

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER  
LEGISLATIVE COMMITTEE AGENDA

**July 8, 2025**

1:00 PM

- MINUTES
  - Approval of minutes of June 3, 2025
- FINANCIAL
  - Economic Development
  - Planning
  - Sustainability Management
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
- PERSONNEL
- RESOLUTIONS
  - G14-Set Public Hearing for 2025 CDBG Grant
  - G17-Amend Reso No. 148-25 - Update NY Swims Grant & Modify Budget
  - G21-Resolution to Award CDBG Microenterprise Program Funds
- PROCLAMATIONS - N/A
- ADJOURNMENT

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING June 3, 2025

### ATTENDEES:

**Legislators:** Ron Ciotoli, Keith Flesher, Jake Brown, Marte Sauerbrey

**Staff:** Megan Schnabl, Linda Sampson, Casey Yelverton, Cathy Haskell, Jackson Bailey, Peter DeWind

**Guests:** Dr. Kristi Snyder, CCE Executive Director; Matt Freeze, Morning Times

Megan Schnabl, Deputy Director, Economic Development & Planning was in attendance for Brittany Woodburn, who was unable to attend this meeting.

Committee Chair, Ron Ciotoli, called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** Agenda and attachments previously emailed.

### I. MINUTES

- A. Approval of minutes from May 6, 2025 - Committee Chair Ron Ciotoli asked for approval of the minutes from the May 6, 2025, committee meeting. Legislator Brown made a motion to accept the minutes from the May 6, 2025, meeting, seconded by Legislator Flesher. All were in favor.

Ms. Schnabl reported the following:

### II. FINANCIAL

- A. 2025 Budget
  - 1. Economic Development
    - Year-to-Date Budget is tracking.
  - 2. Planning
    - Year-to-Date Budget is tracking.
  - 3. Sustainability Management
    - Year-to-Date Budget is tracking.

### III. OLD BUSINESS/NEW BUSINESS

- A. Reports

1. Tioga County Tourism – Monthly report previously emailed and is in the committee packet.
2. Tioga County Soil & Water Conservation District – Monthly report previously emailed and is in the committee packet.
3. Cornell Cooperative Extension – Monthly report previously emailed and is in the committee packet. Dr. Snyder was in attendance and reviewed her report highlighting Organizational Updates, Campus Connection to Cornell, Agriculture Outreach Programs, Horticulture Outreach, Collaboration & Research, Master Gardeners, 4-H Youth Development, Family Resource Center, Nutrition/SNAP-Ed, Smart Energy Choices, and WIOA Youth Employment Program/Workforce. Dr. Snyder pointed out the following events:
  - Master Gardener Plant Sale will be at 56 Main Street Saturday, June 7<sup>th</sup>, 8AM – Noon.
  - ARG Group event, Sundae's at the Farm, will be Saturday, July 19<sup>th</sup>, Noon – 3:00
  - The Tioga County Fair will be held August 4<sup>th</sup> – 9<sup>th</sup>, highlighting the Pork Chop BBQ on Tuesday, August 5<sup>th</sup>.
  - Neighborhood Depot is having a ribbon cutting on Monday, June 23<sup>rd</sup> at 10:30 and open house 1:00 – 3:00.
4. Economic Development and Planning – In keeping with staff reporting Ms. Schnabl introduced Ms. Yelverton, Economic Development Specialist. Ms. Yelverton reported on the projects she is working on.

CDBG Microenterprise Grant:

  - Received 18 applications, one person dropped out, a few applications were incomplete, leaving 14 applications.
  - Small Business Course was held through SBDC at the Koffman Incubator on April 24<sup>th</sup> and May 1<sup>st</sup>. Ms. Yelverton presented about the grant. There were other local presenters.
  - All applications have been reviewed and scored by Thoma Development and ED&P did their own scoring.
  - The IDA Loan Committee provides final say on all applications. A meeting was held to review all applications. Applicants will be awarded shortly. Thoma Development will be notifying all applicants that applied.
  - 10 applicants will be getting awards.

Restore NY:

  - Whig Street properties - Drawings will be completed in the next couple of months. Quotes for roof replacement have been requested.

