

# **PUBLIC SAFETY COMMITTEE AGENDA**

## **SHERIFF'S OFFICE**

**June 6, 2023**

**2:30 PM**

- **APPROVAL OF MINUTES — May 2, 2023 and April 4, 2023**
- **FINANCIAL**
  - **May YTD Report**
- **OLD BUSINESS**
  - **New carpet in (3) jail pods complete – (1) pod to be completed in June.**
- **NEW BUSINESS**
  - **Jail camera project**
  - **Vesta Next Gen 911 planning**
  - **Pistol permit database changeover**
  - **Firearm changeover**
  - **Body worn camera project planning**
- **PERSONNEL**
  - **Update on Vacancies**
- **RESOLUTIONS**
  - **Resolution Recognizing Shawn Nalepa's 26 Years of Dedicated Service to Tioga County Sheriff's Office**
- **ADJOURNMENT**

## PUBLIC SAFETY MEETING

April 4, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 4, 2023 at 2:30 PM.

### Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Dale Weston	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Corrine Cornelius	Deputy Director, Emergency Services
Bob Williams	Assistant Fire Coordinator ( <i>in at 2:33</i> )
William Standinger	Legislator ( <i>in at 2:38</i> )
Marte Sauerbrey	Chair, Legislator ( <i>in at 3:00</i> )

### Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney ( <i>in at 2:39</i> )

### Absent:

### APPROVAL OF MINUTES:

#### Approval of March 7, 2023 minutes:

Legislator Weston made the motion, seconded by Legislator Roberts to approve the March 7, 2023 Public Safety minutes, as written. Motion carried.

### PROBATION – Brian Cain:

### FINANCIAL:

- Budget is on Track.

### OLD BUSINESS:

- Staffing: Joy Bennett's Part Time position is now open and will be filled by Teri Rosenberger once she retires.
- Vehicles have been ordered with the help of Undersheriff Hallett. It took less time going with Robert Green – in good shape for a couple of years on vehicles.
- Waiting on Quote from IT for iPads for Officers.

### NEW BUSINESS:

- Looking in to SCRAM Systems: In home handheld tests that do the same thing as ignition interlock devices. Legislator Flesher asked how accurate the sweat gland reads are.

Probation Director Cain responded that they are very accurate and it would be a good thing to be explored further; great enhancement for the services to be provided.

- Raise The Age – \$90,000 has been received.
- Comprehensive training procedures are being created for all new hires.
- Supervisory Summit – Come and talk about ideas and strengthen cooperation. Having supervisors from surrounding counties to discuss ideas is a very good thing.
- Have been working with Michael Middaugh of Veteran Services with a Vet to get him the services he needs.
- Things coming up – Annual state aid plan (due in May) little over \$100,000.
- RTA STS Plans; will get those applications in May.
- 1 JD for March.
- WWP has been doing well; pausing for a few weeks until a few more orders are received and will pick back up in 3-4 weeks.

Legislator Standinger commented that Michael Middaugh spoke highly of Brian Cain at that committee this morning.

**PERSONNEL:**

- One Vacant Probation Officer 1 position exists.
- One Vacant Part Time Probation Supervisor position available.
- One Probation Officer 1 position remains unfunded.

**RESOLUTIONS:**

- None

**OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:**

**FINANCIAL:**

- Budget is on Track

**OLD BUSINESS:**

- Had a meeting last week with Motorola to determine and make sure we are on the right path to find out where towers are going to go.
- Motorola will take care of all the permits.
- If they find any artifacts it could set the project back a while.
- CAD system is up and running; the mapping is working with Owego Police Department, Sheriff's Office and Waverly Police Department. You can see the cars and statuses on the map. The NY State Police IT department has lost connections. They had their own IT division, now run by state offices.

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- New EMS Coordinator started; doing a good job.

**RESOLUTIONS:**

- Authorize the Submission of Homeland Security Grant Application (SHSP23)
- Authorize the Submission of EMPG23 Grant Application
- Amend Resolution 120-23 Appropriation of Funds FY2022 Domestic Terrorism Grant
- Authorize Acceptance of 2022 SICG Targeted Grant (ST22) Appropriation of Funds & Modify 2023 Budget

*\*\*Committee agreed to move these resolutions forward*

**SHERIFF – Gary Howard:**

**FINANCIAL:**

- Revenues are at \$147,883.01 which is 27% of the budget. Inmate Boarders are at \$75,325.29.
- Expenditures are at \$2,715,908.02 which is 32% of the budget.

