



ADMINISTRATIVE SERVICES COMMITTEE – VETERANS AGENDA

May 2, 2023
1030 hours

- APPROVAL OF MINUTES:
 - April 4, 2023
- FINANCIAL:
 - 2023 Year-to-date Budget Report
- OLD BUSINESS:
 - Tioga County Veterans Trust Fund – met with County Attorney and their office is reviewing draft policy and state laws and will let me know wording for resolution and plan to set up fund
- NEW BUSINESS:
 - YTD statistics
 - May is Month of Military Caregiver, Mental Health Awareness Month, Military Appreciation Month
 - New office space is completed, Open House on May 31st
 - Onward Ops (ETS) at Ft. Drum in April, met with 115 TSM's/enrolled 27
 - Outreach for May
 - National Day of Prayer, May 4, 1800-1930 at Courthouse Gazebo
 - Elk's Lodge presentation, May 11, 1900-2030 on food insecurity partnership
 - Ft. Drum Onward Ops/ETS, May 15-17
 - Coffee Mess, May 19, 0900-1100 @ Trout Ponds Park, Newark Valley with Casa Trinity
 - Lunch & Learns: May 10, 24 – Self Care/Pact Act 1200-1330
 - Memorial Day Ceremonies, May 29 – Owego
- PERSONNEL
 - Staff completed civil service testing on April 22
- RESOLUTIONS
 - N/A

TIOGA COUNTY, NEW YORK

Veterans' Service Agency

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- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION
 - N/A

- ADJOURNMENT



Administrative Services Committee – Veterans Minutes
April 4, 2023
Start Time: 1125 hours

ATTENDANCE:

- Legislators: Committee Chairman Mullen; Legislators: Standinger, Ciotoli, and Brown, Chairwoman Sauerbrey
- Staff: Michael Middaugh

APPROVAL OF MINUTES:

- Approval of March 7, 2023 minutes, Chairman Mullen made the motion, and seconded by Legislator Standinger to accept minutes as written. All in favor, motion carried.

FINANCIAL:

- 2023 Year-to-date budget report was reviewed

OLD BUSINESS:

- Recap of March events: Women Veteran Recognition, Coffee Welcome Home Vietnam Veterans

NEW BUSINESS:

- YTD agency statistics
- Month of Military Child
- New veterans office is open, planning an Open House for vets and families
- 2 new community partners want to help us address veteran, military & family food insecurity issues: Owego Elks Veterans Committee and LHM Employees Volunteer Group
- Discussed establishing a Tioga County Veterans Trust Fund, this would enable us to except donations and fund raise to provide financial assistance for those in need and conduct public educational outreach, draft policy was introduced and approved by committee to go forward with he project. Next steps are meeting with county attorney to handle legal issues and come up with final policy for introduction to full legislature at work session in coming months.
- Outreach for April:

Veterans' Service Agency



- Easter meals for 11 families in need
- Bowling nights for kids and families at Owego Bowl and Waverly Lanes
- ETS Sponsorship Program at Ft. drum from April 10th – 12th
- Coffee Mess on April 21st at Waverly VFW Post 8104
- Kids & Families Fun Night at Owego Nazarene Church on April 29th
- Lunch & Learns twice a month beginning this week on Thursday, with Narcan training
- MHFA trainings to begin in May and run every couple of months during the year

PERSONNEL:

- N/A

RESOLUTIONS/PROCLAMATIONS:

