

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

August 6, 2024

2:30 PM

- APPROVAL OF MINUTES June 4, 2024, July 2, 2024
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Emergency Management
 - Fire
 - Personnel
- RESOLUTIONS – H24 Authorize Contract with Squad 9 LLC
- PROCLAMATIONS – NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 4, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2024, which started at 2:30 PM and ended at 2:55 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk

ABSENT: Peter DeWind, County Attorney

APPROVAL OF MINUTES:

The *March 5, 2024; April 2, 2024, and May 7, 2024* minutes were accepted with no corrections or changes

Motion by: William Standinger III to accept the March 5, 2024, April 2, 2024, and May 7, 2024 Minutes.

Second: Barb Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- May YTD Report – Budget within

OLD BUSINESS:

- Radio Project – Motorola submitted a change order to include the cost of a shelter. Resolution regarding this change order. The VESTA phone system equipment was delivered downstairs to conduct training and to ensure all equipment is complete. This will allow for a live cutover of the system. The furniture for dispatch is now due to arrive August 6th. This delays the project two (2) weeks but will allow county IT additional time to ensure that fiber is complete. Motorola is climbing towers for final tower. We are approximately 3-4 weeks from being able to begin site construction. We are considering working with a consultant to ensure that the project continues to run smoothly.
- CAD Project – Candor Village Police is now on the CAD system. We will be monitoring them to ensure that they are on the map and active.
- EMS – No significant changes in county EMS coverage. The issues being manpower shortages.
- Emergency Management – Nothing new to report at this time.
- Threat Assessment Team – Hosted the BTERC training May 21-23rd. It was very well attended with over 31 attendees, mostly Tioga County partners.
- FIRE – Fire Departments have continued to be very busy.

NEW BUSINESS:

- None

PERSONNEL:

- Deputy Director position was closed and interviews are being scheduled.

RESOLUTIONS:

- Amend Agreement with Motorola Change Order #5
- Modify 2024 Budget and Appropriation of Funds
- Authorize Submission of FY2023 Domestic Terrorism Prev Grant
- Authorize Submission of EMPGA24

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

FINANCIAL:

- Expended 46% of 2024 budget - on track
- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

NEW BUSINESS:

- Staffing – There are currently two (2) unfilled Probation Officer positions. Three (3) candidates have been interviewed to date.
- Training – All Probation Officers attend the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. Probation Director will be attending the annual summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024 to Wednesday, June 26, 2024.
- Probation will be conducting its annual In-Service training/staff meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services.
- Probation has provided Decision Points training within Candor High School during the Spring of 2024. Going to start it in Owego and Spencer Schools. In-school suspension youths are who we talk to regarding Decision Points.
- Quality Assurance (audit program). Probation continues to work toward implementation of this program. The Quality Assurance Program procedures should be finalized by the Fall of 2024.
- Received the Annual Plan – Block Grant – due July 1, 2024.
- Juvenile Delinquency Services – May of 2024 – there were three (3) Juvenile Delinquency Appearance Tickets (JDAT) Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies; and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor, and a Forceful Touching charge. Twelve-year-old male committed a crime of Grand Larceny in the Fourth Degree, a Class E Felony. He stole \$600 from his babysitter's home. YTD: 9 plus recently received 3 more JD Appearance Tickets bringing that total up to 12. The newest three (3) JD Appearance Tickets charges stem from them breaking into the old school on Elm Street in Owego. That building is a hot spot for Juveniles.
- ATI Programs – Electronic Monitoring – will be installing two (2) more Alco Tags on probationers. Pre-Trial Release (PTR) – 22 people being supervised via the PTR. Community Service – WWP has resumed with a new Officer at the Tioga County Sheriff's Office.
- Court Ordered Investigations – 41 actives; Supervision – 181 cases; and Violation of Probation petitions – 10 defendants/respondents.

PERSONNEL:

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- None

SHERIFF – Gary Howard:**FINANCIAL:**

- Revenues are \$141,821 which is 29% of the budget. Expenditures are \$5,005,055 which is 40% of the budget. Inmate boarders are \$55,363 which is 37% of the budget.

NEW BUSINESS:

- Average daily inmate population for the month of May 2024 was 42. As of this AM, we are up to 53. Average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.
- Jail camera replacement project – still ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades – projected in early August
- New building/garage project started
- Planning for new License Plate Reader (LPR) – will have two (2) mobile and one for Sheriff's Parking lot
- Litigation Issues – litigation with a former employee ongoing

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 4 open Correction Officers position; 1 open part-time cook position; 0 Correction Officers on light duty; 2 Corrections Officers in the academy; and 1 Correction Officer graduated from the Corrections Academy; Road Patrol – 2 open Deputy positions; 2 Deputies currently attending the police academy; 1 Deputy currently on light duty; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration.