Site listing page on website:

  - Working with GIS on updating available properties in Tioga County. Looking for ways to make it more accessible.

Possible Grants looking into:

  - Fast NY Grant – Meeting set up with the State to answer questions and finding out our options.

Ms. Yelverton reported going through the Leadership Tioga Program.

IDA work:

  - Paying invoices, depositing checks.



- Continue to work on the Lounsberry Study that is almost complete.
- Equipment Lease Program – No applicants yet. Working with Deluge Media to create a video to promote the program.

## B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Schnabl highlighted the following:
  - a. EPA Brownfield Assessment Grant – Our application submitted in the amount of \$500,000 was not selected for funding for the countywide assessment of brownfield sites. A meeting is set up with EPA (Environmental Protection Agency) to review our application to make it more competitive and anticipate resubmitting in the next round.
  - b. Land Bank Initiative (LBI) Phase 2 – The original \$900,000 has been spent as of the end of May for various demolitions, stabilization and rehabilitation projects in Tioga County. An additional \$1.8M has been awarded through the LBI program.
  - c. NYS Dept of State Community Smart Growth Planning and Zoning Grant Program – Town of Nichols is looking to submit a grant for \$111,000 to develop a comprehensive plan. Ms. Jardine will be providing technical assistance for this application. Ms. Schnabl asked this committee if they wanted a resolution regarding ED&P Staff providing technical assistance to the Town of Nichols for this grant application. The committee agreed and recommended a resolution be submitted. A resolution will be prepared immediately following this meeting.
  - d. CDBG Public Facilities – Neighborhood Depot. This project is coming to an end and there is ribbon cutting event scheduled for Monday, June 23<sup>rd</sup>, at 10.30 AM. Invitations will be sent out.
  - e. CDBG Public Facilities – Catholic Charities – RFP for the Fresh Mobile Café was sent and responses are due June 18<sup>th</sup>.
  - f. CDBG Microenterprise Grant Program – Ms. Yelverton reported on earlier.

## C. Economic/Community Development

1. NYS Consolidated Funding Application (CFA) – Round 15 was recently announced. ED&P staff has been attending regional workshops to learn how the programs, requirements and applications have changed for this round. Applications are due at the end of July. Many programs require that municipalities be pro housing certified. Technical Assistance resolutions may be needed for some of these projects coming up.
2. Pro Housing Communities Certification - As of now, the Village of Newark Valley is the only municipality that is pro housing certified. We continue to work with the other municipalities with compiling building permit data for certification.
3. Raymond Hadley Water Expansion Study – There have been ongoing conversations with the Town of VanEtten regarding the feasibility of extending water from VanEtten to Spencer. We are looking into grant sources to see what they would be eligible for.
4. NY Forward – Village of Waverly has received their contracts from the Department of State for the two municipal projects; the East Waverly Park Project and the



Streetscape Project. ED&P assisted in putting together a RFP for administrative services for the Small Project Fund Program and is also looking into potential municipal parks and recreation grants to provide matching funds for the East Waverly Park Project.

D. Land Bank

1. 81 North Avenue, Owego – Interior work continues, reinstalling historic trim, baseboard, finish work and painting. Waiting for NYSEG to upgrade the electrical service.
2. 247 Main Street, Owego and 121 Providence Street, Waverly – Engineering and design work is in process.
3. CDBG Imminent Threat Program – This program provides funds to support environmental remediation and demolition projects. The Land Bank has a few demolition projects scheduled. Only municipalities are eligible to apply for CDBG funding. Then the municipality can subgrant the funds to a non-profit organization, such as the Land Bank. There is no match requirement and Thoma Development will be assisting with the grant application. The Land Bank will be using their LBI Operational Funds to cover the cost of Thoma's assistance. The Land Bank will implement the project. If this committee agrees, a resolution will be presented next month to apply for the CDBG Imminent Threat Program Funds on behalf of the Property Development Corporation (Land Bank). The committee was in agreement.

E. Workforce Development

1. OACSD/BT BOCES Satellite Campus – CDBG Public Facilities - Mr. Lanning has set up a meeting with CDBG staff regarding this project and its potential eligibility for Public Facilities funding. An update will be provided next month.

