

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



P.O. Box 240 · Owego, N.Y. 13827-0240 · Telephone: (607) 687-8300 · Fax: (607) 687-6168 · NY Relay dial 711
Website: www.tiogacountyny.com

HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

October 8, 2024
8:30 AM

- **APPROVAL OF MINUTES** – September 3, 2024

- **FINANCIAL**
 - September 2024 Budget

- **OLD BUSINESS**
 - Remote Work Quarterly Report
 - Strategic Plan Quarterly Update

- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report

- **PERSONNEL**
 - Kathryn Willett, PT Mail Clerk, hired effective 9/9/24
 - Lorine Heveland transferred from AA II to OS II effective 9/9/24
 - Nancy Hurley, PT Community Services Worker, hired effective 9/9/24
 - Alyssa Kinney resigned as PT Caseworker effective 9/20/24
 - Kim Heyman transferred from Employment Specialist to Social Services Investigator effective 9/23/24
 - Caitlin Scanlon, AA II, hired effective 9/23/24
 - Cherie Miller, Social Welfare Examiner, hired effective 9/23/24
 - Christine Robinson, Social Welfare Examiner, hired effective 9/23/24
 - Jason Stevens, Support Investigator, removed effective 9/25/24
 - Melissa Barrett, PT Mail Clerk, retired effective 9/27/24

- **RESOLUTIONS**
 - Create and Fill Two Full Time Social Service Employment Specialist Positions and Amend Budget and Appropriate Funds
 - Authorize Grant Application

- **PROCLAMATIONS**
 - None

- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANSFRS/ ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USE/COL

A6010 Social Services Administration

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 418110	Repayments of SNAP	0	-1,000	-575.26	.00	-424.74	57.5%**
A6010 436100	State Aid-Social S	0	-1,950,000	-297,551.00	.00	-1,782,299.00	14.3%**
A6010 446100	Federal Aid-Social	0	-2,000,000	-1,658,856.00	.00	-540,081.00	75.4%**
A6010 446110	Federal Aid - SNAP	0	-675,000	-362,220.00	.00	-312,780.00	53.7%**
A6010 446150	Federal Aid-Flexib	0	-1,900,000	-1,621,972.00	.00	-278,028.00	85.4%**
A6010 446890	Federal Aid-Other	0	0	0	.00	-12,757.00	.0%**
A6010 510010	Full Time	0	4,530,667	2,922,840.60	.00	1,607,826.31	64.5%
A6010 510020	Part Time/Tempora	0	178,357	71,391.56	.00	106,965.44	40.0%
A6010 510030	Overtime Pay Only	0	100,000	72,495.45	.00	27,504.55	72.5%
A6010 510050	All Other(Con Call,	0	37,600	23,067.39	.00	14,532.61	61.3%
A6010 520070	Chairs	0	1,200	1,169.20	.00	30.80	97.4%
A6010 520090	Computer	0	38,000	19,701.79	.00	18,298.21	51.8%
A6010 520200	Office Equipment	0	1,000	1,294.86	.00	3,055.14	29.8%
A6010 520220	Printer	0	1,500	48,531.96	.00	1,500.00	.0%
A6010 530100	Data Processing	0	92,921	7,924.00	.00	44,389.04	52.2%
A6010 530300	Legal	0	13,812	84,588.00	.00	5,888.00	57.4%
A6010 530551	Maintenance in Lie	0	166,733	12,000.00	.00	82,145.00	50.7%
A6010 530582	Security Services	0	18,000	7,403.00	.00	6,000.00	66.7%
A6010 540010	Advertising	0	1,700	2,471.94	.00	1,147.00	86.6%
A6010 540040	Books	0	3,700	2,471.94	.00	1,228.06	66.8%
A6010 540070	Car Maintenance	0	7,000	7,049.03	.00	1,950.97	78.3%
A6010 540140	Contracting Servic	0	1,005,000	667,391.66	.00	494,839.34	57.9%
A6010 540180	Dues	0	6,100	5,678.00	.00	422.00	93.1%
A6010 540201	Food Stamps/Clie	0	4,100	792.25	.00	3,207.75	19.8%
A6010 540210	Garbage Disposal	0	6,100	4,033.60	.00	2,067.00	66.1%
A6010 540220	Automobile Fuel	0	20,000	10,404.60	.00	9,595.40	52.0%
A6010 540270	Insurance-Liabilit	0	40,481	53,524.57	.00	10,306.24	100.0%
A6010 540320	Leased/Service Equ	0	3,000	2,024.02	.00	975.98	67.5%
A6010 540330	Legal Fees	0	300	162.78	.00	137.22	54.3%
