



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
March 9, 2023
9:00 am

- MINUTES APPROVAL for February 9, 2023
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Enter Into Contract with Catamount Consulting for Audiograms
 - Amend 2022 Capital Budget and Transfer Funds ARPA
 - Create And Fill Two (2) Highway Worker (Seasonal) Positions - Public Works
 - Amend Capital Budget and Transfer Funds for Heavy Equipment Lifts
 - Amend Capital Budget and Transfer Funds for Tandem Truck Box Upgrades
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, February 9, 2023
9:00 am

• ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Dale Weston, Public Works Committee Chairman
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter DeWind, County Attorney

• APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for January 5, 2023 was made by Mrs. Roberts, 2nd by Mr. Ciotoli. All in favor. Motion Carried.

• FINANCIAL

- YTD Budget Summary was shared with the committee. The department is currently under budget.

• OLD BUSINESS

- None

• NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
- Work has been finished up in the new ED&P offices and they have moved in.
 - Work began on the new Security Station at 56 Main Street.
 - The Entrance to the Law Department will be moved to accommodate the new security station.
 - 80 lightbulbs were changed in the Court House.
 - Deadbolts were installed and windows were blocked to create state mandated lactation rooms in the Court House and Court Annex.

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.com

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Some overhead doors were repaired at the Highway Department.
 - New carpeting was installed on the 1st floor of 56 Main Street.
 - 2 windows were installed in 2 doors at the HHS Building for Gary Grant.
 - Snow removal operations are continuing.
 - The County has taken ownership of 70 Delphine Street. Locks have been changed and some clean out has been done.
- Mr. Hammond reported on the Highway Department.
- Tree trimming operations are ongoing.
 - Cold patching operations are ongoing.
 - Snow sand is being hauled and road salt is being delivered.
 - Snow removal operations are ongoing.
 - Guiderail was repaired on Sulphur Springs Road.
- Mr. Perkins gave an update on the Capital Projects
- 56 Main Street HVAC has been finished. The new breaker was received and installed. The removal of the slim unit in DMV still needs to be done.
 - Harnick Road Bridge is currently under design phase.
 - Culvert program is under design phase in our office.
 - HVAC controls at HHS Building is ongoing.
 - Chiller at Public Safety Building preliminary work will start Monday; The chiller has been ordered and will take a year to receive.
 - Bridge Preventative Maintenance Phase 9 is currently under design phase.
 - Day Hollow Road Culvert replacement is a NYSDOT funded project that will be starting.
 - Paving projects for 2023 will be Harford Road, West Creek Road from the new bridge to NYS Route 79, and Crumtown Road from NYS Route 96 to the county line.
- PERSONNEL
 - None
 - MISCELLANEOUS
 - Sulphur Springs Road has a Y intersection with Waits Road that is a problem and needs to be redesigned to make it safer.
 - RESOLUTIONS
 - Authorize Legislative Chair to Execute Documents to Dedicate and Declare a Portion of Belva Lockwood Lane as a County Roadway

Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 www.TiogaCountyNY.com

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).
Carried

- Re-establish Prior Year 2022 Public Works Funds
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).
Carried
- Amend Capital Budget and Transfer Funds for Sweeper Public Works
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).
Carried
- Authorize to Create and Fill One HEO III Position Public Works
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).
Carried
- Transfer of Funds Capital Appropriations Emergency Services
 - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).
Carried

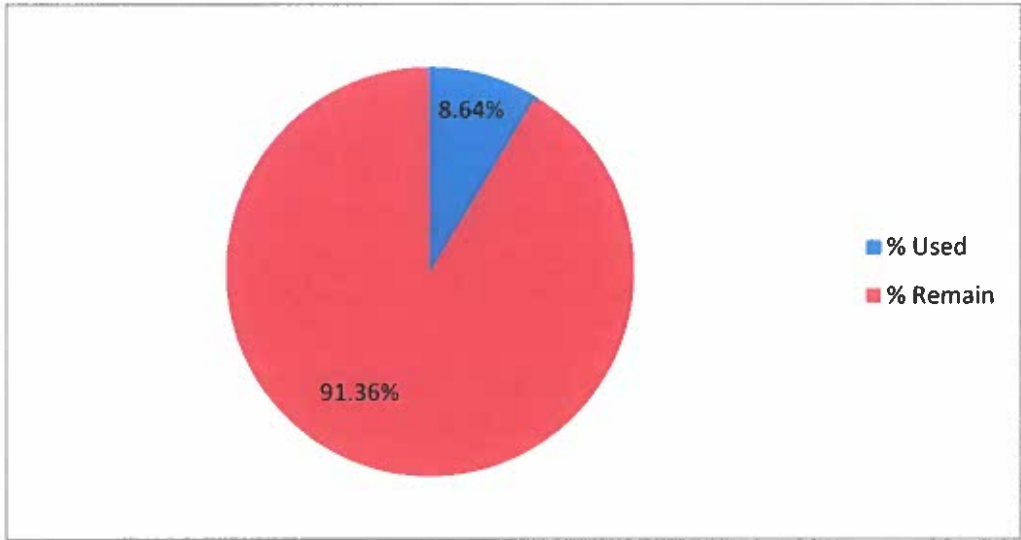
- PROCLAMATIONS
 - None

- ADJOURNMENT
 - Mr. Weston adjourned the meeting at 9:49 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