F. Planning

1. 239 Reviews
  - a. County Case 2025-011: Town of Nichols, Solar Moratorium Local Law, Town Board – Town wishes to institute a moratorium on solar development and construction to research legal cases and strengthen various aspects of their current solar law regarding decommissioning, soils testing, landscaping and others. Staff advised the County Planning Board to recommend approval of the moratorium and the County Planning Board unanimously recommended approval.
  - b. County Case 2025-012: Town of Nichols, Telecommunication Facilities Local Law Amendment, Town Board – Town Board wants to amend their current Telecommunications Facilities Law to address exempting emergency services from the law and adding safety considerations of lighting to the top of towers in the Guthrie Life Flight helicopter path. Staff advised the County Planning Board to recommend approval of the Telecommunications Facilities Law amendment and the County Planning Board unanimously recommended approval.
  - c. County Case 2025-013: Town of Owego, Site Plan Review, Forsys Savage Shed Quarters – Applicant plans to construct a single-family home on their property

located at the corner of Forest Hill Road and State Route 434 in Apalachin with an office for the shed business within it. This house will be their primary residence. Staff advised the County Planning Board to recommend approval of the site plan review and the County Planning Board unanimously recommended approval.

- d. County Case 2025-014: Town of Owego, Special Use Permit, Pit Stop Popcorn NA – Applicant plans to open his business in an existing structure on State Route 434 across from Sweeney's Plaza in Apalachin. As the proposal involves no external changes and only one employee with limited customers, this case was sent back to the Town of Owego Planning Board as a non-action, waiving TCPB recommendation due to lack of countywide or intermunicipal impacts.
- e. County Case 2025-015: Village of Owego, Flood Damage Prevention Law Variance, Ben Weitsman & Son, Inc. – Applicant plans to install 67 flood vents within 1 foot of grade all around this storage building for wet floodproofing instead dry floodproofing to become compliant with NFIP. Staff advised recommendation of approval of the FDPL variance and the County Planning Board unanimously voted to recommend approval.
2. Tioga County Solar Policy Report Update – MRB Group will be presenting the final Solar Policy Report update at the Town of Owego Shared Services on Wednesday, June 25<sup>th</sup>, from 6:00PM - 7:30PM. Ms. Jardine has sent the report to the Legislators.
3. Tioga County Water Quality Coordinating Committee – SRBC mini grant was used to purchase rain barrels for the Villages of Owego and Waverly to distribute to residents and businesses. This was a successful project. They were all gone by noon the day the post appeared on social media.

#### G. Sustainability Management

1. NYPA EV charging HUB in the Village of Owego – Pictures of the EV charging stations were distributed. The charging station is complete and live in the Village of Owego. We should have the Elevation Certificate from NYPA shortly to close out the permit. There has been a positive response.
2. Paint Collection Event was held on May 10<sup>th</sup>. This was a successful event. 210 vehicles came through; 22,027 pounds of latex paint and 2,816 pounds of oil-based paint was collected.
3. 2025 YTD
 

a. Paid to Broome County	2025	2024
i. HHW	\$1,239.25	\$9,266.55
ii. E-Waste	\$ 243.60	\$1,994.65
b. Towns/County(E-waste)	\$ 93.45	\$2,261.20

#### H. IDA

1. USDA Intermediary Relending Program (IRP) – The IDA received \$299,000 in funding from the USDA IRP to help rebuild their existing Business Loan Program. We are working on finalizing the grant paperwork to accept the funds.
2. FAST NY application – Ms. Yelverton reported on this earlier.