**OLD BUSINESS:**

- TCLEA Contract Negotiations are still ongoing.
- NCEU Contract Negotiations are still ongoing.
- Finished carpet in two jail pods

**NEW BUSINESS:**

- Average daily inmate population for March is 59; it has decreased to 54 as of this date.
- Working on the Jail Camera Project – there was a camera that shorted out last week.
- In the middle of the Pistol Permit database changeover at this time.
- VESTA Next Gen 911 system plans are beginning.

**PERSONNEL:**

- Update of Vacancies:
  - Civil – One Vacant part-time Civil Deputy position.
  - Corrections – Four Vacant Corrections Officer positions; Two Vacant Part-Time Cook positions.
    - Four Corrections Officers have started within the month of March.
  - Road Patrol –
    - One Deputy on light duty.
    - One Deputy started academy; one graduated Friday night in Elmira.
    - New deputy starts on Monday.
    - Two unfunded Deputy positions.

- E911 –
  - One Vacant Full Time Dispatcher position.
  - One Dispatcher on maternity leave.
  - One Dispatcher resigns effective 4/12/23.
- Records – all positions are filled.
- Administration – all positions are filled.

**RESOLUTIONS:**

- Re-Appoint Member to Traffic Safety Board
- Authorize Acceptance of 2023 NYS PTS Grant (PTS-2023-Tioga Co SO-00240-054) Appropriation of Funds & Modify 2023 Budget

*\*\*Committee agreed to move these resolutions forward*

**ADJOURNED:**

Meeting was adjourned at 3:00 PM.

Respectfully Submitted,

***Donna Gilligan***

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/04/23

**DRAFT**

## PUBLIC SAFETY MEETING

May 2, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, May 2, 2023 at 2:30 PM.

### Present:

Keith Flesher	Chair, Public Safety
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Corrine Cornelius	Deputy Director, Emergency Services
William Standinger	Legislator
Marte Sauerbrey	Chair, Legislator <i>(in at 2:38)</i>
Bob Williams	Assistant Fire Coordinator <i>(in at 2:40)</i>

### Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

### Absent:

Barb Roberts	Legislator
Dale Weston	Legislator
Mike Simmons	Director, Emergency Services

### APPROVAL OF MINUTES:

No quorum at this time, approval of minutes from April 4, 2023 postponed to June.

### PROBATION – Brian Cain:

#### FINANCIAL:

1. Budget is on Track.

#### OLD BUSINESS:

- Legislator Flesher, stated how "super impressed" he is with the Alternative to Incarceration program being run in Probation.

#### NEW BUSINESS:

2. SCRAM – Alcohol monitoring devices. The in-home breath testing units from Smart Start are no longer available. The SCRAM ankle monitor could offer another option for Courts with improved technology and ease of use. Probation is exploring the possibility of entering into a contract with SCRAM Systems.
3. Probation Administrative Fees Bill – Legislation has been proposed in the State Senate to eliminate Probation's ability to collect all fees of any kind from individuals under

Probation supervision. Director Cain requesting Legislature support for opposition of Bill #6282. Legislator Chair Sauerbrey suggested Director Cain to prepare Resolution and to move it forward to worksession.

4. Comprehensive training procedures are being created for all new hires and includes 9 weeks of state mandated training and additional local training.
5. Supervisory Summit – Ten supervisors from three surrounding counties attended the Summit with the purpose of strengthening the relationship of supervisory staff in the four contiguous counties. First meeting together in six years. Looking forward to expanding network and sharing ideas.
6. WWP is currently suspended. The supervising Corrections Officer is not available until June when the WWP will resume operations, have received several Orders already.
7. Enhanced Pre-Trial Services – Probation Officers are present in all Justice Courts, educating Justices on use of equipment, phone app.

