinating school aged children to prevent them from being excluded from school and to help prevent them from vaccine preventable diseases.
- PHN attended the Regional Communicable Disease meeting.

- PHN and Health Educator completed an Adult Immunization Provider visit at Apalachin Family Care, looking at the practice's adult immunization rates and discussed ways to increase them.
- Dental Van saw a total of 217 kids at the Waverly Middle/High School and Elm St. Elementary. We continue to see a large amount of decay due to lack of brushing and/or flossing at home and poor diet.
- Director of Dental Services attended an I4A training "Stepping into Supervision."

Administrative Services

- Director of Admin Services presented Public Health's budget and fiscal activities at October's Board of Health meeting.
- Deputy Director presented at the New York State Cancer Consortium meeting about Tioga County's adoption of Sun Safety Policy.
- Policy and work procedure were finalized for the new electronic payment application, Municipay.
- Administrative hearing was held October 8th for respondents of the Tioga Castings Property and Board of Health Order

Ongoing Support/Partnerships

- | | |
|---|--|
| - Allies in Substance Abuse Prevention Coalition | - Rural Health Network |
| - Child Fatality Review Team | - Safe Harbor Committee |
| - Family Enrichment Network (Head Start) | - S2AY Pivotal Partners Finger Lakes |
| - Lourdes PACT Advisory Board | - Team Tioga |
| - Mothers and Babies Perinatal Network | - Tioga County Board of Health |
| - New York State Association of County Health Officials (NYSACHO) | - Tioga County Commissioner's Advisory Council |
| - New York State Association for Rural Health (NYSARH) | - Tioga County Council of Governments |
| - New York State Association of Counties (NYSAC) | - Tioga County Immunization Coalition |
| - Racker Center | - Tioga County Local Emergency Planning Committee (LEPC) |
| - Rural Economic and Partnership (REAP) | - Tioga County Mental Health Sub-Committee |
| | - Tioga County Non-Profit Network |
| | - Tioga Opportunities |

Attachments:

1. Financial Snapshot, YTD thru 9/2024.
2. Photograph: "Tioga County recognizes tenured employees," Morning Times, October 4, 2024
3. Flyer: "What the Health!?", October 2024.
4. Bulletin Boards: "Lead is Scary!," "Only Brush the Teeth You Want to Keep!," Health & Human Services Building, Owego, October 2024.
5. Billboards: "Lead is Scary!," "Only Brush the Teeth You Want to Keep!," Various Locations, October 2024.
6. Data Spreadsheet September 26-October 23, 2024.

Financial Snapshot
Year-to-date through September 2024*1,2

| | Budget 2024 | Actual YTD 2024 | Percentage of 2024 Budget |
|--|------------------------|----------------------------|--------------------------------------|
|--|------------------------|----------------------------|--------------------------------------|

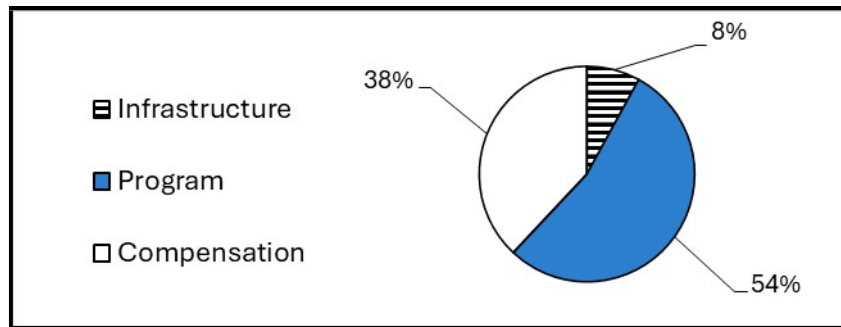
REVENUES

| | | | |
|---------------|------------------|------------------|-------------|
| Fees | 1,268,468 | 483,879 | 38 % |
| State/Federal | 4,103,020 | 2,213,703 | 54 % |
| Local | 3,397,408 | 1,847,535 | 54 % |
| TOTAL | 8,768,897 | 4,545,117 | 52 % |