#### **IV. PERSONNEL**

- A. Housing Development Specialist position – Ms. Woodburn spoke of this last month. Ms. Jardine plans to retire in February 2026 and Ms. Zubalsky-Peer will be moving into the Planning Director Trainee Position 6 months earlier. This leaves Ms. Zubalsky-Peer's position as Economic Development Specialist open. Ms. Woodburn would like to rename and create a Housing Development Specialist position. Ms. Woodburn met with Personnel, finalized the Duty-Statement Form and set a salary range, which is in line with the Economic Development Specialist position. The resolution to create this position and abolish Ms. Zubalsky-Peer's Economic Development Specialist position is listed below.
- B. TCIDA/TCPDC Administrator position – Ms. Woodburn reported on this last month. Ms. Woodburn would like to create this position to handle day-to-day administrative support for both the Land Bank and the IDA; bookkeeping, minutes, creating agendas, ABO reporting, etc. Ms. Woodburn met with the Land Bank and the IDA to discuss increasing their contributions to the County. Currently the IDA contributes \$20,000 annually to the County and the Land Bank contributes \$25,000 to the County. They are both agreeable to making the contribution change to \$50,000 each to cover salary and benefits for this position. Ms. Woodburn has met with Personnel and completed the Duty-Statement Form to set the salary range \$42,981 - \$52,981. Ms. Woodburn will bring more details to this committee next month as well as a resolution for creating this position.

#### **V. RESOLUTIONS**

F07-Appoint Member (CBeckwithStrong) to the Broome-Tioga Workforce Development Board

F33-Appoint County Planning Director Trainee

After reviewing the above resolutions, Ms. Schnabl asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

Legislator Ciotoli – yes

Legislator Flesher – yes

Legislator Brown – yes

Regarding the following resolution:

F32-ED&P to Create Housing Development Specialist Position

- Due to Legislator questions, this resolution has been pulled and will be put on the Worksession Agenda for discussion. Ms. Woodburn will attend the Worksession to answer any questions for a decision to move forward.

#### **VI. PROCLAMATIONS - N/A**

#### **VII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 1:50 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning



# Tioga County, New York

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	-12,411.50	.00	-22,588.50	35.5%*
A6422 412891 Other General Gov.	0	0	0	-5,733.09	.00	5,733.09	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-5,000.00	.00	-15,000.00	25.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-12,500.00	.00	-12,500.00	50.0%*
A6422 427010 Refunds Of Prior Y	0	0	0	-4,617.08	.00	4,617.08	100.0%
A6422 510010 Full Time	365,879	0	365,879	163,410.40	.00	202,468.60	44.7%
A6422 540010 Advertising	3,000	0	3,000	2,479.45	.00	520.55	82.6%
A6422 540040 Books	500	160	660	617.98	.00	42.02	93.6%
A6422 540070 Car Maintenance	2,000	0	2,000	199.99	.00	1,800.01	10.0%
A6422 540180 Dues	1,000	0	1,000	775.00	.00	225.00	77.5%
A6422 540220 Automobile Fuel	150	0	150	10.80	.00	139.20	7.2%
A6422 540320 Leased/Service Equ	1,350	0	1,350	435.36	.00	914.64	32.2%
A6422 540360 Meals/Food	750	0	750	.00	.00	750.00	.0%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	-375.22	.00	1,655.22	-29.3%
A6422 540480 Postage	380	0	380	213.72	.00	166.28	56.2%
A6422 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A6422 540487 Program Expense-WD	100,000	0	100,000	5,733.09	.00	94,266.91	5.7%
A6422 540590 Services Rendered	19,190	0	19,190	2,574.12	.00	16,615.88	13.4%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	1,000	0	1,000	351.81	.00	648.19	35.2%
A6422 540733 Training/All Other	4,820	-160	4,660	1,000.00	.00	3,660.00	21.5%
A6422 581088 State Retirement F	32,928	0	32,928	11,393.46	.00	21,534.54	34.6%
A6422 583088 Social Security Fr	19,190	0	19,190	12,926.03	.00	6,263.97	67.4%
A6422 584088 Workers Compensati	0	0	0	3,200.99	.00	-3,200.99	100.0%*
A6422 585588 Disability Insuran	0	0	0	158.73	.00	-158.73	100.0%*
A6422 586088 Health Insurance F	47,077	0	47,077	45,197.61	.00	1,879.39	96.0%
A6422 588988 Eap Fringe	0	0	0	42.12	.00	-42.12	100.0%*
TOTAL Economic Development	522,144	0	522,144	210,083.77	.00	312,060.23	40.2%
TOTAL General Fund	522,144	0	522,144	210,083.77	.00	312,060.23	40.2%
TOTAL REVENUES	-80,000	0	-80,000	-40,261.67	.00	-39,738.33	
TOTAL EXPENSES	602,144	0	602,144	250,345.44	.00	351,798.56	