**PERSONNEL:**

8. One Vacant Probation Officer 1 position exists. Interviews are in progress.
9. One Vacant Part Time Probation Supervisor position available.
10. One unfunded Probation Officer position

**RESOLUTIONS:**

11. None

**OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:**

**FINANCIAL:**

12. Budget is on Track.

**OLD BUSINESS:**

- Communications equipment for the new system is being delivered each week, and is stored in the building we leased from Weitsman's.
- Motorola has a contract with Sourcewell for towers and buildings, that gives us the ability to purchase through their program. We are exploring that option.
- Law Dept working on the leases with property owners for tower sites.
- Still waiting for NYS IT Division to work with our IT staff to add State Police vehicles to the CAD system.
- Both Candor EMS and Owego EMS would like to go on the CAD system as soon as work can be completed. Possibly Maine EMS too.
- The County Hazard Mitigation Plan update has started. Wendy Walsh and Elaine Jardine are working with contractor to provide data from municipalities.
- At a recent Fire Coordinators meeting, the idea of working with area BOCES to start vocational programs for firefighting and EMS. The hope is that by providing this training it will result in an increase in the number of volunteer firefighters in local communities.

**NEW BUSINESS:**

13. None

**PERSONNEL:**

**RESOLUTIONS:**

None

**SHERIFF – Gary Howard:**

**FINANCIAL:**

14. Revenues are at \$191,519 which is 35% of the budget. Inmate Boarders are at \$107,022. Expenditures are at \$3,327,951 which is 36% of the budget.

**OLD BUSINESS:**

15. TCLEA Contract Negotiations are still ongoing.

16. NCEU Contract Negotiations are still ongoing.

**NEW BUSINESS:**

17. Average daily inmate population for April is 52.

18. Jail camera replacement project progressing.

19. In the planning phase for the VESTA Next Gen 911 system.

20. Firearm changeover in progress, end of May.

21. Body worn camera project- 30 cameras, 5 year payment plan.

**PERSONNEL:**

22. Update of Vacancies:

- Civil – One Vacant part-time Civil Deputy position.
- Corrections – Five Vacant Corrections Officer positions; Two Vacant Part-Time Cook positions.
  - One Corrections Office on light duty
  - Two Corrections Officers in basic corrections academy
  - One Corrections Officer in training
  - One Corrections Officer transferring to Broome County.
  - One new Corrections Office starting May 6.
- Road Patrol –
  - All positions are filled.
  - One Deputy on light duty.
  - One Deputy attending Broome County Law Enforcement Academy;
  - New deputy starts on Monday.
  - Two unfunded Deputy positions.



- E911 –
  - Two Vacant Full Time Dispatcher positions. One position filled starting May 22.
- Records – all positions are filled.
- Administration – all positions are filled.

**RESOLUTIONS:**

*None*

**ADJOURNED:**

Meeting was adjourned at 3:02 PM.

Respectfully Submitted,

Debora Stubecki  
Office Specialist III  
Tioga County Office of Emergency Services

