



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, May 8, 2025  
9:00 am

➤ ATTENDANCE

➤ Legislators

- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk

➤ Absent

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- Ray Bunce, Public Works Committee
- Jackson Bailey, County Administrator

➤ APPROVAL OF MINUTES

- As there was not a quorum present, voting on approval of the minutes of the April 10, 2025 meeting was tabled until the next meeting.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Red Barn on Delphine Street was revisited. Mr. Hammond stated that he would like to patch the holes and install new doors for an estimated \$5,000. As there was not a quorum present, It was decided that this should be tabled until next month.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
  - The dental van was moved.
  - The lawns were repaired from plow damage.
  - Finished installing carpeting upstairs at 56 Main Street.

## Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)

**Gary Hammond, P.E.** Commissioner   **Justin Ruggiero** Deputy Commissioner

- Forklift training was completed for both Buildings and Grounds and Highway.
  - Lights and outlets were installed in the Soil and Water pole barn as a part of shared services.
  - Mowing operations were started.
  - Some rotted light bollards at the Court House were removed.
- Mr. Hammond reported on the Highway Department.
- Tree trimming operations are ongoing.
  - Asphalt plants have opened. Patching was done on various roads.
  - Salt is being stockpiled.
  - Drain tile was installed on Gaskill Road.
  - Athey work was done on West Creek, Stanton Hill, East River and Halsey Valley Roads. Thank you to the Town of Owego for loaning us their Athey.
  - Installed driveway pipes and ditched on Montrose Turnpike and Pennsylvania Avenue.
  - A pipe was repaired on Pennsylvania Avenue.
  - Some ditching was done on West Creek Road.
  - Aided Emergency Services department in moving radio equipment out of the SCI Building to the Public Safety facility.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
- The Court Annex/Clerks roof and Court House roof projects are currently in design phase with C&S Engineers.
  - The Delphine Street Carwash is in design phase with C&S Engineers.
  - The new Highway Garage is in design phase with C&S Engineers.
  - Court Annex and Probation rooftop units control work was completed. We are currently having problems with the Court Annex air handler.
  - The County Office Building South Wing HVAC project currently has an issue with the wall mounted recessed heating units. The balancing is currently on hold due to a staff shortage
  - The North Wing HVAC project is currently in the design phase. There is an issue with cost. It has been suggested to pre-order HVAC equipment from Meier Supply. We are currently waiting for quotes on some different options. After much discussion it was decided that this issue will be addressed at the second legislative work session.
  - One additional boiler is being reinstalled with another on standby for installation at the Public Safety Building.
  - Warranty repair work on the Public Safety Building chiller oil water separator has been completed. There is now a VFT cooling fan that is not working. This will be repaired under warranty.



- Mr. Ruggiero reported on the Highway Capital Projects.
    - Harnick Road Bridge construction and construction inspection contracts are in process.
    - East Spencer Road Bridge construction contracts are in process. We are moving forward with a pre-con meeting.
    - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
    - Straits Corners Road over Pipe Creek is under preliminary design phase.
    - Brown Rd Bridge over East Branch Owego Creek is in preliminary design phase.
    - Halsey Valley Road Culvert will be changing from a culvert to a bridge. Contracts are in process.
  - MISCELLANEOUS
    - We have a truck that was going to auction and an Athey that's not functional. The Town of Newark Valley has approached us asking to purchase these two pieces of equipment. We've had both pieces of equipment appraised and we would like to sell the truck to Newark Valley for \$30,000 and the Athey for \$5,000.
  - PERSONNEL
    - None
  - RESOLUTIONS
    - Amend 2025 Capital Budget and Transfer Funds Harnick Road Bridge – Public Works
      - Mr. Standinger (aye) Mr. Ciotoli (aye)
    - Authorize Tandem Truck Down Payment
      - Mr. Standinger (aye) Mr. Ciotoli (aye)
    - Approve Change Order for 56 Main Street South Wing HVAC – Public Works Mr. Standinger (aye) Mr. Ciotoli (aye)
- As there was not a quorum present, the resolutions could not be approved. They will be presented to the full Legislature at today's Legislative Work Session.
- PROCLAMATIONS
    - None

## Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)

**Gary Hammond, P.E.** Commissioner    **Justin Ruggiero** Deputy Commissioner

### ➤ EXECUTIVE SESSION

- A request to enter an executive session to discuss a real estate matter and a personnel matter was made by Mr. Hammond. A motion to enter an executive session was made by Mr. Ciotoli and seconded by Mr. Standing. A motion to adjourn the executive session was made by Mr. Ciotoli and seconded by Mr. Standing.

### ➤ ADJOURNMENT

- The meeting was adjourned at 10:14 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Hammond", is written over a horizontal line.

Gary Hammond P.E.  
Commissioner of Public Works