A6010 540360	Meals/Food	0	100	42.37	.00	57.63	42.4%
A6010 540390	Medical Expense	0	50	50.00	.00	0.00	.0%
A6010 540390	Medical Expense	0	50	50.00	.00	0.00	.0%
A6010 540420	Office Supplies	0	22,000	15,348.36	.00	2,748.21	84.8%
A6010 540441	Paternity Testing	0	-3,903	-248.40	.00	-2,448.40	-12.4%
A6010 540480	Postage	0	2,000	10,244.26	.00	19,755.74	34.1%
A6010 540485	Printing/Paper	0	30,000	2,876.54	.00	1,123.41	71.9%
A6010 540487	Program Expense	0	4,000	55,227.86	.00	138,037.91	29.1%
A6010 540581	Security Systems &	0	179,143	70,000	.00	50,224.22	79.5%
A6010 540620	Software Expense	0	94,443	94,017.80	.00	16,750.16	99.5%
A6010 540640	Supplies (Not Offi	0	6,861	8,433.22	.00	827.94	91.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A6010 540660 Telephone Training/All other	25,000	0	25,000	16,529.68	.00	8,470.32	66.1%
A6010 540733 Training/All other	30,000	82	30,082	22,028.29	.00	7,953.59	73.2%
A6010 540810 Nyschg-Cseu	0	0	0	-4,430.75	.00	4,430.75	100.0%
A6010 540820 Nyschg-Ebics	40,000	0	40,000	40,152.00	.00	-152.00	100.4%
A6010 540840 Nyschg-Legal	20,000	0	20,000	10,832.00	.00	9,168.00	54.2%
A6010 540850 Nyschg-Training	5,200	0	5,200	5,200.00	.00	5,200.00	100.0%
A6010 581088 State Retirement F	192,553	184,691	377,244	437,022.16	.00	-59,778.65	115.8%*
A6010 583088 Social Security Fr	34,173	214,137	248,310	231,807.04	.00	16,503.17	93.4%
A6010 584088 Workers Compensation	8,950	78,507	87,457	78,974.78	.00	8,481.81	90.3%
A6010 585088 Unemployment Insur	0	4,327	4,327	4,327.40	.00	.00	100.0%
A6010 585588 Disability Insuran	333	4,120	4,453	4,278.66	.00	174.27	96.1%
A6010 586088 Health Insurance F	454,368	791,946	1,246,314	1,226,555.78	.00	19,758.28	98.4%
A6010 588988 Eap Fringe	67	1,086	1,153	1,036.60	.00	116.74	89.9%
TOTAL Social Services Administration	821,608	1,312,338	2,133,946	2,397,039.08	16,813.24	-279,906.80	113.1%
A6050 Public Facility For Children							
A6050 436100 State-Child Advocca	-100,000	-306,383	-406,383	-114,921.19	.00	-291,461.39	28.3%*
A6050 510010 Fulltime	56,636	0	56,636	40,639.58	.00	15,996.42	71.8%
A6050 510030 Overtime Pay Only	0	0	0	115.80	.00	-115.80	100.0%*
A6050 520090 Computer	0	6,744	6,744	2,711.83	.00	4,032.17	40.2%
A6050 520190 Nurstng/Medical Eq	0	14,366	14,366	14,341.48	.00	24.89	99.8%
A6050 520210 Other Furniture	0	10,930	10,930	419.79	.00	10,510.21	3.8%
A6050 540140 Contracting Servic	0	244,235	244,235	62,098.23	.00	182,136.34	25.4%
A6050 540180 Dues	350	62	412	412.00	.00	.00	100.0%
A6050 540191 Electric Utility	1,800	0	1,800	1,317.94	.00	482.06	73.2%
A6050 540390 Mtleage Expense	200	0	200	.00	.00	200.00	.0%
A6050 540420 Office Supplies	500	1,214	1,714	56.11	.00	1,658.05	3.3%
A6050 540487 Program Expense	5,000	39,038	44,038	6,859.96	.00	37,177.72	15.6%
A6050 540550 Rent/Lease	10,200	3,250	13,450	9,650.00	.00	3,800.00	71.7%
A6050 540640 Suppl'es (Not Offi	200	3,000	3,200	1,486.43	.00	1,713.57	46.5%
A6050 540660 Telephone	1,800	0	1,800	986.35	.00	813.65	54.8%
A6050 540733 Training/All Other	11,250	0	11,250	7,976.30	.00	3,273.66	40.7%
A6050 581088 State Retirement F	2,200	-1,451	749	5,002.65	.00	-1,508.80	143.2%*
A6050 583088 Social Security Fr	4,945	3,066	8,011	3,181.51	.00	-115.15	103.8%*
A6050 584088 Workers Compensati	0	861	861	892.54	.00	-31.38	103.6%*
A6050 585588 Disability Insuran	0	46	46	50.69	.00	-5.12	111.2%*
A6050 586088 Health Insurance F	1,976	8,786	10,762	9,018.74	.00	1,743.42	83.8%
A6050 588988 Eap Fringe	0	11	11	11.85	.00	-.53	104.7%*
TOTAL Public Facility For Children	-14,193	39,026	24,833	49,805.93	.00	-24,973.31	200.6%