**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	522,144	0	522,144	210,083.77	.00	312,060.23	40.2%
** END OF REPORT - Generated by Sampson, Linda **							



# Tioga County, New York

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
<b>A8020 Planning</b>							
A8020 439890 State Aid-Other Ho	0	-17,725	-17,725	.00	.00	-17,725.00	.0%*
A8020 510010 Full Time	188,916	0	188,916	54,314.43	.00	134,601.57	28.8%
A8020 540010 Advertising	200	0	200	91.86	.00	108.14	45.9%
A8020 540040 Books	600	0	600	121.00	.00	479.00	20.2%
A8020 540140 Contracting Servic	22,000	17,725	39,725	2,807.50	.00	36,917.50	7.1%
A8020 540180 Dues	800	50	850	813.00	.00	37.00	95.6%
A8020 540220 Automobile Fuel	200	0	200	31.26	.00	168.74	15.6%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	76.00	.00	114.00	40.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	10.50	.00	489.50	2.1%
A8020 540480 Postage	900	0	900	103.50	.00	796.50	11.5%
A8020 540485 Printing/Paper	1,000	0	1,000	431.45	.00	568.55	43.1%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	142.15	.00	457.85	23.7%
A8020 540733 Training/All Other	1,200	-50	1,150	295.00	.00	855.00	25.7%
A8020 581088 State Retirement F	0	0	0	6,993.61	.00	-6,993.61	100.0%*
A8020 583088 Social Security Fr	8,863	0	8,863	4,352.50	.00	4,510.50	49.1%
A8020 584088 Workers Compensati	0	0	0	873.08	.00	-873.08	100.0%*
A8020 585588 Disability Insuran	0	0	0	43.29	.00	-43.29	100.0%*
A8020 586088 Health Insurance F	40,000	0	40,000	17,915.05	.00	22,084.95	44.8%
A8020 588988 Eap Fringe	0	0	0	11.57	.00	-11.57	100.0%*
TOTAL Planning	272,644	0	272,644	89,426.75	.00	183,217.25	32.8%
TOTAL General Fund	272,644	0	272,644	89,426.75	.00	183,217.25	32.8%
TOTAL REVENUES	0	-17,725	-17,725	.00	.00	-17,725.00	
TOTAL EXPENSES	272,644	17,725	290,369	89,426.75	.00	200,942.25	





**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2025 07							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	272,644	0	272,644	89,426.75	.00	183,217.25	32.8%
** END OF REPORT - Generated by Sampson, Linda **							



# TiOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8160 Refuse &amp; Garbage</b>							
A8160 421890 Other Home & Comm	-1,980	0	-1,980	-220.00	.00	-1,760.00	11.1%*
A8160 425900 Waste Hauler Permi	-400	0	-400	-300.00	.00	-100.00	75.0%*
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	71,743	0	71,743	32,435.76	.00	39,307.24	45.2%
A8160 520280 Tools Large/ Power	0	4,845	4,845	4,845.18	.00	-.30	100.0%*
A8160 540010 Advertising	7,500	0	7,500	3,131.46	.00	4,368.54	41.8%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540320 Leased/Service Equ	2,000	0	2,000	435.37	.00	1,564.63	21.8%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140 Contracting Servic	98,000	0	98,000	19,708.64	378.87	77,912.49	20.5%
A8160 542261 Household Hazardou	75,000	0	75,000	5,922.05	.00	69,077.95	7.9%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,113	0	7,113	4,716.27	.00	2,396.73	66.3%
A8160 583088 Social Security Fr	5,303	0	5,303	2,642.46	.00	2,660.54	49.8%
A8160 584088 Workers Compensati	1,195	0	1,195	582.01	.00	612.99	48.7%
A8160 585588 Disability Insuran	68	0	68	28.86	.00	39.14	42.4%
A8160 586088 Health Insurance F	11,895	0	11,895	6,245.20	.00	5,649.80	52.5%
A8160 588988 EAP Fringe	16	0	16	7.67	.00	8.33	47.9%
TOTAL Refuse & Garbage	266,495	4,845	271,340	80,180.93	378.87	190,779.83	29.7%
TOTAL General Fund	266,495	4,845	271,340	80,180.93	378.87	190,779.83	29.7%
TOTAL REVENUES	-32,380	0	-32,380	-520.00	.00	-31,860.00	
TOTAL EXPENSES	298,875	4,845	303,720	80,700.93	378.87	222,639.83	