- Resolution D32 was approved by Committee

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

1152 hours



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6510 Veterans' Service							
A6510 427700 Other Unclassified	-6,000	0	-6,000	.00	.00	-6,000.00	.0%
A6510 427700 DP22 Other Revenues	-100,000	-165,149	-265,149	.00	.00	-265,149.40	.0%
A6510 437100 State Aid-Veterans	-25,000	0	-25,000	.00	.00	-25,000.00	.0%
A6510 437100 ETSSP State Aid-VS	0	-30,000	-30,000	.00	.00	-30,000.00	.0%
A6510 510010 Full Time	139,823	0	139,823	23,998.58	.00	115,824.42	17.2%
A6510 510010 DP22 Fulltime-Dwyer	62,000	0	62,000	19,023.90	.00	42,976.10	30.7%
A6510 510020 Part Time/Temporar	18,445	0	18,445	6,130.74	.00	12,314.26	33.2%
A6510 520130 M7674 Equipment (No	0	2,000	2,000	3,912.05	.00	1,025.05	48.7%
A6510 520210 M7674 Other Furnitu	0	4,000	4,000	3,912.05	.00	87.95	97.8%
A6510 520621 M7674 Computer Equi	0	2,200	2,200	2,176.78	.00	23.22	98.9%
A6510 540010 Advertising	4,700	0	4,700	.00	.00	4,700.00	.0%
A6510 540010 M7674 Advertising-A	0	6,000	6,000	1,335.00	.00	4,665.00	22.3%
A6510 540070 Car Maintenance-VA	500	0	500	.00	.00	500.00	.0%
A6510 540180 Dues	600	0	600	160.00	.00	440.00	26.7%
A6510 540220 Automobile Fuel	600	0	600	212.57	.00	387.43	35.4%
A6510 540220 M7674 Automobile Fu	0	1,000	1,000	.00	.00	1,000.00	.0%
A6510 540360 Meals/Food	1,300	0	1,300	390.24	.00	909.76	30.0%
A6510 540360 M7674 Meals/Food-AR	0	6,000	6,000	2,233.33	.00	3,766.67	37.2%
A6510 540420 Office Supplies	1,400	0	1,400	225.09	.00	1,174.91	16.1%
A6510 540420 M7674 Office Suppli	0	1,000	1,000	.00	.00	1,000.00	.0%
A6510 540480 Postage	400	0	400	68.75	.00	331.25	17.2%
A6510 540485 Printing/Paper	600	0	600	.00	.00	600.00	.0%
A6510 540487 DP22 Program Expens	32,350	160,026	192,376	8,657.94	.00	183,718.46	4.5%
A6510 540487 ETSSP Program Expen	0	46,328	46,328	900.21	.00	45,428.03	1.9%
A6510 540620 Software Expense	200	200	400	396.95	.00	3.05	99.2%
A6510 540640 Supplies (Not Offi	1,280	-200	1,080	976.74	.00	103.26	90.4%
A6510 540640 M7674 Supplies (Not	0	14,705	14,705	3,534.88	.00	11,170.52	24.0%
A6510 540660 Telephone	485	0	485	113.97	.00	371.03	23.5%
A6510 540731 Training/State Req	5,000	0	5,000	580.01	.00	4,419.99	11.6%
A6510 540731 M7674 Training/stat	0	1,000	1,000	.00	.00	1,000.00	.0%
A6510 540733 Training/All other	4,000	0	4,000	690.00	.00	3,310.00	17.3%
A6510 540733 M7674 Training/All	0	2,500	2,500	.00	.00	2,500.00	.0%
A6510 581088 State Retirement F	2,744	0	2,744	2,662.65	.00	81.13	97.0%
A6510 581088 DP22 State Retireme	394	0	394	2,472.48	.00	-2,078.48	627.5%
A6510 583088 Social Security Fr	6,885	0	6,885	2,540.19	.00	4,345.06	36.9%
A6510 583088 DP22 Social Securiti	1,004	0	1,004	1,571.65	.00	-567.65	156.5%
A6510 584088 Workers Compensati	3,673	0	3,673	1,126.29	.00	2,546.73	30.7%
A6510 584088 DP22 Workers Compens	441	0	441	636.63	.00	-195.63	144.4%
A6510 585588 Disability Insuran	102	0	102	23.49	.00	78.37	23.1%
A6510 585588 DP22 Disability Ins	24	0	24	23.49	.00	.51	97.9%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6510 586088 Health Insurance F	25,721	0	25,721	9,118.08	.00	16,602.42	35.5%
A6510 586088 DP22 Health Insuran	8,904	0	8,904	9,258.12	.00	-354.12	104.0%*
A6510 588988 Eap Fringe	44	0	44	14.01	.00	29.67	32.1%
A6510 588988 DP22 EAP Fringe	6	0	6	7.95	.00	-1.95	132.5%*
TOTAL Veterans' Service	192,624	51,611	244,235	106,147.71	.00	138,087.02	43.5%
TOTAL General Fund	192,624	51,611	244,235	106,147.71	.00	138,087.02	43.5%
TOTAL REVENUES	-131,000	-195,149	-326,149	.00	.00	-326,149.40	
TOTAL EXPENSES	323,624	246,760	570,384	106,147.71	.00	464,236.42	

Year-to-Year Veteran Services Comparisons (Totals)

Totals	2019	2020	2021	2022	2023	2024	2025	2026	2027	Totals
Veterans	1076	1068	1285	1471	838					5738
*Others	477	514	751	580	231					2553
New Vets	338	305	296	344	77					1360
**Services Provided	2,724	2,836	3,424	4,465	1813					15262