A6055 Day Care



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTM'S	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 418550 Repayments Of Day							
A6055 427010 Refunds Of Prior Y	0	0	0	-525.00	.00	525.00	100.0%
A6055 436550 State Aid-Day Care	-1,838,640	-350,000	-2,188,640	-1,246,624.00	.00	-942,016.00	57.0%*
A6055 540487 Day Care Program E	1,753,000	350,000	2,103,000	1,366,978.27	.00	736,021.73	65.0%
TOTAL Day Care	-85,640	0	-85,640	119,829.22	.00	-205,469.22	-139.9%
A6070 Services For Recipients							
A6070 436700 RTA State Aid-Servi	-38,064	0	-38,064	-4,836.00	.00	-33,228.00	12.7%*
A6070 446700 Federal Aid-Servi	-74,000	0	-74,000	-82,717.00	.00	8,717.00	111.8%
A6070 540487 Title XX Program E	157,000	0	157,000	152,199.71	.00	4,800.29	96.9%
A6070 540487 RTA Program Expense	38,064	0	38,064	1,612.00	.00	36,452.00	4.2%
TOTAL Services For Recipients	83,000	0	83,000	66,258.71	.00	16,741.29	79.8%
A6101 Medical Assistance							
A6101 418010 Repayments Of Medi	-80,000	0	-80,000	-77,429.47	.00	-2,570.53	96.8%*
A6101 436010 State Aid-Medical	32,000	0	32,000	38,318.00	.00	-6,318.00	119.7%*
A6101 446010 Federal Aid-Medical	28,000	0	28,000	34,829.00	.00	-6,829.00	124.4%*
A6101 540487 Medical Program E	20,000	0	20,000	1,445.19	.00	18,554.81	7.2%
TOTAL Medical Assistance	0	0	0	-2,837.28	.00	2,837.28	100.0%
A6102 Medical Assistance - Mnt's							
A6102 540487 MMIS Program Expen	8,328,082	0	8,328,082	6,137,166.00	.00	2,190,916.00	73.7%
TOTAL Medical Assistance - Mnt's	8,328,082	0	8,328,082	6,137,166.00	.00	2,190,916.00	73.7%
A6109 Family Assistance							
A6109 418090 Repayments Family	-310,000	0	-310,000	-172,619.42	.00	-137,380.58	55.7%*
A6109 427010 Refunds Of Prior Y	0	0	0	-1,634.00	.00	1,634.00	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A6109 436090 State Aid-Family A	0	0	0	-174.00	.00	174.00	100.0%
A6109 446090 Federal Aid-Family	-1,200,000	0	-1,200,000	-491,746.00	.00	-708,254.00	41.0%*
A6109 540487 Family Assist Prog	1,700,000	0	1,700,000	1,017,258.45	.00	682,741.55	59.8%
TOTAL Family Assistance	190,000	0	190,000	351,085.03	.00	-161,085.03	184.8%
A6119 Child Care							
A6119 418190 Repayments Of Child	-271,000	0	-271,000	-239,391.47	.00	-31,608.53	88.3%*
A6119 427010 Refunds Of Prior Y	0	0	0	-158.60	.00	158.60	100.0%
A6119 436190 State Aid-Child Ca	-1,259,733	0	-1,259,733	-1,098,354.00	.00	-161,379.00	87.2%*
A6119 446190 Federal Aid-Child	-503,500	0	-503,500	-316,529.00	.00	-186,971.00	62.9%*
A6119 540487 Foster Care Progra	2,300,000	0	2,300,000	1,876,340.06	.00	423,659.94	81.6%
TOTAL Child Care	265,767	0	265,767	221,906.99	.00	43,860.01	83.5%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-5,000	0	-5,000	-339.00	.00	-5,000.00	.0%*
A6123 436230 State Aid-Juvenile	-151,438	0	-151,438	-339.57	.00	-151,098.43	.2%*
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	.00	.00	-700,000.00	.0%*
A6123 540487 JD Program Expense	841,000	0	841,000	406,701.55	.00	434,298.45	48.4%
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	.00	.00	700,000.00	.0%
TOTAL Juvenile Delinquent Care	684,562	0	684,562	406,361.98	.00	278,200.02	59.4%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
TOTAL State Training Schools	203,925	0	203,925	159,365.00	.00	44,560.00	78.1%
A6140 Safety Net							
A6140 418400 Repayments Of Safe	-130,000	0	-130,000	-92,923.92	.00	-37,076.08	71.5%*
A6140 427010 Refunds Of Prior Y	0	0	0	-2,291.00	.00	2,291.00	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR:		ORIGINAL	TRANFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
General Fund		APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
A6140	4366400	-191,400	0	-191,400	-122,634.00	.00	-68,766.00	64.1%*
A6140	446400	-20,000	0	-20,000	-1,297.00	.00	-18,703.00	6.5%*
A6140	540487	900,000	0	900,000	611,564.93	.00	288,435.07	68.0%
	TOTAL Safety Net	558,600	0	558,600	392,419.01	.00	166,180.99	70.3%
A6141 Energy Crisis Assistance Progr								
A6141	418410	-100,000	0	-100,000	-121,434.23	.00	21,434.23	121.4%
A6141	446410	80,000	0	80,000	68,723.00	.00	11,277.00	85.9%
A6141	540487	20,000	0	20,000	7,880.51	.00	12,119.49	39.4%
	TOTAL Energy Crisis Assistance Progr	0	0	0	-44,830.72	.00	44,830.72	100.0%
A6142 Emergency Assistance To Adults								
A6142	436420	-15,000	0	-15,000	-2,243.00	.00	-12,757.00	15.0%*
A6142	540487	30,000	0	30,000	5,411.71	.00	24,588.29	18.0%
	TOTAL Emergency Assistance To Adults	15,000	0	15,000	3,168.71	.00	11,831.29	21.1%
	TOTAL General Fund	11,050,711	1,351,363	12,402,074	10,256,737.66	16,813.24	2,128,523.24	82.8%
	TOTAL REVENUES	-13,373,775	-997,927	-14,371,702	-7,990,126.18	.00	-6,381,575.40	
	TOTAL EXPENSES	24,424,486	2,349,290	26,773,776	18,246,863.84	16,813.24	8,510,098.64	



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,050,711	1,351,363	12,402,074	10,256,737.66	16,813.24	2,128,523.24	82.8%
** END OF REPORT - Generated by Andrews, Mickelle **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR: Federal Employment Programs ORIGINAL APPROP TRANSFRS/ ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USE/COL

CD6293 Federal Employment Programs

CD6293 424010	Interest And Earn	0	0	0	0	-3,622.11	3,622.11	100.0%
CD6293 447910	Federal Aid-Feder	-245,288	0	0	-245,288	-77,983.90	68.2%*	
CD6293 510010	Full Time	149,769	0	0	149,769	41,875.43	72.0%	
CD6293 530510	Maintenance in Li	13,922	0	0	13,922	6,236.00	55.2%	
CD6293 540130	Advertising	500	0	0	500	500.00	0%	
CD6293 540420	Contracts	10,110	0	0	10,110	6,120.00	39.5%	
CD6293 540480	Office Supplies	1,500	0	0	1,500	761.97	49.2%	
CD6293 540733	Postage	224	0	0	224	28.51	87.3%	
CD6293 581088	Training/All Othe	800	0	0	800	800.00	0%	
CD6293 583088	State Retirement	11,004	4,626	0	15,630	-666.34	104.3%*	
CD6293 584088	Social Security F	11,682	-2,984	0	8,698	648.87	92.5%	
CD6293 585588	Workers Compensat	0	3,207	0	3,207	536.50	83.3%	
CD6293 586088	Disability Insura	0	3,170	0	3,170	18.58	89.1%	
CD6293 588988	Health Insurance	45,777	-3,005	0	42,772	3,101.41	92.7%	
CD6293 588988	Eap Fringe	0	42	0	42	6.74	84.0%	