DRAFT



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023.12

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A3020 Public Safety Communication E</b>							
A3020 411400 Emergency Telephon	-185,000	0	-185,000	-46,014.34	.00	-138,985.66	24.9%*
A3020 433310 State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020 510010 Full Time	658,947	0	658,947	202,277.46	.00	456,669.54	30.7%
A3020 510020 Part Time/Temporar	6,800	-700	6,100	266.14	.00	5,833.86	4.4%
A3020 510030 Overtime Pay Only	44,084	0	44,084	19,381.51	.00	24,702.01	44.0%
A3020 510050 All Other(On Call,	21,812	700	22,512	5,704.39	.00	16,807.81	25.3%
A3020 520090 Computer	500	0	500	.00	.00	500.00	.0%
A3020 520130 Equipment (Not Car	450	0	450	.00	.00	450.00	.0%
A3020 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3020 540350 Office Equip Maint	300	0	300	.00	.00	300.00	.0%
A3020 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020 540620 Software Expense	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020 540660 Telephone	33,821	0	33,821	11,046.32	.00	1,702.91	95.0%
A3020 581088 State Retirement F	54,738	0	54,738	28,108.30	.00	26,629.76	51.4%
A3020 583088 Social Security Fr	32,335	0	32,335	18,279.36	.00	14,055.54	56.5%
A3020 584088 Workers Compensati	12,243	0	12,243	6,366.10	.00	5,877.30	52.0%
A3020 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020 585588 Disability Insuran	679	0	679	331.47	.00	347.13	48.8%
A3020 586088 Health Insurance F	152,703	0	152,703	74,005.12	.00	78,697.56	48.5%
A3020 588988 Eap Fringe	146	0	146	79.30	.00	66.30	54.5%
<b>A3110 Sheriff</b>							
A3110 412703 Shared services Sh	-30,000	0	-30,000	-6,750.00	.00	-23,250.00	22.5%*
A3110 415100 Sheriff Fees	-80,000	0	-80,000	-26,196.27	.00	-53,803.73	32.7%*
A3110 425450 Licenses	-35,000	0	-35,000	-8,100.00	.00	-26,900.00	23.1%*
A3110 425950 Patrol Income	-2,500	0	-2,500	.00	.00	-2,500.00	.0%*
A3110 426250 Forfeiture Of Crim	0	0	0	.00	.00	.00	.0%
A3110 426260 Forfeiture Of Prior Y	0	0	0	.00	.00	.00	.0%
A3110 427010 Refunds Of Prior Y	0	0	0	-538.00	.00	538.00	100.0%
A3110 427050 PLS01 Gifts And Don	0	0	0	.00	.00	.00	.0%
A3110 433190 State Aid- Bullet	0	0	0	.00	.00	.00	.0%
A3110 433470 State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110 433480 State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110 433890 State Aid-Sheriff	0	0	0	.00	.00	.00	.0%
A3110 433890 BWC22 State Aid-She	0	-50,000	-50,000	-50,000.00	.00	.00	100.0%
A3110 433900 State Aid-Police T	0	0	0	.00	.00	.00	.0%
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 433952	0	0	0	.00	.00	.00	.0%
A3110 433960	0	0	0	.00	.00	.00	.0%
A3110 443190	0	0	0	.00	.00	.00	.0%
A3110 445890	0	-10,530	-10,530	.00	.00	-10,530.00	.0%*
A3110 510010	2,873,666	0	2,873,666	981,348.21	.00	1,892,317.79	34.1%
A3110 510020	60,000	0	60,000	7,958.57	.00	52,041.43	13.3%
A3110 510030	150,095	10,530	160,625	84,505.62	.00	76,119.38	52.6%
A3110 510040	0	0	0	.00	.00	.00	.0%
A3110 510050	74,950	0	74,950	24,645.48	.00	50,304.52	32.9%
A3110 520130	10,000	971	10,971	2,381.21	.00	8,590.03	21.7%
A3110 520130	0	50,000	50,000	.00	.00	50,000.00	.0%
A3110 520191	5,000	215	5,215	1,745.00	181.45	3,288.55	36.9%
A3110 530100	0	0	0	.00	.00	.00	.0%
A3110 530300	0	0	0	.00	.00	.00	.0%
A3110 530330	0	0	0	.00	.00	.00	.0%
A3110 540000	0	0	0	.00	.00	.00	.0%
A3110 540020	14,000	0	14,000	4,912.71	7,532.02	1,555.27	88.9%
A3110 540070	49,540	0	49,540	9,677.68	3,504.90	36,357.42	26.6%
A3110 540090	28,000	1,750	29,750	10,869.77	8,671.27	10,208.63	65.7%
A3110 540093	14,500	0	14,500	606.03	8,068.92	5,825.05	59.8%
A3110 540220	120,000	0	120,000	30,792.78	58,200.85	31,006.37	74.2%
A3110 540280	10,500	0	10,500	3,845.87	2,498.89	4,155.24	60.4%
A3110 540330	7,500	0	7,500	180.00	.00	7,320.00	2.4%
A3110 540335	0	1,398	1,398	1,397.50	.00	.00	100.0%
A3110 540336	0	8,622	8,622	8,622.00	.00	.00	100.0%
A3110 540350	1,000	0	1,000	538.20	339.14	122.66	87.7%
A3110 540420	16,000	14	16,014	5,199.69	515.29	10,299.32	35.7%
A3110 540444	26,000	0	26,000	11,216.15	.00	14,783.85	43.1%
A3110 540470	12,000	0	12,000	900.00	6,695.00	4,405.00	63.3%
A3110 540480	10,000	0	10,000	8,312.84	606.02	1,081.14	89.2%
A3110 540485	9,000	0	9,000	1,940.56	1,535.34	5,524.10	38.6%
A3110 540510	0	0	0	.00	.00	.00	.0%
A3110 540560	2,000	0	2,000	617.00	883.00	500.00	75.0%
A3110 540620	17,700	0	17,700	6,575.98	10,161.88	962.14	94.6%
A3110 540640	3,000	0	3,000	.00	.00	3,000.00	.0%
A3110 540660	1,250	0	1,250	.00	.00	1,250.00	.0%
