



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, April 10, 2025
9:00 am

➤ **ATTENDANCE**

➤ **Legislators**

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standing, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ **Staff**

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ **Guests**

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ **APPROVAL OF MINUTES**

- A motion to approve the minutes as submitted for the March 6, 2025 meeting was made by Mr. Standing, 2nd by Mr. Bunce. All in favor. Motion carried.

➤ **FINANCIAL**

- YTD Budget Summary was shared with the committee.

➤ **OLD BUSINESS**

- Cleaning the entire Waverly Village Hall building was revisited. After much discussion the committee did not have an interest in moving forward with this.
- Red Barn on Delphine Street was revisited. After much discussion the committee asked for an itemized estimate of renovations needed to turn this into an acceptable storage barn.

➤ **NEW BUSINESS**

- Mr. Hammond reported on Buildings and Grounds.
 - Two new boilers were installed at the Public Safety Building. We are looking to procure one additional boiler out of this year's budget, and will budget for two more next year.

Department of Public Works

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- New heating/cooling work was started in probation. Two new rooftop units were set in place.
 - Three new workstations were finished for Job Services in the HHS Building.
 - New tables and chairs were put together for ILS.
 - Two swing doors were repaired at the Clerk's Building. New old-style hinges had to be fabricated.
 - A new fan motor was installed on the HHS rooftop unit with TCR.
 - We have received a request from the courts to install additional cameras outside for security. The courts would be responsible for installing the cameras. After some discussion the committee agreed.
- Mr. Hammond reported on the Highway Department.
- Tree trimming is being done on various roads.
 - Patching operations are being done on various roads. Hot mix asphalt is now available.
 - Hauling sand to mix with road salt.
 - Washouts from some heavy rains were repaired.
 - Trucks are being washed at the new truck wash facility.
 - Ditching and driveway pipes are being installed on Montrose Turnpike.
 - Mrs. Roberts inquired about a dip in the road on Pennsylvania Avenue. Mr. Hammond will look into this.
 - Ditching operations are being done on Gaskill Road. We would like to thank the Town of Owego for allowing us to borrow their Athey.
 - Ditching on the southern end of West Creek Road will begin soon. We will be paving this year.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
- The Court Annex/Clerks roof construction bid was removed and will be combined with the Courthouse roof and exterior improvements project.
 - Court Annex and Probation rooftop HVAC unit installations were successful. We would like to thank Owego PD and the Village of Owego DPW for making sure the parking lot was empty.
 - The County Office Building was shut down on Saturday, March 29th, for an electrical panel installation. The new panel is large enough to accommodate the new North Wing HVAC project.
 - The North Wing HVAC project is currently in the design phase. The cost to pre-order HVAC equipment with R410-A will be around \$170,000.
 - Warranty repair work on the Public Safety Building chiller is expected to be scheduled soon.
 - One additional boiler is on standby for installation at the Public Safety Building.

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- Mr. Hammond reported on the Highway Capital Projects.
 - Harnick Road Bridge construction bids were opened on March 27th. A resolution to award construction is included.
 - Day Hollow Road culvert is currently on hold.
 - East Spencer Road Bridge construction bids were opened on March 24th. A resolution to award construction is included.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Straits Corners Road over Pipe Creek is under preliminary design phase.
 - Brown Rd Bridge over East Branch Owego Creek is in preliminary design phase.
 - Halsey Valley Road Culvert contracts are in process.
- MISCELLANEOUS
 - None
- PERSONNEL
 - None
- RESOLUTIONS
 - Create and Fill Three (3) Highway Worker (Seasonal) Positions – Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Authorize Appointment of Commissioner of Public Works – Gary Hammond
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Construction to R. DeVincentis Construction Inc. for East Spencer Road Bridge BIN 3335020
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Construction to R. DeVincentis Construction Inc. for Harnick Road Bridge BIN 2218720
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Authorize the Implementation and Funding PIN 9755.59
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - A request to enter an executive session to discuss a real estate matter and a personnel matter was made by Mr. Hammond. A motion to enter executive session was made by Mr. Standinger and seconded by Mr. Ciotoli. Motion to adjourn the executive session was made by Mr. Standinger and seconded by Mr. Ciotoli.
- ADJOURNMENT
 - The meeting was adjourned at 10:25 am.

TIOGA COUNTY, NEW YORK

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Respectfully submitted,

A handwritten signature in blue ink, which appears to read "Gary Hammond", is written over a horizontal line.

Gary Hammond P.E.
Commissioner of Public Works