TOTAL Federal Employment Programs 0 2,056 2,056

TOTAL Federal Employment Programs 0 2,056 2,056

TOTAL REVENUES -245,288

TOTAL EXPENSES 245,288

2,056 0

-245,288 247,344

-170,926.21 187,375.98

.00 .00

-74,361.79 59,967.67

800.2%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	2,056	2,056	16,449.77	.00	-14,394.12	800.2%

** END OF REPORT - Generated by Andrews, Michelle **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 09

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANSFRS/ ADJSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USE/COL

A7310 Youth Programs

A7310 438200	State Aid-Youth pr	0	-101,064	-101,064	-138.00	.00	-100,926.00	.1%
A7310 540180	Dues	0	100	100,100	100.00	.00	100.00	100.0%
A7310 541540	Reimbursements	0	100,964	100,964	87,429.36	.00	13,534.64	86.6%
	TOTAL Youth Programs	0	0	0	87,391.36	.00	-87,391.36	100.0%
	TOTAL General Fund	0	0	0	87,391.36	.00	-87,391.36	100.0%
	TOTAL REVENUES	0	-101,064	-101,064	-138.00	.00	-100,926.00	
	TOTAL EXPENSES	0	101,064	101,064	87,529.36	.00	13,534.64	



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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	87,391.36	.00	-87,391.36	100.0%

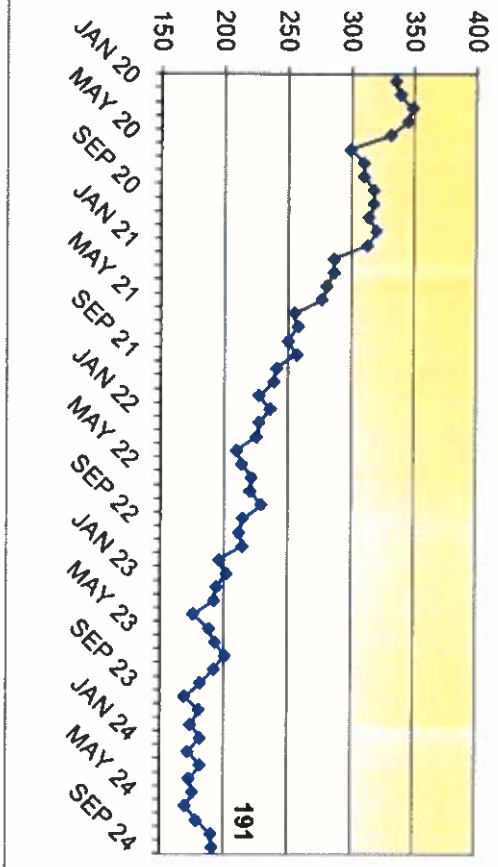
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CASELOAD CHANGES - 2024

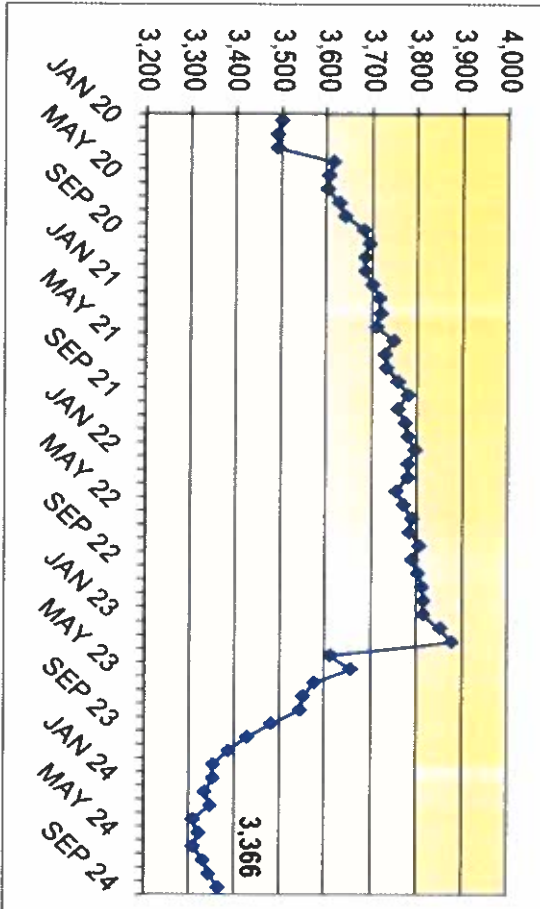
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/29/2023	9/30/2024	% Change
FA	105	103	-2%
SNA Singles	77	72	-6%
SNA Families	10	10	0%
Total TA	192	185	-4%
MA-Only	1,860	1,863	0%
MA-SSI	1,095	1,088	-1%
Total MA	2,955	2,951	0%
SNAP	2,774	2,775	0%
Day Care	186	189	2%
Services	376	396	5%
Individuals			
	12/29/2023	9/30/2024	% Change
FA	174	191	10%
SNA Singles	77	72	-6%
SNA Families	35	40	14%
Total TA	286	303	6%
MA-Only	1,971	1,975	0%
MA-SSI	1,095	1,088	-1%
Total MA	3,066	3,063	0%
SNAP	5,124	5,051	-1%
Services	940	1018	8%
Individuals On Medicaid			
	12/29/2023	9/30/2024	% Change
TA	286	303	6%
MA	3,066	3,063	0%
ADC-FC	0	0	0%
TOTAL	3,352	3,366	0%