EXPENSES

| | | | |
|---------------------|------------------|------------------|-------------|
| Compensation | 2,818,444 | 1,718,550 | 61 % |
| Program Expense | 5,423,388 | 2,445,865 | 45 % |
| Core Infrastructure | 527,065 | 380,702 | 72 % |
| TOTAL | 8,768,897 | 4,545,117 | 52 % |

Allocation of Expenses
Year-to-date through September 2024



***Notes:**

1. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.
2. These figures represent the most recent 'closed out' month by the Treasurer.

Tioga County recognizes tenured employees



Photo courtesy of the Tioga County Sheriff's Office

Tioga County recognized employees with 25, 30, and 35 years of service at a luncheon at Donoli's in Apalachin last week. Sheriff employee Deputy Alan Bobier achieved 30 years of service and Civil Manager Kimberly Lombardoni and Deputy Shawn Kemmery achieved 25 years of service. Congratulations and thank you for your service to the citizens of Tioga County! Pictured from left to right are T Kopalek, C Haskell, K Kallin, L Beers, J McFadden, M Bidwell, B Cain, Sheriff's staff – Alan Bobier, Kim Lombardoni, Shawn Kemmery.

Morning Times 10/4/2024

Photograph, Morning Times, October 4, 2024



What the Health!?

October 2024

October is Breast Cancer Awareness Month



1 IN 8 WOMAN

WILL DEVELOP BREAST CANCER IN HER LIFETIME

Early Detection is Key!
Schedule your Annual Mammogram!

Don't Let Your Meds Get in the Wrong Hands!

Safely Dispose of Old, Expired, and Unwanted Medications and Sharps on Saturday, October 26, 2024

HHS Building
1062 St Rt 38, Owego
10:00am - 2:00pm

Waverly Police Dept.
32 Ithaca St, Waverly
10:00am - 1:00pm

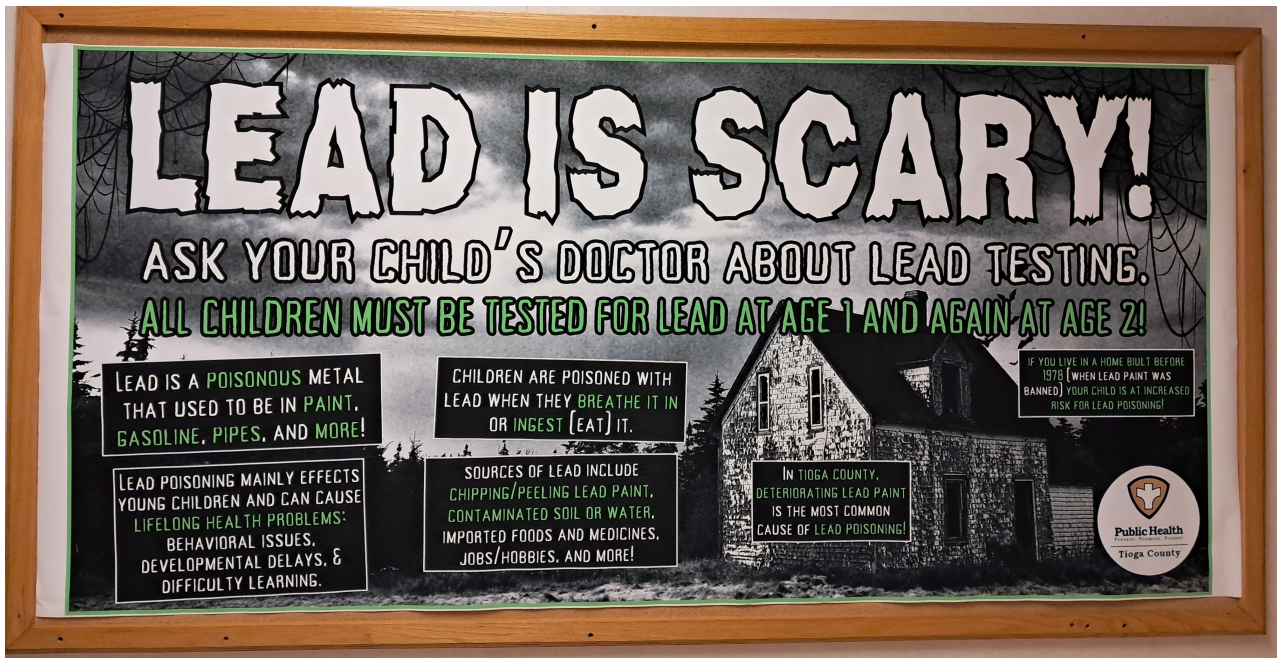
Sharps will only be accepted for disposal at the Owego location.
For more information, visit Tioga County Public Health on Facebook!

