

FINANCE, LEGAL & SAFETY

April 12, 2022

10:30 A.M.

- APPROVAL OF MINUTES: March 15, 2022
- FINANCIAL
 - Legal and Safety's budget
- OLD BUSINESS
 - 2019 In Rems
 - Litigation
 - 2022 Annual Policy Review Attestations
- NEW BUSINESS
 - FOIL Appeal
 - Safety
- PERSONNEL
- RESOLUTIONS
- PROCLAMATIONS
- ADJOURNMENT

FINANCE, LEGAL AND SAFETY

March 15, 2022

ATTENDANCE:

Legislators: Hollenbeck, Monell, Ciotoli, Weston, Standinger, Roberts, Brown, and Mullen

Staff: Legislative Clerk Haskell, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak, County Attorney DeWind, Safety Officer Thorpe, (Secretary to the County Attorney Freyvogel-minutes)

Guests: None

APPROVAL OF MINUTES:

Legislator Monell asked for a motion to approve February's minutes. Legislator Mullen made the motion to approve, seconded by Legislator Weston and unanimously carried by all Legislators.

FINANCIALS:

Budgets for Legal and Safety are tracking well and on point for the year.

OLD BUSINESS:

None

NEW BUSINESS:

The Loss Control Meeting was recently held and a brief overview of incidents was provided to the Legislators. Theft of catalytic converters are rising, however steps have been taken to mitigate future loss such as the installation of new cameras, and painting and stamping converters.

The Employee Handbook, Section X: Building and Vehicle Procedures, has been updated. The County will now be requiring all employees to take a one (1) hour driver safety course instead of the previous three (3) hour course. The accident reporting format has been revised and the prohibition of vaping and marijuana use in County vehicles has been included. All employees will be required to set up an account with NYMIR University to access trainings. However, a benefit of migrating the County trainings to NYMIR is employees will be able to complete them on personal devices. Chief Accountant Jerzak

asked if it had been decided what the threshold for incident damages, regarding the liability fund, was and if that was included in the new policy. County Attorney DeWind stated departments would be responsible for charges under five hundred dollars (\$500), any amount above this would be paid out of the liability fund. This information will be included in the revamped Incident Reporting Form and Directions that his office is currently working on.

Safety Officer Thorpe stated the Department of Public Works has just completed Storm Water training, bi-weekly safety meetings, with forklift training occurring in the next two (2) weeks.

Tioga Tobacco Asset Securitization Corporation annual meeting is scheduled for June. Revenues from tobacco products have been reduced leading to TTASC becoming a long term project for the County.

The 2019 In Rems are moving forward due to the eviction moratorium being lifted, however "investors" are inserting themselves in this process.

Annual Policy Review Attestations are in process with forty-six percent (46%) of County employees already completing their attestations.

Juvenile delinquent cases have seen a dramatic increase this year with eight (8) new cases in the last two (2) months alone. Legislator Standinger asked for an overview of what sort of crimes are being committed, which County Attorney DeWind provided.

County Attorney DeWind met with Smith Brothers last week to discuss the 2022 insurance policies and the County's progress on Two-Factor Authentication.

Executive Order 202.1, the virtual Open Meeting Law, will expire in two (2) days unless Governor Hochul signs an extension. This would require all meetings to take place in person instead of virtually.

PERSONNEL:
None

RESOLUTIONS/PROCLAMATIONS:

Appoint Members to the Board of Ethics: The resolution was briefly discussed and was moved into full Legislative session without further questions.

Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene: The resolution was moved into full Legislative session without further questions.

Amend Employee Handbook; Section X: The resolution was moved into full Legislative session without further questions.

EXECUTIVE SESSION:

None

ADJOURMENT:

Legislator Monell adjourned the committee meeting at 11:30 a.m.

DRAFT



TIOGA COUNTY, NEW YORK

**Tioga County
2022 APRIL BUDGET REPORT SAFETY**

FOR 2022 05

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
LI Liability Insurance Fund							
LI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-1.04	.00	1.04	100.0%
CI8042 510010 Fulltime	50,500	0	50,500	12,038.59	.00	38,461.41	23.8%
CI8042 540140 Contracting Servi	2,350	0	2,350	.00	1,000.00	1,350.00	42.6%
CI8042 540320 Leased/Service Eq	175	-75	100	.00	.00	100.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	1,000	0	1,000	230.18	.00	769.82	23.0%
CI8042 540420 Office Supplies	600	0	600	20.23	.00	579.77	3.4%
CI8042 540480 Postage	150	0	150	.00	.00	150.00	.0%
CI8042 540640 Supplies (Not Off	600	0	600	56.27	.00	543.73	9.4%
CI8042 540660 Telephone	75	75	150	21.16	.00	128.84	14.1%
CI8042 540733 Training/All Othe	3,500	0	3,500	40.00	.00	3,460.00	1.1%
CI8042 581088 State Retirement	2,744	0	2,744	1,128.89	.00	1,614.89	41.1%
CI8042 583088 Social Security F	2,232	0	2,232	974.66	.00	1,257.44	43.7%
CI8042 584088 Workers Compensat	1,224	0	1,224	342.79	.00	881.55	28.0%
CI8042 585588 Disability Insura	0	0	0	15.66	.00	-15.66	100.0%*
CI8042 586088 Health Insurance	0	0	0	2,884.56	.00	-2,884.56	100.0%*
CI8042 588988 Eap Fringe	15	0	15	3.92	.00	10.64	26.9%
TOTAL 504 Coordinator/Safety	65,215	0	65,215	17,755.87	1,000.00	46,458.91	28.8%
TOTAL Liability Insurance Fund	65,215	0	65,215	17,755.87	1,000.00	46,458.91	28.8%
TOTAL REVENUES	0	0	0	-1.04	.00	1.04	
TOTAL EXPENSES	65,215	0	65,215	17,756.91	1,000.00	46,457.87	
GRAND TOTAL	65,215	0	65,215	17,755.87	1,000.00	46,458.91	28.8%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK.