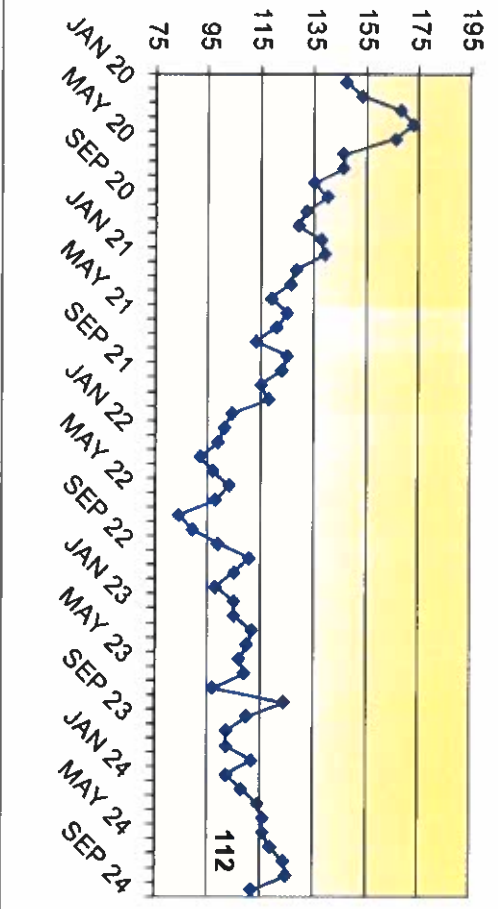
Total Family Assistance Recipients
Jan. 2020 - Sept. 2024



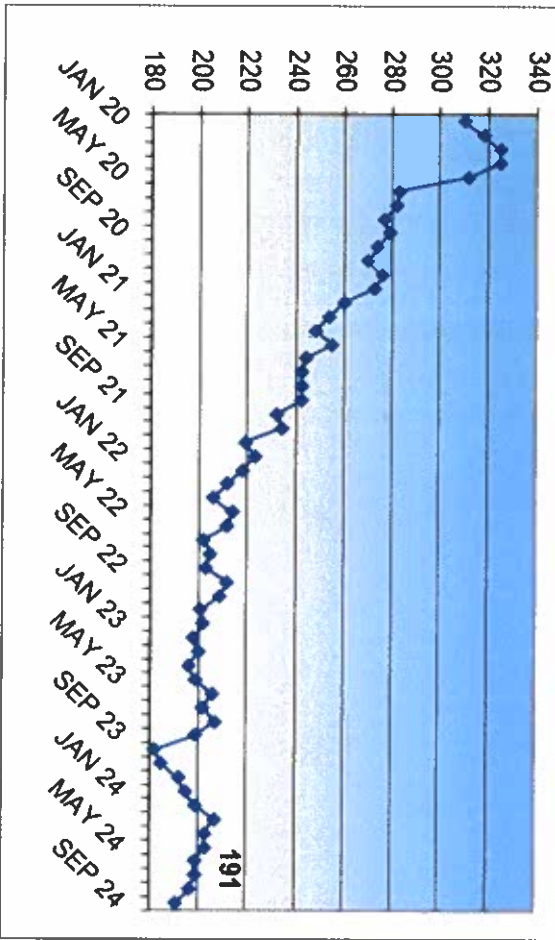
Total Medicaid Recipients
Jan. 2020 - Sept. 2024



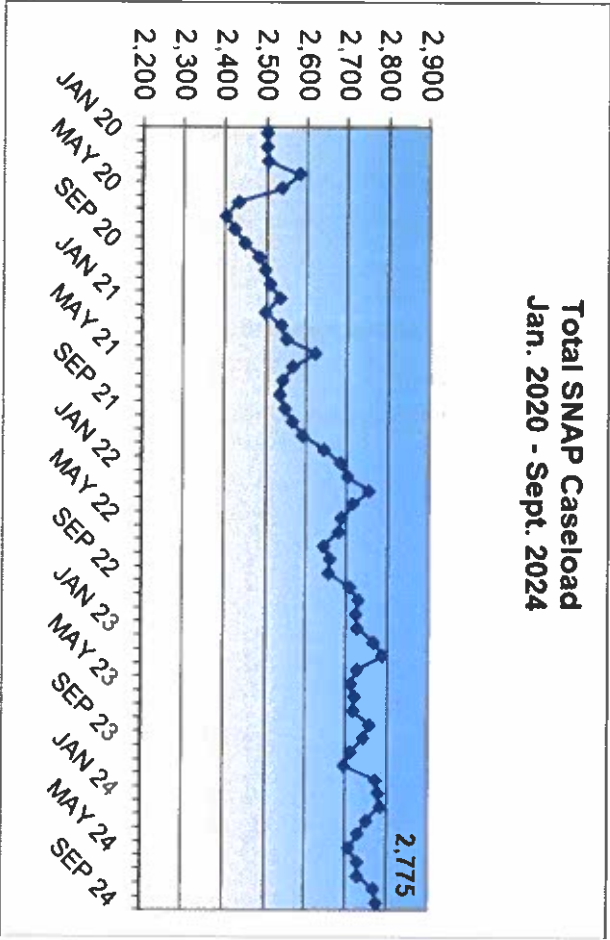
Total Safety Net Recipients
Jan. 2020 - Sept. 2024