A3110 540660	12,500	0	12,500	3,307.66	7,050.73	2,141.61	82.9%
A3110 540680	11,924	0	11,924	.00	.00	11,924.00	.0%
A3110 540731	5,000	0	5,000	950.00	1,800.00	2,250.00	55.0%
A3110 540733	15,000	0	15,000	2,596.98	.00	12,403.02	17.3%
A3110 581088	545,603	0	545,603	263,518.84	.00	282,084.14	48.3%
A3110 583088	212,822	0	212,822	87,755.08	.00	125,066.82	41.2%
A3110 584088	47,749	0	47,749	22,673.11	.00	25,076.15	47.5%
A3110 584588	920	0	920	305.95	614.05	.00	100.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588	Disability Insuran	543	0	543	258.39	.00	284.49	47.6%
A3110 586088	Health Insurance F	808,575	0	808,575	371,045.35	.00	437,529.51	45.9%
A3110 588988	Eap Fringe	568	0	568	282.43	.00	285.41	49.7%
<b>A3150 Jail</b>								
A3150 422640	Jail - For Other G	-150,000	0	-150,000	-130,866.77	.00	-19,133.23	87.2%*
A3150 422650	Jail - Inmate Forf	-1,000	0	-1,000	-416.83	.00	-583.17	41.7%*
A3150 427010	Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427220	Misc Jail Revenue	-5,000	0	-5,000	-800.00	.00	-4,200.00	16.0%*
A3150 433920	State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920	Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010	Full Time	2,734,951	-50,000	2,684,951	874,153.24	.00	1,810,795.76	32.6%
A3150 510020	Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%
A3150 510030	Overtime Pay Only	140,000	50,000	190,000	193,353.48	.00	-3,353.48	101.8%*
A3150 510040	Workers Compensati	0	0	0	1,612.63	.00	-1,612.63	100.0%*
A3150 510050	All other(On Call,	20,000	0	20,000	4,800.99	.00	15,199.01	24.0%
A3150 520191	Emergency Equipmen	500	0	500	.00	.00	500.00	.0%
A3150 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040	Books	0	0	0	.00	.00	.00	.0%
A3150 540090	Clothing	8,000	0	8,000	2,313.38	10.00	5,676.62	29.0%
A3150 540091	Bedding	1,000	0	1,000	769.05	99.04	131.91	86.8%
A3150 540093	Building Maint & R	21,000	0	21,000	2,498.93	4,232.00	14,269.07	32.1%
A3150 540140	Contracting Servic	1,100	500	1,600	599.95	501.52	498.53	68.8%
A3150 540210	Garbage Disposal	5,500	0	5,500	1,737.04	3,562.96	200.00	96.4%
A3150 540350	Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360	Meals/Food	185,470	-500	184,970	61,827.78	108,222.22	14,920.00	91.9%
A3150 540370	Medical Expense	886,024	0	886,024	271,733.88	603,181.79	11,108.53	98.7%
A3150 540620	Software Expense	63,500	0	63,500	53,283.72	8,140.00	2,076.28	96.7%
A3150 540640	Supplies (Not Offi	26,000	0	26,000	9,557.04	8,573.76	15,869.20	39.0%
A3150 540640	COVID19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088	State Retirement F	325,539	0	325,539	158,269.55	.00	167,269.60	48.6%
A3150 583088	Social Security Fr	170,741	0	170,741	84,984.82	.00	85,755.85	49.8%
A3150 584088	Workers Compensati	52,285	0	52,285	23,576.79	.00	28,708.55	45.1%
A3150 584588	Life Insurance Fri	2,100	0	2,100	534.95	1,190.05	375.00	82.1%
A3150 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%
A3150 586088	Health Insurance F	776,144	0	776,144	344,721.80	.00	431,422.37	44.4%
A3150 586089	Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988	Eap Fringe	603	0	603	293.67	.00	309.55	48.7%
<b>A3151 Jail - Alternatives Program</b>								
A3151 510010	Full Time	38,579	0	38,579	14,689.84	.00	23,889.16	38.1%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All Other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	6,817	0	6,817	1,900.41	.00	4,916.32	27.9%
A3151 583088 Social Security Fr	2,637	0	2,637	1,168.96	.00	1,468.37	44.3%
A3151 584088 Workers Compensati	735	0	735	222.63	.00	511.97	30.3%
A3151 584588 Life Insurance FFI	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	16,789	0	16,789	5,085.48	.00	11,703.55	30.3%
A3151 588988 Eap Fringe	9	0	9	2.79	.00	5.95	31.9%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
Capital Fund							
<b>H3110 Sheriff</b>							
H3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
H3110 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3110 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3110 521060 Car/Truck	161,000	0	161,000	126,464.19	31,482.18	3,053.63	98.1%
<b>H3150 Jail</b>							
H3150 520130 Equipment (Not Car	0	0	0	.00	.00	.00	.0%
H3150 520255 Security Equipment	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620 Software Expense	0	0	0	.00	.00	.00	.0%
H3150 521000 Not Assigned	0	0	0	.00	.00	.00	.0%
H3150 521060 Car/Truck	0	0	0	.00	.00	.00	.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,428,285	12,970	11,441,255	4,297,804.89	901,126.04	6,242,323.64	45.4%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