**Tioga County
2022 APRIL BUDGET REPORT LEGAL**

FOR 2022-05								
	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
A General Fund								
A1420 Law								
A1420 412706	Shared Services-At	-50,079	0	-50,079	.00	.00	-50,079.00	.0%*
A1420 510010	Full Time	196,606	0	196,606	46,033.81	.00	150,572.19	23.4%
A1420 520200	Office Equipment	200	0	200	.00	.00	200.00	.0%
A1420 520210	Other Furniture	250	0	250	.00	.00	250.00	.0%
A1420 540010	Advertising	200	0	200	.00	.00	200.00	.0%
A1420 540040	Books	800	0	800	.00	.00	800.00	.0%
A1420 540180	Dues	1,100	0	1,100	734.00	.00	366.00	66.7%
A1420 540320	Leased/Service Equ	400	0	400	.00	.00	400.00	.0%
A1420 540330	Legal Fees	50,000	0	50,000	16,087.75	27,886.05	6,026.20	87.9%
A1420 540390	Mileage Expense	100	0	100	.00	.00	100.00	.0%
A1420 540420	Office Supplies	475	0	475	188.69	.00	286.31	39.7%
A1420 540480	Postage	200	0	200	.00	.00	200.00	.0%
A1420 540485	Printing/Paper	100	0	100	.00	.00	100.00	.0%
A1420 540731	Training/State Req	600	0	600	100.00	.00	500.00	16.7%
A1420 581088	State Retirement F	17,918	0	17,918	4,695.25	.00	13,223.17	26.2%
A1420 583088	Social Security Fr	15,182	0	15,182	3,837.27	.00	11,344.91	25.3%
A1420 584088	Workers Compensati	3,673	0	3,673	1,028.37	.00	2,644.65	28.0%
A1420 585588	Disability Insuran	204	0	204	54.81	.00	148.77	26.9%
A1420 586088	Health Insurance F	49,507	0	49,507	16,483.04	.00	33,024.34	33.3%
A1420 588988	Eap Fringe	44	0	44	11.76	.00	31.92	26.9%
TOTAL Law		287,480	0	287,480	89,254.75	27,886.05	170,339.46	40.7%
TOTAL General Fund		287,480	0	287,480	89,254.75	27,886.05	170,339.46	40.7%
TOTAL REVENUES		-50,079	0	-50,079	.00	.00	-50,079.00	
TOTAL EXPENSES		337,559	0	337,559	89,254.75	27,886.05	220,418.46	
GRAND TOTAL		287,480	0	287,480	89,254.75	27,886.05	170,339.46	40.7%

** END OF REPORT - Generated by Freyvogel, Christine **

Chris Moore



April 7, 2022

Martha Sauerbery
FOIL Appeal Officer
Tioga County
56 Main Street
Owego, NY 13827

Sent: VIA E-File

Re: IP Addresses of Cellular/Wireless Modems Appeal

Denied on April 6, 2022 by the Tioga County Board of Elections.

Dear Martha:

I submitted a certified FOIL request for IP Addresses of Cellular/Wireless Modems from the Tioga County Board of Elections by written statement made on April 5, 2022. The following information is stated in the original certified FOIL request below.

Pursuant to the New York Freedom of Information Law ("FOIL"), Public Officers Law § 89 *et seq.*, I hereby request the following records be produced, in the original or common electronic format as outlined below:

IP Addresses of all Cellular/Wireless Modems used by the Tioga County Board of Elections starting October 13, 2020 through November 8, 2020 for all models listed:

- Imagecast
- ES&S DS200
- ES&S Automark
- Ballot-Marking Devices (BMD's) and systems (BMD's) Optical scan.

Cellular/Wireless modems are listed as inventory included in voting equipment costs. CEO of Dominion voting has testified that cellular/wireless devices were used within voting machine equipment. ES&S has confirmed sales for their voting machine models to include cellular/wireless modems.

Disclosure of this information is clearly defined in both HAVA and <https://www.elections.ny.gov/NYSBOE/FOIL/2021SubjectMatterList.pdf> updated as of August 21st, 2021. Please proceed accordingly.

- CONTINUED -

FOIL Request IP Addresses of Cellular/Wireless Modems Appeal
Tioga County
Martha Sauerbery FOIL Appeal Officer
April 7, 2022
Page 2 of 2

I am requesting certified digital copies of the above public records in any of the following formats: .csv, .xls, .xlsx. For records that only exist only on paper, Adobe PDF scans will be sufficient. I am requesting that these PDF scans be e-mailed to the above address.

If my appeal does not adequately describe the records to be produced, please contact me via email so that I may clarify my appeal and when appropriate, inform me of the manner in which records are filed, retrieved or generated.

In addition, please be advised that the Freedom of Information Law directs that all appeals and the determinations that follow be sent to the Committee on Open Government, Department of State, One Commerce Plaza, 99 Washington Ave. Albany, New York 12231.

These records requested will not be used for solicitation or fund raising purposes.

Please feel free to email me with any questions or suggestions you may have.

Sincerely,

Chris Moore
cc: Attorney File