RESOLUTION:

- None

EXECUTIVE SESSION:

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss employment matters. Time commenced 2:55 PM; Time adjourned 3:11 PM – action taken that Probation Director Brian Cain will be attending the June 20th Legislative work session for further discussion.

In attendance were Legislator Flesher; Legislator Roberts; Legislator Standing; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; and Legislative Clerk Cathy Haskell.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 4, 2024

DRAFT

PUBLIC SAFETY MEETING

July 2, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 2, 2024, which started at 2:30 PM and ended at 3:36 PM.

Present:

William Standinger III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator
Rich Hallett	Undersheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk
Jackson Bailey, County Administrator
Peter DeWind, County Attorney

ABSENT: Keith Flesher, Chair, Public Safety
Gary Howard, Sheriff, Sheriff's Office
Bob Williams, Asst. Coordinator, Office of Emergency Serv.

APPROVAL OF MINUTES:

Approval of June 4, 2024, minutes will be moved forward to August 2024, due to lack of quorum.

SHERIFF – Rich Hallett, Undersheriff:

FINANCIAL:

- Revenues are \$368,113 which is 31% of the budget. Expenditures are \$5,547,192 which is 52% of the budget. Inmate boarders are \$71,300 which is 48% of the budget.

NEW BUSINESS:

- Average daily inmate population for the month of June 2024 was 51. There was an average of 5 Federal inmates (150) days and 9 board-ins (267 days) for the month.
- New building/garage project started – The footers are in, ½ of slab is poured
- Planning for new License Plate Reader (LPR)

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook position; 1 Correction Officers on light duty; and 2 Correction Officer graduated from the Corrections Academy; Road Patrol – 3 open Deputy positions; 2 Deputies currently attending the police academy; 0 Deputy currently on light duty; 1 Deputy out on medical; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration- 1 open position as of July 12th.

RESOLUTION:

- Resolution recognizing Jessica Williams' 27 years of dedicated service to Tioga County
- Approve salary above hiring base Deputy Sheriff position Sheriff's Office.

Committee agreed to move these resolutions forward.

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- June YTD Report – Budget within

OLD BUSINESS:

- The VESTA phone system equipment was delivered and is set up downstairs to conduct training and to ensure all equipment is complete. There will be training starting in the next few weeks for dispatchers. This will allow for the live cutover of the system. Furniture and equipment is scheduled for early August.
- Motorola climbed towers for the final tower mapping the week of June 3. Once the reports are completed, we are able to begin installation at existing tower sites.
- The current radio installer/maintenance company, Capital Area Communications, are assisting more with keeping the project going.
- Candor Village PD is now on the CAD system, we will be monitoring to ensure that they are on the map and active. Have not heard back from Spencer PD at this time.

NEW BUSINESS:

- The Deputy Director position was closed and interviews are scheduled.

PERSONNEL:

- None

RESOLUTIONS:

- None

PROBATION – Brian Cain:**FINANCIAL:**

- \$1,235 of DWI Supervision fee collected in June. \$5,415 collected in 2024
- \$1,322.43 in restitution and surcharge collected in June. \$92,438.42 collected to date in 2024

CURRENT BUSINESS:

1. Staffing - There is currently one unfilled Probation Officer position. There were two unfilled positions, however, a candidate was offered a provisional appointment and accepted the position. His first day will be July 15, 2024. The Civil Service Exam was given on June 15, 2024. At this time, Probation intends to wait to fill the remaining position until after the Civil Service exam results are received.
2. Training - This Director attended the annual Summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024, to Wednesday, June 26, 2024. Five Probation staff received scholarships to attend the NYS Probation Officer Association conference in Syracuse July 24, 2024, to July 26, 2024.
3. Probation in conjunction with the Tioga County Department of Social Services would like to explore the creation and development of a Tioga County Gaming Center for Youth. In joint discussions with TCDSS regarding the availability of pro social activities for youth in the county, the issue of "gaming" was discussed. Gaming has become more and more accepted in mainstream culture and an activity participated in by the majority of youth we interact with. It is an activity inclusive to individuals of all abilities, socioeconomic status, and gender.
4. Probation completed the Raise the Age State Plan in conjunction with the Department of Social Services. In addition, the Probation Annual Plan has been submitted to NYS in order to receive the yearly state aid provided to Tioga County. Probation is also in the process of completing the Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the County

budget. The RTA and STSJP Plans help to recover some of the money spent on services for youth in Tioga County.