ONLY BRUSH THE TEETH YOU WANT TO KEEP!

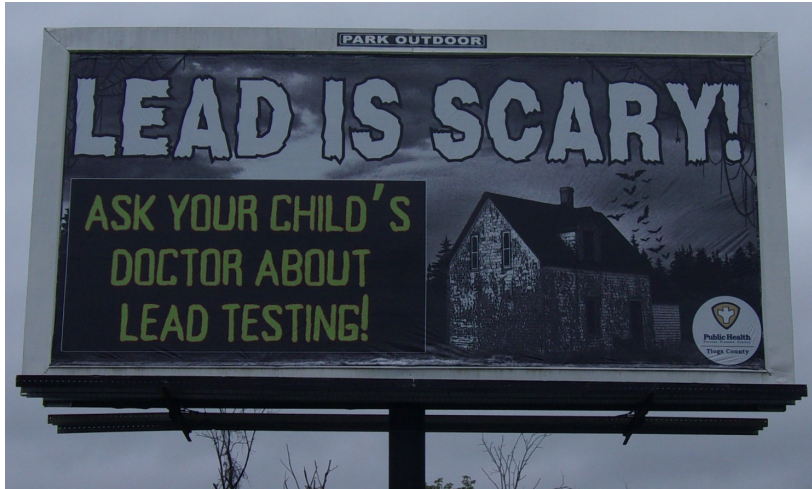


- Brush your teeth twice a day.
- Floss every night.
- Drink lots of water.
- Serve Halloween treats in moderation.
- Skip sticky or sour candies.

These stay in your mouth a long time & can cling to your teeth causing cavities.



