

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
February 6, 2024
2:30 PM

- **Approval of minutes** from January 2, 2024, Public Safety Committee meeting
- **Financial**
 1. Expended 12% of 2024 budget. On track.
- **Old business**
 1. Staffing
 2. Training
 3. PTR Award Notice
 4. Juvenile Incentives Program
 5. Sex offender modification petitions
 6. 2023 Highlights
 7. 2024 Goals
- **New business**
 1. Staffing
 2. Training
 3. PTR Award (\$60,000)
 4. Sex offender supervision
 5. Quality Assurance (audit process)
 6. Tioga Downs Arson case
- **Personnel**
 1. One vacant Probation Officer I position
 2. One unfunded Probation Officer 1 position
- **Resolutions (2)**
 1. Resolution appointing members to the Alternatives to Incarceration (ATI) Board
 2. Resolution to Accept \$60,000 Grant Award from DCJS for Pretrial Services
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

January 2, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, January 2, 2024 at 3:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator
William Standing	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services

Guest:

Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Curtis Hammond	EMS Coordinator, Emergency Services

Absent:

Dale Weston	Legislator
Corinne Cornelius	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of December 5, 2023 minutes:

Legislator Roberts made the motion, seconded by Legislator Standing, to approve the December 5, 2023 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 82.4% of the budget.

NEW BUSINESS:

- Training – Two Probation Officers are attending Basic Peace Officer Training.
- Awarded \$60,000 from DCJS – Money should be received by the end of the month and will be used to purchase iPads.
- Incentives for Juvenile caseload – purchased bowling bag and shoes.
- Modifying existing conditions of Probation Sex Offenders to require they register their devices which access the internet with IPPC Technologies.
- Highlights of 2023:
 - Collaboration of various agencies
 - Three good vehicles were received.
 - AlcoTags were included in the electronic monitoring contract.
 - Shredded old records to be in compliance with the Records Retention Schedule
- Goals & Changes for 2024
 - Presence in community – working on a pamphlet for community outreach.
 - Rekeying the back entry door

- o Fully staff probation
- o Decision Points – hope to be in 2 schools by the end of year.
- o MOU for monitoring sex offenders technology
- o Prepare implementation of Clean Slate Act
- o Upgrade Waverly satellite office
- Juvenile Delinquency Services – one appearance ticket was issued in December. A total of 17 Juvenile appearance tickets were received this year.
- Electronic Monitoring – four individuals are being monitored.
- Pre-Trial Release – 18 people are in this program.
- Court Ordered Investigations – there are 49 cases.
- Violation of Probation – 13 defendants are in violation.
- Legislator Standinger commended Director Cain for coming up with creative ways to do things.

PERSONNEL:

- One vacant Probation Officer II position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- Reclassify and Fill Vacant Position
A resolution was presented requesting approval to reclassify and fill one vacant Probation Officer II position to a Probation Officer I position.

(Committee agreed to move this resolution forward)

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$892,786 which is 86% of the budget. Expenditures are at \$12,034,956 which is 101% of budget due to deputies retro contracts and corrections retro contracts. Inmate boarders are at \$293,786 which is 196% of the budget.

NEW BUSINESS:

- Jail daily population for October was 42; there are 6 federal inmates and 2 board ins from other counties.
- Litigation is still ongoing.
- A new eviction process is being implemented. Sheriff explained the new procedures in which we need to lock the place up to retain the contents.

PERSONNEL:

- Update on Vacancies:
 - o Civil:
 - One vacant part-time Civil Deputy position
 - o Corrections:
 - 1 Corrections Officer positions
 - 1 part-time Cook positions
 - 1 Corrections Officer on light duty
 - 2 Corrections Officers are on military deployment.
 - o Road Patrol:
 - No vacant Deputy positions – one is starting the police academy January 2024
 - No Deputies on light duty

- There are 2 unfunded Deputy positions which are being filled January 2024
- Communications:
 - 2 vacant E911 Dispatcher positions
- Records:
 - All positions are filled.
- Administration:
 - All positions are filled.