5. Probation is working on the creation of a formal training manual to ensure all newly hired probation staff receive the same training in the same manner as previously hired officers. The manual will reflect the most recent best practices recommended by New York State in relation to the supervision of offenders. The manual can also be used as documentation of training in certain content areas which can be helpful during testimony in the courts.

6. Juvenile Delinquency Services:

June of 2024- There were two Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. Both male respondents allegedly committed an act which if they were adults would constitute the crime of Criminal Trespass in the Third Degree, a Class B Misdemeanor. Both respondents are alleged to have unlawfully entered the old Elm Street School in Owego. The youth were interviewed at Probation and both have been offered Diversion services

- Community Service: WWP has resumed with a new Officer at the TCSO supervising the program following the retirement of Correction Officer Roy Schreiner. At times the program will only function on one day of the weekend if numbers drop too low. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 22 people being supervised via the Pre-Trial Release program.
- Court Ordered Investigations – 37 active investigations for Tioga County courts (Criminal, Family & Surrogate)
- Supervision – 181 cases ordered by Tioga County courts and Family Court (includes JD Diversion cases). Numbers are on the rise.

PERSONNEL:

- One vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Resolution to hire newly hired Probation Officer at the higher end of the Probation Officer 1 payment range.

Committee agreed to move this resolution forward.

EXECUTIVE SESSION:

Brian Cain requested an Executive Session. Legislator Roberts motioned to move into Executive session at 2:58 PM seconded by Legislator Standinger to discuss employment matters of particular employees. Executive Session adjourned at 3:36 PM.

In attendance were Legislator Roberts; Legislator Standinger; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; County Attorney Peter Dewind; County Administrator Jackson Bailey and Legislative Clerk Cathy Haskell.

Meeting adjourned at 3:36pm.

Respectfully submitted,

Debora J. Stubecki
Office Specialist III

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							

A3021 Enhanced E911

A3021 411400	Emergency Telephon	0	0	.00	.00	.00	.0%
A3021 411401	E911 Surcharge Upg	-550,000	0	-157,709.42	.00	-392,290.58	28.7%*
A3021 520110	E911 Desk	0	112,982	.00	112,982.08	.00	100.0%
A3021 520130	E911 Equipment (Not	450,000	388,347	2,225.43	494.00	835,627.16	.3%
A3021 540093	E911 Building Maint	0	11,490	.00	10,857.05	633.12	94.5%
A3021 540140	E911 Contracting Se	100,000	-58,417	36,741.85	.00	4,841.04	88.4%
A3021 540320	E911 Leased/Service	0	79,371	38,191.00	25,263.00	15,917.00	79.9%