Bulletin Boards: Health & Human Services Building, October 2024



Billboard Design, Various locations, October 2024

DATA SPREADSHEET

September 26-October 23, 2024

| PUBLIC HEALTH ACTIVITIES | Y-E 2022 | Y-E 2023 | Sep-24 | Oct-24 | Y-T-D |
|--|-----------------|-----------------|---------------|---------------|--------------|
| Community Health | | | | | |
| Communicable Disease | 885 | 2438 | 323 | 6 | 2591 |
| - General Infectious Diseases (Campylobacterious, Salmonellosis, etc) | N/A | 61 | 10 | 0 | 274 |
| - Zoonotic Diseases (Anaplasmosis, Lyme, etc) | 220 | 375 | 25 | 0 | 294 |
| - Vaccine-Preventable Diseases (COVID-19, Influenza, etc) | 400 | 1897 | 279 | 0 | 1928 |
| - Hepatitis | 89 | 15 | 1 | 0 | 12 |
| - PPD Test Administered | 0 | 6 | 0 | 0 | 1 |
| Child Passenger Safety Seats Inspected | 40 | 47 | 4 | 1 | 44 |
| - Child Seats FAILED Inspection | 31 | 36 | 3 | 1 | 36 |
| Immunizations total child and adult | 35 | 62 | 33 | 21 | 70 |
| Children Lead Tested (6 years and under) | 712 | 913 | 88 | 63 | 705 |
| Newly Identified Children with Elevated Blood Lead Levels | N/A | 22 | 0 | 2 | 8 |
| Current Children with EBLL Caseload | N/A | N/A | 25 | 25 | N/A |
| - Welcome Baby Packets Mailed | N/A | 77 | 22 | 20 | 257 |
| People Trained w/ Narcan | 1 | 145 | 0 | 76 | 87 |
| Opioid Overdose Reporting Forms received | 3 | 3 | 0 | 0 | 4 |
| Dental | | | | | |
| New Clients | 340 | 311 | 28 | 26 | 252 |
| Dental Screenings | 1120 | 1141 | 138 | 138 | 998 |
| - Clients with Low Decay Risk | 265 | 374 | 43 | 38 | 367 |
| -Clients with Moderate Decay Risk | 496 | 419 | 32 | 36 | 229 |
| - Clients with High Decay Risk | 347 | 344 | 64 | 60 | 404 |
| Extractions | 100 | 102 | 20 | 26 | 147 |
| Children Services | | | | | |
| Early Intervention Referrals | 148 | 206 | 25 | 18 | 163 |
| - Early Intervention CURRENT Caseload *Monthly total | N/A | N/A | 24 | 27 | N/A |
| - EI children waiting for service(s) | N/A | N/A | 1 | 3 | N/A |
| Preschool | | | | | |
| - Children in tuition based program | N/A | N/A | 19 | 21 | N/A |
| - Children receiving transportation services under Serafini contract | N/A | N/A | 14 | 11 | N/A |
| - Children receiving transportation by parents | N/A | N/A | 5 | 10 | N/A |
| Child Find | | | | | |
| - Current Children being served | 17 | N/A | 15 | 16 | N/A |

| Environmental Health | | | | | |
|---|------|------|-----|-----|------|
| Animal bite investigations | 153 | 198 | 23 | 10 | 206 |
| - Individuals requiring Rabies Series (N) | 7 | 2 | 2 | 0 | 44 |
| Rabies Clinics | 7 | 8 | 2 | 1 | 9 |
| - Number of Animals Vaccinated | 1012 | 1098 | 218 | 123 | 1377 |
| Food Establishment Inspections | 151 | 247 | 33 | 18 | 192 |
| Temporary Food Inspections | 57 | 66 | 3 | 6 | 59 |
| Clean Indoor Air Act Complaints (Smoking) | 6 | 0 | 0 | 0 | 1 |
| Mobile Home Park Inspections | 12 | 37 | 3 | 2 | 23 |
| Swimming Pool Inspections | 18 | 11 | 0 | 0 | 7 |
| ATUPA Checks (Underage Tobacco Sales) | 70 | 108 | 37 | 4 | 116 |
| - ATUPA Violations | 2 | 3 | 0 | 0 | 2 |
| Wellhead Replacement Projects In Progress | N/A | N/A | 4 | 8 | |
| Wellhead Replacement Projects Completed | N/A | N/A | 3 | 1 | 26 |
| Children's Camp Inspections | 8 | 7 | 0 | 0 | 13 |
| Agriculture Fairground Inspections | 2 | 2 | 0 | 0 | 2 |
| Nuisance Complaints | 16 | 7 | 3 | 3 | 18 |
| Enforcement Actions | 29 | 72 | 5 | 3 | 35 |
| Weights & Measures | | | | | |
| Inspection Sites | 123 | 110 | 20 | 22 | 171 |
| -Devices Inspected | 475 | 604 | 68 | 67 | 336 |
| Training Hrs/Equipment Maintenance | 24 | 27 | 0 | 5 | 39 |