RESOLUTIONS:

- None

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Communications Project:
 - Surveying has been conducted on the tower sites.
 - Motorola VESTA phone system - 2 laptops will be utilized for backup center.
 - XYBIX – will be meeting with them and Motorola to determine installation; want to integrate furniture with consoles and new equipment to lessen disruption in Dispatch.
 - Radio Tower site – Ballou Rd. – need to put a building and generator there. Motorola will design and get NYSEGs approval as they own the tower.
 - Connect Tioga Dispatch to Broome County Dispatch – will need to get with Jeremy.
 - Prospect Hill – county owns the tower; it needs a driveway built. Prices are around \$30,000. May need to go to bid.
 - Spencer tower site – looking at sharing the driveway. Director Simmons will talk with Attorney Lanquette.
 - Richford, South Apalachin and Nichols tower are progressing without any issues.
 - Candor tower – NYSEG power is not heavy enough to supply power to the new building. If the heating and AC turn on at the same time, we have to shut one down. Will need to have the power upgraded.
 - CAD Project – State Police are starting to show a car on the map.
 - Candor EMS mobile data terminal - mapping is not working yet.

EMS:

Curtis Hammond gave an update as he continues to work on a plan to improve EMS in the county.

- The northern part of our county is looking at 20-30 minutes response time or possibly 45 – 60 minutes, depending on where the ambulance is coming from.
- There's a trickle-down effect if we go with the other agency; Maine could not respond at all. Then we would rely on mutual aid. Have talked with Tompkins and Broome County. If you're contracted by a town to provide ambulance service to the taxpayers, they will say they paid to have this ambulance here and want it to stay in their area.
- It looks like down the road the county may need to buy an ambulance and put an ambulance service on. Talked with Niagara County and Chautauqua County which recently got an ambulance service.
- Fly cars are a temporary solution. Need to start looking at a 24/7 ambulance down the road funded by the county. Legislature Sauerbrey asked if you need a plan for a fly car or would that be part of

the mutual aid plan that we have now? Also, who would decide who is responding? Curtis stated we would just be added into the plan and Dispatch would decide who is going to respond.

- Municipal certificates were discussed.
- Director Simmons asked if we should start putting a plan together.
- The committee discussed how an ambulance study was done in the past.
- The cost of a new ambulance is \$240,000 and \$120,000 for equipment.

EMERGENCY MANAGEMENT:

- Threat assessment – Corinne will be back in a month and she will work on this.

FIRE:

- No Chiefs meeting last month due to holidays.
- Shortage of volunteers is resulting in multiple fire departments being called to a fire. Working on a plan where dispatchers would automatically page staff for calls.

PERSONNEL:

- Working with Personnel to revise the EMS Coordinator position to accurately reflect the job duties.

RESOLUTIONS:

- None

EXECUTIVE SESSION:

Legislator Flesher made a motion to go into Executive Session at 4:35 PM; seconded by Legislator Roberts, to further discuss ambulance services in Tioga County. Legislator Standinger motioned to adjourn at 5:06 PM; seconded by Legislator Roberts.

In attendance were Legislator Flesher; Legislator Roberts; Chair Sauerbrey; Legislative Clerk Cathy Haskell; County Attorney Pate DeWind; EMS Coordinator Curtis Hammond; and Emergency Services Director Mike Simmons.