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	266,495	4,845	271,340	80,180.93	378.87	190,779.83	29.7%
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\*\* END OF REPORT - Generated by Pratt, Ellen \*\*

# Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm  
343 Cass Hill Road  
Candor, NY 13743  
t. 607-659-5694  
e. [tioga@cornell.edu](mailto:tioga@cornell.edu)  
[tioga.cce.cornell.edu](http://tioga.cce.cornell.edu)

June 2025 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

## Organizational Updates:

**Agricultural Resource Group (ARG)** – Join us for **Sundaes at the Farm July 19<sup>th</sup> Noon-3p**

At Meadow Vale Farm, a plains community diversified farm – 1640 Sulfur Springs Rd. Owego

CCE Tioga was awarded an AFT Regional Navigator 'Building Capacity' Grant for 2025-2026! This will support our ongoing efforts making connections between farmland owners and farmland seekers.

**Neighborhood Depot Open House** - visit CCE Tioga at our Extension of Extension (146 Central Ave. Owego)

## Campus Connection to Cornell:

- **Livestock Program Work Team (PWT)** Annual Retreat – Kelly Jackson attended the retreat with other CCE Educators discussing programming development and visited two diversified grazing farms, both with a silviculture component
- **Cornell Garden Based Learning (CBGL)** - Jean attended webinars centered around seasonal horticulture and volunteer engagement, sharing gardening guidance on CCE Tioga social media
- **Cornell Rice PWT** – Jean Koski continue collaboration with the Rice Team at Cornell

## Agriculture Outreach Programs

- **Local Ag Meetings:** Tioga County Farm Bureau (meeting & board ) & Agricultural Resource Group
- **Regional AFT Navigator Program** – Regional Navigator Building Capacity grant submission
- **Weekly Ag Newsletter** – “All Things Agriculture” sent out weekly to 250+ farmers and Ag Service providers in and around Tioga County by Ag Educator Kelly Jackson
- **Ag Technical Support** - Daily/Weekly interactions with farmers via email, phone or Farm visits as requested. Office Hours Tuesdays 1-4p at the Neighborhood Depot with a virtual option for pop-in TA
- **Continuing Insect Trapping - monitored weekly throughout the growing season** – A farmer said this past week “this is super helpful – I’d pay for this service”
  - **Spotted Wing Drosophila (SWD)** monitoring at two berry farms, this is a statewide collaboration with Cornell IPM <https://blogs.cornell.edu/berrypests/>
  - **Sweet Corn Pest** monitoring at a local farm, collaborating with the Sweet Corn Pheromone Trap Network with Cornell IPM <https://sweetcorn.nysipm.cornell.edu/>
  - Malaise trapping at CCE Tioga Hilltop Farm for general insect presence, collaborating with the National Insect Abundance Network <https://www.insectabundance.org/>
- **Berry Calls Continue** – weekly meeting with other educators across New York, New England and Canada to discuss current phenology of berry crops and any problems that other educators are seeing pop up. This meeting is weekly thru July for the duration of the berry growing season
- **Tioga County Pasture Walk** - In collaboration with TC SWCD and CCE SCNY Dairy and Field Crops Team, planning a Pasture Walk (Farm Tour) on July 24<sup>th</sup> at an organic dairy farm
- **Tioga County Food Council Community Meeting** – informal meeting of Candor community members to discuss feasibility of developing a Food Council in Tioga County
- **Beginning Incubator Farmer Program:** Greenhouse use by Incubator farmers continues to provide positive impact. New planting site adjacent to greenhouse has been created and is in use. Working with farmers on field clean-up and mowing in challenging weather patterns, monitoring soil conditions. USDA BFRDP Grant is in the final year, working with current cohort for transition planning and continued TA.