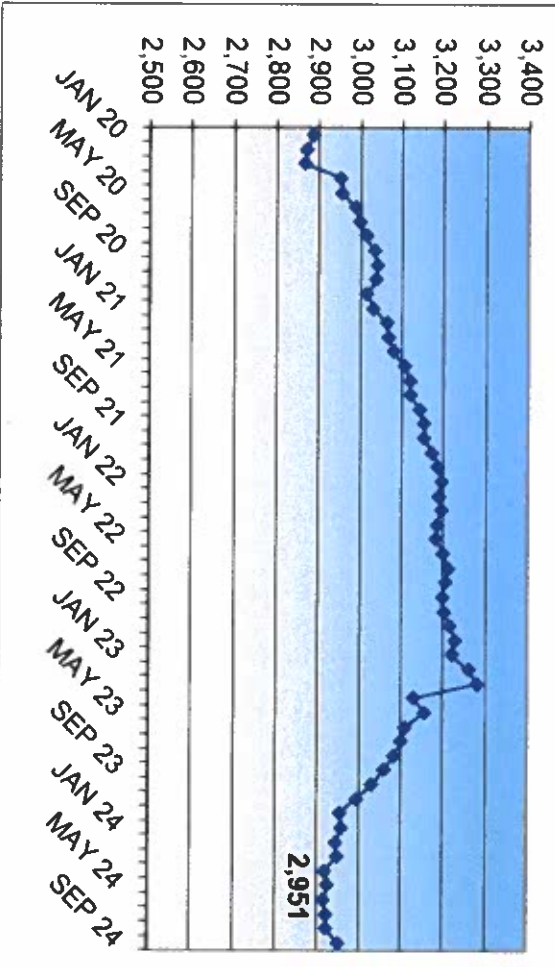
Temporary Assistance Caseload
Jan. 2020 - Sept. 2024



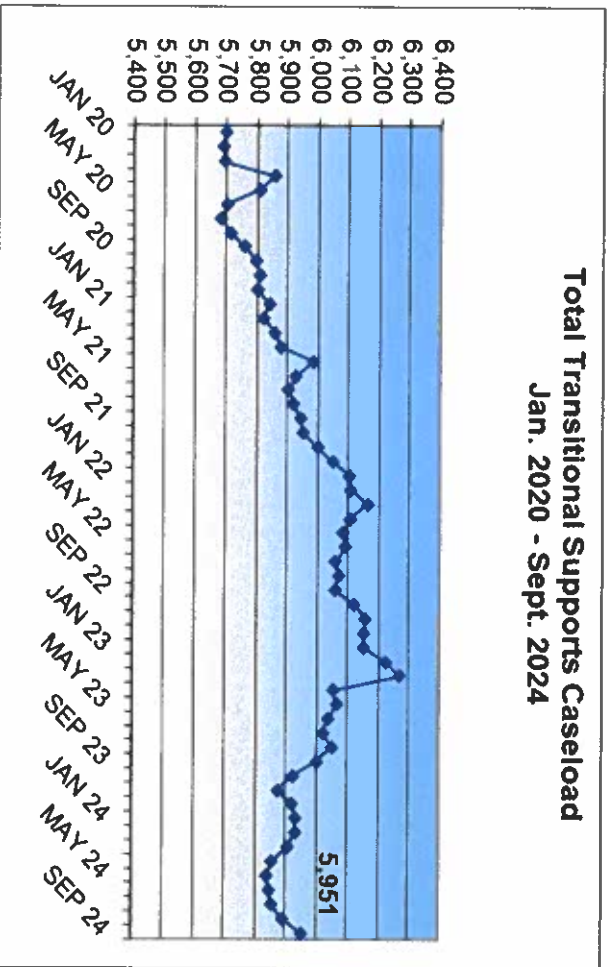
Total SNAP Caseload
Jan. 2020 - Sept. 2024



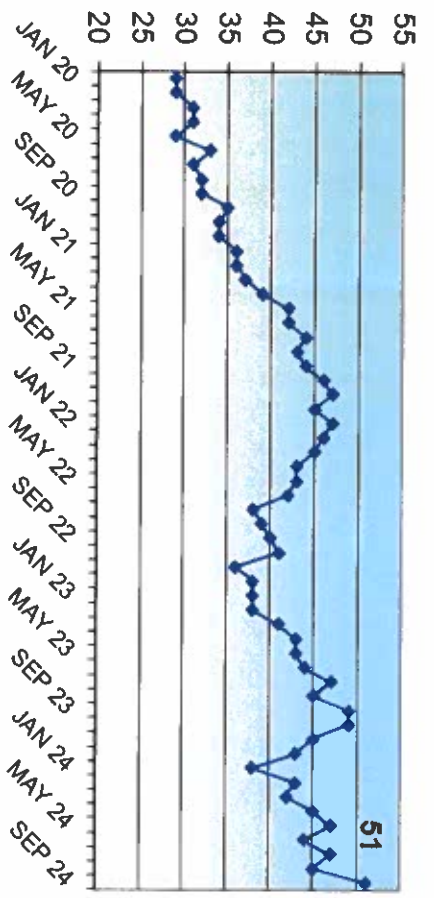
Total Medicaid Caseload
Jan. 2020 - Sept. 2024



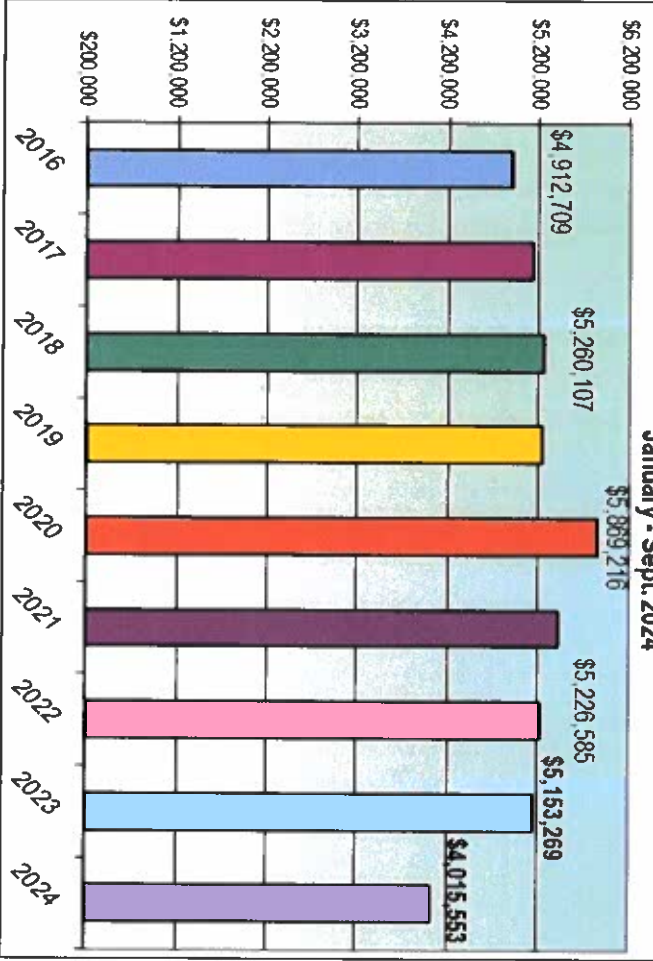
Total Transitional Supports Caseload
Jan. 2020 - Sept. 2024