A3410 Fire

A3410 415880	Fire/EMS Reimburse	-5,000	0	-1,515.00	.00	-3,485.00	30.3%*
A3410 427010	SEN10 Refunds Of Pr	0	0	.00	.00	.00	.0%
A3410 433060	State Aid-Homeland	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-15,000	0	.00	.00	-15,000.00	.0%*
A3410 443050	EMP16 Fed-Aid-EMPG	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	44,202	0	33,050.51	.00	11,151.49	74.8%
A3410 510050	All Other(On Call,	10,000	0	.00	.00	10,000.00	.0%
A3410 520020	Audio Visual Equip	3,000	443	.00	.00	442.66	.0%
A3410 520030	Batteries (Portabl	1,000	1,000	86.79	.00	913.21	8.7%
A3410 520080	Clothing	500	3,321	3,227.29	.00	94.05	97.2%
A3410 520130	Equipment (Not Car	18,000	0	2,763.54	.00	15,236.46	15.4%
A3410 520130	EMP16 Equipment (No	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	400	.00	.00	400.00	.0%
A3410 520190	Nursing Equipment	2,500	2,236	756.18	.00	1,479.82	33.8%
A3410 520191	E911 Emergency Equi	0	298,397	.00	.00	298,397.00	.0%
A3410 520215	Personal Protectiv	8,000	8,000	198.00	.00	7,802.00	2.5%
A3410 521130	SEN10 Equipment (No	5,000	0	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	2,000	1,467.47	.00	532.53	73.4%
A3410 540140	Contracting Servic	8,000	8,000	1,501.00	.00	6,499.00	18.8%
A3410 540140	EMP16 Contracting S	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	10,000	-10,000	4,163.15	.00	7,758.75	35.3%
A3410 540144	Ems Instructors	12,000	0	1,066.00	78.10	134.00	88.8%
A3410 540180	Dues	1,200	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 510010	146,165	0	146,165	55,086.04	.00	91,078.96	37.7%
A3640 510020	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050	0	0	0	.00	.00	.00	.0%
A3640 520090	0	0	0	.00	.00	.00	.0%
A3640 530100	0	0	0	.00	.00	.00	.0%
A3640 530300	0	0	0	.00	.00	.00	.0%
A3640 530330	0	0	0	.00	.00	.00	.0%
A3640 540000	0	0	0	.00	.00	.00	.0%
A3640 540010	700	0	700	.00	.00	700.00	.0%
A3640 540070	2,000	0	2,000	152.54	.00	1,847.46	7.6%
A3640 540090	500	0	500	.00	.00	500.00	.0%
A3640 540140	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	0	0	0	.00	.00	.00	.0%
A3640 540180	0	0	0	.00	.00	.00	.0%
A3640 540220	4,000	0	4,000	1,242.72	.00	2,757.28	31.1%
A3640 540320	0	0	0	.00	.00	.00	.0%
A3640 540360	0	0	0	.00	.00	.00	.0%
A3640 540390	0	0	0	.00	.00	.00	.0%
A3640 540420	0	0	0	.00	.00	.00	.0%
A3640 540510	500	0	500	.00	.00	500.00	.0%
A3640 540540	500	0	500	283.33	.00	216.67	56.7%
A3640 540581	0	0	0	.00	.00	.00	.0%
A3640 540640	0	0	0	.00	.00	.00	.0%
A3640 540660	3,000	0	3,000	952.20	159.98	1,887.82	37.1%
A3640 540733	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088	3,330	599	3,929	3,864.00	.00	65.11	98.3%
A3640 583088	7,413	701	8,113	4,409.50	.00	3,703.96	54.3%
A3640 584088	0	2,232	2,232	873.24	.00	1,358.87	39.1%
A3640 584588	0	0	0	.00	.00	.00	.0%
A3640 585088	0	0	0	.00	.00	.00	.0%
A3640 585588	127	-11	116	49.59	.00	66.62	42.7%
A3640 586088	22,891	23,110	46,001	20,558.95	.00	25,441.88	44.7%
A3640 588988	0	29	29	11.59	.00	17.77	39.5%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	372,319	856,244	1,228,563	84,403.78	149,834.21	994,325.16	19.1%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH SQUAD 9, LLC
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Tioga County Office of Emergency Services has a need to enter into a contract with Squad 9, LLC to establish and manage a (TAC) Threat Assessment Committee in Tioga County to include training services and presentations; and

WHEREAS: The County Attorney has reviewed and approved this contract; and

WHEREAS: Legislative approval is needed to be in compliance with County purchasing policies; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Legislative Chair or their designee to enter into agreement with Squad 9, LLC, as approved by the County Attorney.

Financial:

Budget: Within Budget - See attached spreadsheets.

2025 Budget has minor changes from 2024. The surcharge revenue was increased, as well as some of the surcharge line items, which will not increase the county share. The primary focus continues to be the radio project.

Old Business:**Radio Project:**

The final construction drawings are being reviewed and permitting will be completed shortly. Steel will be ordered to begin tower construction. Equipment is being staged to be dispersed to the existing towers.

Dispatch is being renovated with a live cutover Aug 6-9th.

Storms had taken down primary lines to the Shirley Rd tower on 7/24, this left the repeater down and no coverage for fire and EMS in the northern part of the county. It was difficult to find a highline electrician who would come and make the repairs. O'Connell Electric was able to come and make the emergency repairs and restore communication in the North end of the county.

CAD Project:

CAD is working well. Other fire departments are working to join, as well as more EMS agencies.

EMS:

No significant changes in county EMS coverage. The same issues continue to exist in regards to manpower shortages.

EMT class begins August 19th and will run through December 19th.

Emergency Management:

No updates in Emergency Management.

Threat Assessment Team:

Nothing new to report. Reso for contract with Squad 9 (grant requirement).

Fire:

Fire departments have continued to be very busy, but are doing an excellent job.

New Business:

None

Personnel:

Interviews were conducted for the Deputy Director position. Two individuals are moving forward for second interviews.

Resolutions:

H24- Authorize Contract with SQUAD 9 LLC.