### Horticulture Outreach, Collaboration & Research

- **Ag Education:** Participation in the ag advisory committee at Spencer-Van Etten, coordinating with SVE Ag teacher and school board members assisting with their hoop houses. Provided a tour of CCE Tioga Hilltop Farm greenhouse and shared materials for a planting project for elementary kids.
- Working with Candor Ag class building demonstration Huugel/compost garden bed and building raised planting beds for the incubator farm project
- **Community Garden Guidance:** Questions abound as the growing season has commenced!
- **Grow Line Hot Topics:** Jean Koski answers questions (phone, email or social media) from the public centered around gardens, pest and disease issues (oak wilt, peach leaf curl, mildews etc)
- In-person Owego Office Hours Wednesday afternoons at the Neighborhood Depot 1-4pm
- Vegetable Variety Trial plants at CCE Tioga Hilltop Farm garden bed (managing slugs & deer fawns)
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>

### Master Gardeners

- **ANNUAL MG PLANT SALE** – Raised \$3,738 and enabled members of the public to obtain affordable plants and free horticulture guidance, held at 56 Main St. Owego on June 7<sup>th</sup>. See you Next Year!
- **Master Gardener program development:** MGV Training session will begin this fall for a new cohort of volunteers. MG's met with Kristi (ED) for idea sharing and communication about the program
- **Master Gardener/Horticulture E-news:** sharing updates and articles of interest
- **Demonstration Gardens:** Continued beautification work at 56 Main & other Village of Owego locations (River Walk and Courthouse Square), interacting with the public at work sites.

### 4-H Youth Development

- Participating in the CCE statewide 4-H "Beyond Ready" focus group to envision 4-H for the future
- 4-H Program Coordinator and Instructors planning the restarting of 4-H Shooting Sports this fall.
- **Tioga County Fair Preparations are ongoing!** Hosted joint Pullorum Clinic (for poultry) with FFA and Chemung County 4-H. Developed and provided a "Guide to Tioga County Fair" for our new and returning 4-H members to aid in participation by all. Added fun social events to engage our youth. Costume parade on our Ag. day, movie night, and Barnyard Olympics. Clubs will be creating club displays for our youth building as well.
- Attending Regional 4-H Educator Meetings and assisting with equine related competition issues and collaborating across counties about multiple topics.
- Led a youth marketing meeting to discuss the livestock auction, and buyer's letters. Great to hear the youth's voices!
- Horse Riding evaluations were on June 5th. We approved two new riders and 5 new horses for our previous approved riders.
- **Strawberry Fest Parade:** 32 4-H youth, leaders, parents plus CCE Tioga staff promoted 4-H at the annual parade. Goats and horses were a hit and everyone had a marvelous time!

### Family Resource Center (FRC/Family Development Programs)

**Educators attended several training sessions** including "[Preventing Power Struggles: How to Provide the Loving Boundaries Young Children Need to Thrive by Playground](#)", 3-day Conference on Family Strengthening and Support Training Institute; monthly OCFS Zoom Meeting - FRC staff were interviewed by OCFS regarding a study about how agency partnerships work, and where new or stronger connections could help. Tioga County's input will help shape statewide profiles and guide efforts to enhance local support systems through targeted technical assistance

**Agencies partnered with:** Tioga County Libraries (13), Athens & Sayre, PA libraries, Inspire Community Center Spencer, TC Boys & Girls Club, Church of the Nazarene Owego, First Baptist Church in Waverly, Tioga Center, Waverly and Owego-Apalachin School Districts, Waverly SACC program, A New Hope

Center, Safe Harbor, Family Enrichment, Glove House of the Southern Tier, Catholic Charities, Open Door Mission, Guthrie Medical Services, WAVR Radio, Owego Pennysaver, Morning Times Newspaper, PACT, CCE Chemung (Tioga contracted SNAP-Ed), CCE Tioga Master Gardeners, 4-H and Horticulturist, Tioga County Health Dept., Early Intervention, DSS, WIC, Probation, Head Start, Mental Hygiene Services, Family Court, TC SWCD, Nichols Town Court, Owego Town Court, Bradford County Head Start, Village of Waverly (including Parks and Recreation), Ascension, Hillside Children's Center in Broome County

**Community Outreach Event** - 4-H Joined FRC at the "**Amazing Animals**" event with Tanglewood in Waverly, handing out (42) Join 4-H brochures and connecting with community.