Respectfully Submitted,

Diane Rockwell
Diane Rockwell
Secretary to the Sheriff
1/2/24



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600 Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800 Restitution Surcha	-2,000	0	-2,000	-1,211.91	.00	-788.09	60.6%
A3140 415810 Probation - DWI Su	-16,000	0	-16,000	-760.00	.00	-15,240.00	4.8%
A3140 415811 DWI-Probation Sala	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A3140 433100 State Aid-Probatio	-105,205	0	-105,205	.00	.00	-105,205.00	.0%
A3140 433100 CPS01 State Aid-Pro	0	0	0	-60,000.00	.00	60,000.00	100.0%
A3140 433160 State Aid-Enhanced	-18,566	0	-18,566	.00	.00	-18,566.00	.0%
A3140 433170 Ignition Interlock	-3,678	0	-3,678	.00	.00	-3,678.00	.0%
A3140 433180 State Aid- ST5JP	-7,000	0	-7,000	.00	.00	-7,000.00	.0%
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
A3140 510010 Full Time	811,803	0	811,803	28,773.04	.00	783,029.52	3.5%
A3140 510020 Part Time/Temporar	25,000	0	25,000	831.60	.00	24,168.40	3.3%
A3140 510030 Overtime Pay Only	5,000	0	5,000	.00	.00	5,000.00	.0%
A3140 520070 Chairs	400	0	400	119.99	.00	280.01	30.0%
A3140 520200 Office Equipment	1,500	0	1,500	.00	.00	1,500.00	.0%
A3140 520215 Personal Protectiv	4,500	0	4,500	.00	.00	4,500.00	.0%
A3140 540070 Car Maintenance	1,600	0	1,600	.00	.00	1,600.00	.0%
A3140 540180 Clinic Supplies	4,250	0	4,250	32.40	.00	4,217.60	.8%
A3140 540180 Dues	1,300	0	1,300	750.00	.00	550.00	57.7%
A3140 540220 Automobile Fuel	2,200	0	2,200	244.27	.00	1,955.73	11.1%
A3140 540220 RTA Automobile Fuel	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540320 Leased/Service Equ	2,800	0	2,800	154.91	1,157.53	1,487.56	46.9%
A3140 540340 Literature	1,000	0	1,000	150.00	.00	850.00	15.0%
A3140 540360 Meals/Food	500	0	500	.00	.00	500.00	.0%
A3140 540390 Mileage Expense	100	0	100	.00	.00	100.00	.0%
A3140 540480 Postage	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540487 CPS01 Program Expen	19,506	0	19,506	.00	.00	19,505.77	.0%
A3140 540487 FH01 Program Expens	6,621	0	6,621	.00	.00	6,620.51	.0%
A3140 540590 Services Rendered	265	0	265	.00	.00	265.00	.0%
A3140 540620 Software Expense	9,710	0	9,710	.00	.00	9,710.00	.0%
A3140 540630 Stationery Supplie	6,000	0	6,000	130.81	.00	5,869.19	2.2%
A3140 540660 Telephone	2,052	0	2,052	.00	.00	2,052.00	.0%
A3140 540660 RTA Telephone-RTA	1,440	0	1,440	.00	.00	1,440.36	.0%
A3140 540731 Training/State Reg	30,095	0	30,095	1,334.45	291.66	28,468.89	5.4%
A3140 581088 State Retirement F	18,362	0	18,362	7,518.57	.00	10,843.43	40.9%
A3140 583088 Social Security Fr	58,164	0	58,164	4,010.42	.00	54,153.13	6.9%
A3140 584088 Workers Compensati	0	0	0	1,396.18	.00	-1,396.18	100.0%
A3140 585588 Disability Insuran	0	0	0	74.06	.00	-74.06	100.0%
A3140 586088 Health Insurance F	40,115	0	40,115	18,776.89	.00	21,338.11	46.8%
A3140 588988 Eap Fringe	0	0	0	18.53	.00	-18.53	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Probation	881,313	0	881,313	2,344.21	1,449.19	877,519.35	.4%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	.00	.00	-100.00	.0%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%
A3142 510010 Full Time	21,525	0	21,525	507.99	.00	21,017.01	2.4%
A3142 540140 Contracting Servic	3,500	0	3,500	661.35	.00	2,838.65	18.9%
A3142 581088 State Retirement F	0	0	0	170.09	.00	-170.09	100.0%
A3142 583088 Social Security Fr	950	0	950	74.53	.00	875.44	7.8%
A3142 584088 Workers Compensati	0	0	0	28.58	.00	-28.58	100.0%
A3142 585588 Disability Insuran	0	0	0	1.63	.00	-1.63	100.0%
A3142 586088 Health Insurance F	0	0	0	288.73	.00	-288.73	100.0%
A3142 588988 Eap Fringe	0	0	0	.38	.00	-.38	100.0%
TOTAL Alternatives To Incarceration	13,730	0	13,730	1,733.28	.00	11,997.18	12.6%
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	123,840	0	123,840	10,320.00	113,520.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	10,320.00	113,520.00	.00	100.0%
TOTAL General Fund	1,018,883	0	1,018,883	14,397.49	114,969.19	889,516.53	12.7%
TOTAL REVENUES	-187,214	0	-187,214	-61,971.91	.00	-125,241.60	
TOTAL EXPENSES	1,206,097	0	1,206,097	76,369.40	114,969.19	1,014,758.13	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,018,883	0	1,018,883	14,397.49	114,969.19	889,516.53	12.7%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
February 6, 2024

Budget Status:

2024 Revenue Budget:

- \$960 of DWI Supervision fee collected in January. \$960 collected in 2024
- \$2,585.00 in restitution and surcharge collected in January. \$2,585.00 collected to date in 2024

Current Business:

1. Staffing – One open Probation Officer I position remains unfilled. No applications have been received to date.
2. Training – Sydney Blinn and Briana Ward successfully completed their Basic Course for Peace Officer Academy on January 26, 2024. The academy included the Officers getting sprayed with pepper spray and completing a week of hands on Defensive tactics.
3. In December of 2023, Probation received a Reward Notice from the Division of Criminal Justice Services (DCJS) indicating Probation was awarded \$60,000 to spend toward the cost of providing Pre-Trial Services in Tioga County. Tioga County received the money in January. IT Director Loveland is in the process of ordering Ipads for each officer in the department as well as administrators and one to be shared by secretarial staff who attend court appearances with Supervisors and take notes. In addition, money has been designated for use of enhanced electronic monitoring systems, five years of payment for the internet service required for the Ipads, and gasoline for the vehicles used to attend court.
4. Individuals under supervision for a sex offense have begun enrolling in the newly mandated technology monitoring system provided by IPPC Technologies. Modifications of Conditions of Probation (COPs) have been completed on those already being supervised and newly sentenced individuals are having that condition included on their COPs.
5. Quality Assurance (audit program). Admin Staff at Probation have developed a rough draft of the Quality Assurance Program which will be put into place by June of 2024. Admin staff have reviewed multiple plans from various Probation Departments around the state and created a program which should work well in Tioga County. Admin staff will continue to refine the program during the coming months.
6. Two Probation Officers and one Probation Assistant has been assigned to complete the Pre-Sentence Investigation regarding Mr. Boyd Fenton, who on January 29, 2024 plead guilty to Arson, Assault, and 30 counts of torturing animals in connection with the fire at Tioga Downs Racetrack and Casino in 2023. This will be a huge assignment with many man hours designated to the restitution portion of the investigation.

7. Juvenile Delinquency Services:

January of 2024- There was no Juvenile Delinquency Appearance Ticket (JDAT) received for the month of January.

YTD: 0 JDATs received to date.

- E- Connect: To date, -- youth have been screened in 2024. As a result of the E-Connect screenings, --- youth were found to be below threshold and not in need of an immediate mental health referral. --- youth were found to be a level II and were referred for a mental health evaluation. --- youth were found to be a level III and agreed to schedule an appointment at TCDMH. --- youth were also determined to be a level I which required immediate mental health intervention.
- There are no youth currently in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently three individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP is up and running effectively. The District Attorney's Office has included WWP in plea agreements where it is possible to maintain the program. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 20 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 55 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 180 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 14 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer I position
One unfunded Probation Officer position

Resolutions: Two (2)

- Resolution appointing members to the Alternatives to Incarceration (ATI) Board
- Resolution to Accept \$60,000 Grant Award from DCJS for Pretrial Services

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -24

APPOINT MEMBERS ALTERNATIVES TO
INCARCERATION ADVISORY BOARD

RESOLVED: That the following members be appointed to the Alternatives to Incarceration Advisory Board for the following terms:

	TERM
Ex-Offender	4/1/24-3/31/25
Crime Victim	4/1/24-3/31/25
State Certified Provider of Alcohol and/or Substance Abuse Treatment	4/1/24-3/31/25

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24

RESOLUTION TO APPROVE A
GRANT AWARD FROM NYS
DIVISION OF CRIMINAL JUSTICE FOR
COUNTY PRE-TRIAL SERVICES

WHEREAS: The Probation Department received a Grant Award from the New York State Division of Criminal Justice Services for the County Pre-Trial Services in the amount of \$60,000; and

WHEREAS: This funding must be accepted and appropriated: therefore it be

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2024 Budget be modified and funds be appropriated to the following accounts:

FROM:	A3140-433100 CPS01 State Aid Probation	\$60,000.00
TO:	A3140 520090 CPS01 Computer- CPS	\$22,801.87
	A3140 540660 CPS01 Telephone (Service 5 yrs.)	\$29,632.20
	A3140 540220 CPS01 Automobile Fuel	\$ 2,165.93
	A3140 540140 CPS01 Contracting Services (EM)	\$ 5,400.00

And be it further

RESOLVED: That appropriations be re-established for the remaining unspent balance as of year-end until projects are completed.