RESOLUTION RECOGNIZING  
SHAWN NALEPA'S 26 YEARS  
OF DEDICATED SERVICE TO  
TIOGA COUNTY SHERIFF'S OFFICE

WHEREAS: Shawn Nalepa was hired as a Corrections Officer on March 10, 1997; appointed to the position of Deputy Sheriff on May 23, 2000; appointed to Road Patrol Sergeant on April 4, 2008; appointed to Investigator on May 1, 2009; appointed to Road Patrol Lieutenant on January 1, 2018; appointed to Captain of Operations on June 10, 2020; and

WHEREAS: Shawn Nalepa has been dedicated and loyal in the performance of his duties and responsibilities during his 26 years of service, thereby earning the respect of his colleagues and peers throughout Tioga County; and

WHEREAS: Shawn Nalepa will retire from the Tioga County Sheriff's Office on June 9, 2023; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Shawn Nalepa for his 26 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Shawn Nalepa.



# Tioga County Sheriff's Office



DATE: June 1, 2023  
TO: Sheriff Howard  
RE: June 6, 2023 Public Safety - Reference Notes

## **Personnel Issues:**

### **1. Civil Office**

- a) There is currently (1) open part-time Civil Deputy position.

### **2. Corrections Division**

- a) There are currently (7) open Corrections Officer positions.
- b) There are currently (2) open part-time Cook positions.
- c) There is (1) Corrections Officer on light duty.
- d) There is (1) Corrections Officer out on comp.
- e) (2) Corrections Officers on military deployment.
- f) (3) Corrections Officers transferring(ed) to Broome County.
- g) (1) new Corrections Officer starting June 4<sup>th</sup>.

### **3. Road Patrol**

- a) All positions are filled.
- b) There is (1) Deputy currently on light duty.
- c) There is (1) Deputy attending the Broome County Law Enforcement Academy.
- d) There are (2) unfunded Deputy positions.

### **4. E911 Emergency Communications Center**

- a) There is currently (2) open full-time positions.

### **5. Records**

- a) All positions are filled.

### **6. Administration**

- a) There is (1) open Captain position as of 6/09/23.

## **Labor Issues:**

- 1. T.C.L.E.A. negotiations are ongoing.
- 2. N.C.E.U. negotiations are ongoing.

## **Litigation Issues:**

- 1. Litigation with a former employee ongoing.

**Budget:**

1. Revenues are \$269,682 which is 49% of the budget. Expenditures are at \$4,569,019 which is 46% of the budget. Inmate Boarders are at \$130,867 which is 87% of the budget.

**Current Projects:**

1. Pistol Permit database changeover in progress, working on data conversion.
2. Jail camera replacement project progressing.
3. In the planning phase for the VESTA Next Gen 911 system.
4. Firearm changeover in progress to be completed this month.
5. Body worn camera project.
6. RFP for jail medical contract.

**Miscellaneous:**

1. Average daily inmate population for the month of May 2023 was 44. There was an average of 7 Federal inmates (230 days) and 1 board-in (31 days) for the month.

**Resolutions:**

1. Resolution recognizing Shawn Nalepa's 26 years of dedicated service to Tioga County Sheriff's Office.