March 3 2023 Budget Summary



		% Used	% Remain
A1490	PW Admin	11.38%	88.62%
A1620	Building & Grounds	11.63%	88.37%
A1621	Buildings HHS	7.92%	92.08%
D5110	Maint. Roads & Bridges	11.01%	88.99%
DM5130	Road Machinery	15.95%	84.05%
H1620	Capital B&G	11.23%	88.77%
H1621	Capital HHS Building	0.00%	100.00%
H5110	Capital Roads & Bridges	0.00%	100.00%
H5130	Capital Equipment	22.24%	77.76%
	Overall	8.64%	91.36%

REFERRED TO: FINANCE, LEGAL & SAFETY
PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23 ENTER INTO CONTRACT WITH CATAMOUNT
CONSULTING FOR AUDIOGRAMS

WHEREAS: Occupational Safety and Health Administration (OSHA) requires annual audiograms and hearing conservation training for county employees whenever employee noise exposures equal or exceed an 8-hour time-weighted average sound level (TWA) of 85 decibels measured on the A scale (slow response) or, equivalently, a dose of fifty percent; and

WHEREAS: Tioga County has obtained three quotes for audiogram testing and hearing conservation trainings; and

WHEREAS: The proposal from Catamount Consulting, to perform this service, is the most cost effective; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to enter into a one-year contract for 2023 with Catamount Consulting to perform this service at the rates indicated:

Cost of Business Terms:

Catamount Consulting will complete the Onsite Audiometric Testing at a cost of \$1750.00 total with a deposit or PO of \$875.00. Cost includes input of prior hearing test results and new employees, and all travel costs for the technician.

Scope of Services:

- Baseline & Annual Audiogram testing for up to 40 people. Any additional employees over the contracted 40 will be charged a fee to be determined.
- Testing will take place at the Department of Public Works, 477 Rt. 96, Owego, NY 13827.
- Group testing of 6 employees every 40 minutes with hearing video.
- Test administration by computerized technology with same day results and full record-keeping package within 10 business days.
- Test performed by CADHC Certified Technicians.
- All tests verified by an Audiologist.
- All testing is OSHA/MSHA Compliant.

REFERRED TO:

FINANCE COMMITTEE
PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23

AMEND 2022 CAPITAL BUDGET AND
TRANSFER FUNDS

WHEREAS: Tioga County Public Works was approved \$1,000,000.00 in ARPA funds in the 2022 budget for building construction for the new truck wash facility; and

WHEREAS: The Compact Track Loader was purchased for the new truck wash facility; and

WHEREAS: The Compact Track Loader needs to be reclassified from Buildings (Operation of Plant) expense category to Machinery and Equipment (H5130) for record keeping purposes; and

WHEREAS: Legislative approval is needed to amend 2022 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H1620.520994.M7674	Building Construction	\$70,903
To: H5130.520920.M7674	Loader	\$70,903

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

CREATE AND FILL TWO (2)
HIGHWAY WORKER (SEASONAL) POSITIONS
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ two (2) Highway Workers (Seasonal) for 2023; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill two (2) temporary full-time Highway Worker (Seasonal) positions effective April 10, 2023 through October 6, 2023 at an hourly rate of \$14.86 (equivalent to CSEA Grade 9), not to exceed \$20,000.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND CAPITAL BUDGET AND TRANSFER FUNDS
FOR HEAVY EQUIPMENT LIFTS – PUBLIC WORKS

WHEREAS: The Commissioner of Public Works has identified a need for an additional lift for the heavy equipment garage; and

WHEREAS: The Commissioner of Public Works has received a quote for a drive-on style lift and there are insufficient funds for this purchase in the current budget; and

WHEREAS: There are funds available in another 2023 Capital Budget line; and

WHEREAS: Legislative approval is needed to amend 2023 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H1620.520994.BG001	Truck Wash Building	\$25,000.00
To: H5130.521902	Auto Shop Equipment/Reno	\$25,000.00

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23

AMEND CAPITAL BUDGET AND TRANSFER FUNDS
FOR TANDEM TRUCK BOX UPGRADES –
PUBLIC WORKS

WHEREAS: The Commissioner of Public Works has determined that a Tarco Body upgrade on a Tandem Truck would extend the useful life of the truck; and

WHEREAS: The Commissioner of Public Works has received a quote for three upgraded truck bodies and there are insufficient funds for this purchase in the current budget; and

WHEREAS: There are funds available in another 2023 Capital Budget line; and

WHEREAS: Legislative approval is needed to amend 2023 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H1620.520994.BG001	Truck Wash Building	\$120,000.00
To: H5130.521908	Tandem Axle Truck	\$120,000.00