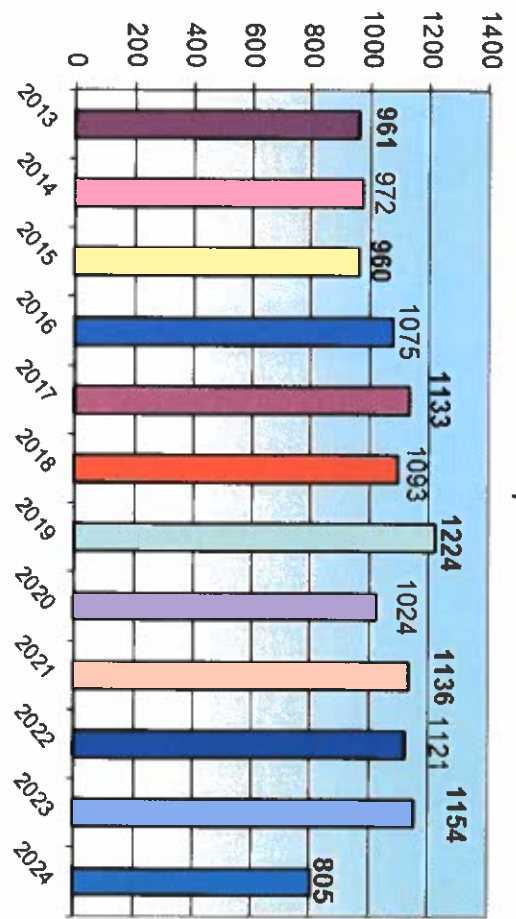
**Children in Foster Care
at End of Month
Jan. 2020 - Sept. 2024**



**Child Support Collections
2016 - 2023 Annual Totals
January - Sept. 2024**



**Child Protective Services
State Central Register Reports (Hotline)
2013 - 2023 Annual Totals
Jan. - Sept. 2024**



Remote Work
September 2024

Services		
Name	Title	Remote
Sarah Tiffany	Case Supervisor, Grade B	Wednesday
Cassandra Kuhr	Case Supervisor, Grade B	Tuesday
Joy MacNaughton	Case Supervisor, Grade B	Wednesday
Tyna Eldred	Case Supervisor, Grade B	Thursday
Donna Corbin	Case Supervisor, Grade B	Thursday
Alissa Benjamin	Caseworker	Tuesday/Thursday
Jennifer Green	Caseworker	Thursday
Stephanie Galeano	Caseworker	Tuesday/Thursday
Andrea Gleason	Caseworker	Wednesday

E&TS		
Name	Title	Remote
Julie Whipple	Director of E&TS	As Needed
Samantha Webster	Coordinator of CSE	Wednesday
Shawna Ives	Support Investigator	Monday
Amy Link	Accounting Associate III	Tuesday

Accounting		
Name	Title	Remote
Mickelle Andrews	Director of Administration	As Needed
James Cornell	Paralegal	Thursday/Friday
Beth Ayers	Resource Assistant	Tuesday/Thursday
Gail Perdue	Executive Secretary	Wednesday/Friday



TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108

Owego, New York 13827

607-687-8500

Fax: 607-687-7759



COMMITTEE MEETING

10/8/2024

Current open job postings in Tioga =145

32 new Unemployment claims opened in September, 24 had effective claim dates in September, there were no seasonal claims, and 8 were older claims that just opened.

Unemployment Rates:

	Sept '24	Aug '24	Sept '23
Tioga	3.6	3.8	3.3
NYS	4.9	4.9	4.2
US	4.4	4.5	3.6

At the Tioga County Career Center, we've been actively engaged with numerous walk-in individuals over the past month who have experienced separations from their employment and have faced challenges with denied unemployment insurance benefits. It's been a critical time for many in our community, and we are here to support those in need.

Recently, we assisted 12 clients from the Department of Social Services (DSS), helping two of them secure new employment. These successes highlight our ongoing commitment to connecting individuals with job opportunities and resources that can aid them in their transition.

In addition to our one-on-one support, we are also actively recruiting both employers and job seekers for our upcoming Job Fair on October 3, 2024. This event aims to bridge the gap between those seeking work and local businesses looking to fill positions. We encourage everyone in the area to participate and take advantage of the opportunities available.

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. - 24 CREATE AND FILL TWO FULL-TIME SOCIAL SERVICES
EMPLOYMENT SPECIALIST POSITIONS, AMEND
BUDGET AND APPROPRIATE FUNDS

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Social Services Department has an approved allocation of \$165,385 for SFY 2024-2025 for Family-Centered Case Management Services; and

WHEREAS: The Family-Centered Case Management Services provides funding intended to support hiring staff and other costs related to the program; and

WHEREAS: The Family-Centered Case Management Services Initiative is to provide a range of case management services for TANF eligible families who are having difficulty stabilizing their households and transitioning toward greater financial security; and

WHEREAS: The Social Services Employment and Transitional Supports Director determined having two (2) additional Social Services Employment Specialists tied to the Family-Centered Case Management Services allocation would be required for said duties; therefore be it

RESOLVED: That the Commissioner of Social Services be authorized to create and fill two (2) full-time Social Services Employment Specialists positions (CSEA grade VII) effective October 21, 2024; and be it further

RESOLVED: That upon approval the funding be appropriated as follows:

From: A6010.446100	Federal Aid: Administration	\$ 165,385
To: A6010.510010	Full Time Expenses	\$ 83,240
To: A6010.581088	State Retirement Fringe	\$ 12,011
To: A6010.583088	Social Security Fringe	\$ 6,395
To: A6010.584088	Workers Compensation Fringe	\$ 2,170
To: A6010.585588	Disability Insurance Fringe	\$ 130
To: A6010.586088	Health Insurance Fringe	\$ 33,373
To: A6010.588988	Eap Fringe	\$ 27
To: A6010.520090	Computer	\$ 8,500
To: A6010.520200	Office Equipment	\$ 4,539

To: A6010.520210	Other Furniture	\$ 4,000
To: A6010.540733	Training/All Other	\$ 3,000
To: A6010.540420	Office Supplies	\$ 3,000
To: A6010.540640	Supplies (Not Office)	\$ 5,000

And be it further

RESOLVED: That available funds on 12/31/24 of the original \$165,385 will be carried forward into the New Year.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 24

AUTHORIZE GRANT APPLICATION
SOCIAL SERVICES

WHEREAS: The Community Foundation for the Twin Tiers, The Floyd Hooker Foundation, The Mildred Faulkner Truman Foundation, and Tioga Downs Regional Community Foundation has released grant funding opportunities intended to support and benefit programs for the children and youth of Tioga County; and

WHEREAS: Tioga County Department of Social Services is seeking authorization to apply for the above grant opportunities to support the ongoing work and expansion of the Child Advocacy Center; and

WHEREAS: Application of Grant Funds requires Legislative approval; therefore be it

RESOLVED: That the Department be allowed to apply for grant funds.

LEGISLATIVE COMMITTEE MEETING

Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, September 3, 2024 at 8:37 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Dennis Mullen	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)

Guests: Ms. Marte Sauerbrey	Chair of Legislature
Mr. Jackson Bailey	County Administrator
Ms. Elizabeth Myers	Deputy Commissioner (DSS)
Mr. Peter DeWind	County Attorney

MENTAL HYGIENE

1. Financial
 - Mr. Chris Korba noted that the 2024 budget is tracking well with eight months of expenses and seven months of revenue. Fee-For-Service revenue is coming in well. Expenses are being offset by vacancies.
2. Old Business
 - Criminal Psych – Ms. Lori Morgan shared that there is one new court order for an evaluation.
3. New Business
 - Waverly location – Working on getting an address so they can apply for licenses. Also ordering furniture. Ms. Morgan expects an opening in November.
4. Personnel
 - None
 - All school positions are currently filled
5. Resolutions
 - None
6. Proclamations
 - None

PUBLIC HEALTH

1. Financial
 - Mr. Denis McCann reported that for the 2024 budget, there are no surprises, and everything is tracking well.
2. Old Business
 - None
3. New Business
 - Agency Report for August 2024 forwarded to committee.
 - With the recent Listeria outbreak of Boars Head sliced meat products, Environmental Health contacted Tioga County food establishments to pull all their Boars Head meats.
 - The Dental Van is working with TC Veterans Services Agency to try and provide dental services to TC Veterans.
4. Personnel
 - None
5. Resolutions – Legislators approved resolutions to move forward
 - Amend Budget & Appropriate Funds
 - Authorization to Accept Juul Settlement Funds, Amend Budget & Appropriate Funds – May be able to use funds to put vape detectors in school bathrooms
 - Create One (1) Full-Time Public Health Emergency Preparedness Coordinator
 - Amend Tioga County Sanitary Code (Approved by TC BOH)
6. Proclamations
 - None

SOCIAL SERVICES

1. Financial
 - Ms. Mickelle Andrews reported that Foster Care & Day Care are running over budget. Day Care expenses receive 100% reimbursement from the NYS Child Care Block Grant. There is a resolution to appropriate funds.
2. Old Business
 - None.
3. New Business
 - Caseloads
 - During August, Cash Assistance decreased 2 cases, with Family Assistance increasing 1 case and Safety Net decreasing 3 cases.
 - MA-Only decreased 3 cases.
 - MA-SSI increased 3 cases.
 - Total Individuals on Medicaid increased 12 to 3,343

(Caseloads continued)

SNAP increased 40 cases.

Day Care increased 11 cases

See Caseload Summary

- Tioga Career Center report is attached. Unemployment continues to remain below the State & Federal levels.

4. Personnel Changes

- Kathleen Wage, Office Specialist II, resigned effective 8/9/24
- Katherine Garrison, Principal Social Welfare Examiner, retired effective 8/12/24
- Alyssa Kinney reinstated as Part-Time Caseworker effective 8/14/24
- Kevin Maliner, PT Mail Clerk, hired effective 8/14/24 – Resigned 8/15/24
- Karen Northup, Social Welfare Examiner, retired effective 8/24/24

5. Resolutions – Legislators approved resolutions to move forward

- Appropriation of Funds and Amend 2024 Budget
- Amend Resolution No. 230-24; Execute Lease Extension with MCP Enterprises, Inc. for Child Advocacy Center (Includes a move to the larger suite which will allow for more privacy for interviews)

6. Proclamations

- None

Legislator Standinger asked for a motion to approve the August 6, 2024 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Mullen. Motion Carried.

ADJOURNED:

Health & Human Services Committee adjourned at 8:50 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services