FRC Playgroup Parenting Support Location	# of Sessions	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Spencer Library	3	12	20	35	43
Waverly Playgroup	3	4	8	13	23
Waverly – Tanglewood Event	1	50 (adults)	70	120	120
Nichols Library	3	4	7	12	30
Spencer Inspire	3	16	26	70	75
Berkshire	4	10	10	10	20
Candor	4	38	44	68	80
<b>TOTAL</b>	<b>21</b>	<b>134</b>	<b>185</b>	<b>328</b>	<b>391</b>

**FRC Success Stories:** A Participant shared that when shopping they looked more carefully at labels and ingredients (whole wheat, etc.) after attending our recent **SNAP-Ed Healthy Habits workshop** and how much she valued the SNAP-Ed programming in Tioga County. She mentioned instead of reading the whole label, looking for the "Seal of Approval" for easier shopping.

Several of our FRC 4 year-old are starting pre-school and the families selected days so that they could still attend weekly FRC sessions at the Candor Library, as they appreciate the connection in the community for their families and plan to keep attending in addition to pre-school!

**Smart Energy Choices:** Eileen and Caitlin continue to work together for local and regional activities

- Reached 50 residents at Apalachin Mobile Food Pantry
- Advised 20 residents: accessing the Empower+ program, referrals to Tioga Opportunities, Weatherization Assistance Program, HEAP Cooling, NYSEG Residential Rebates, Appliance Upgrade Program, Tioga County Rural Ministry, and tenants' rights information
  - Included situations of varying complexity: 3 advisees are in complex, "no-heat" situations
- Attended Southern Tier NYSEDA Hub Team Building, which included a listening workshop to help CEAs advise more efficiently and effectively
- Collaborated with CEAs from different counties to outreach at Housing, Health, and Safety Event hosted by Smart Energy Choices and Steuben County Public Health
- Drop-by office hours at Neighborhood Depot Open House

**WIOA Youth Employment Program/Workforce:** Broome County awarded CCE Tioga a \$150,000, 1yr (with 2 one-year extensions available) contract under the WIOA Youth Employment Program RFP.

Respectfully Submitted,  
 Kristi K. Snyder, Ph.D.  
 Executive Director  
 CCE Tioga

**CCE Tioga Hilltop Farm**  
 Agriculture Development & Outreach

**Cornell Cooperative Extension**  
 South Central NY Dairy and Field Crops Program







## Tioga County Tourism June 2025

### **DRI Wayfinding Sign Project**

A final walk-through has been conducted to update based on DOT requests.

### **Content Project Progress**

Video and photography for Tioga County communities is being collected for the Experience Tioga website. Video was also taken during Owego First Friday at three different exhibits, including at the Experience Tioga Visitor Center.

<https://www.facebook.com/share/p/16ngakcQLh/>

### **Paddle the 607**

The website for this paddle trail is complete. Additional Tioga County partners will be added. Paddling and camping content were the focus. TCT collaborated with a grant for a signage program to further promote the trail on launch sites. A launch event is scheduled for June 26, which TCT will attend to promote the Tioga paddle trail.

### **Susquehanna Heritage Area**

CFA applications are being accepted for initial review.

### **Sundaes at the Farm**

Sundaes at the Farm marketing plan will be implemented by TCT in conjunction with ARG. Planning by TC Soil and Water is well under way.

### **Historic Owego Market Place**

Becca attended a meeting of Historic Owego Marketplace. They have multiple events planned which they will coordinate with TCT for promotion.

### **Southern Tier Beverage Trail**

The Southern Tier Beverage Trail is expanding to include Owego Beer and Donuts and Owego Brewing. A new campaign is being developed. TCT will coordinate a meeting with local participants to discuss how we can ensure Tioga is at the forefront.

### EDP Grant Tracking Spreadsheet - Tioga County

Jul-25

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Closeout monitoring	\$ 3,000,000.00	NA	NA	Yes
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA	Yes
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA	Yes
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Phase II in process	TBD	NA	NA	annual program
5	Tioga County	Household Hazardous Waste Program	Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 7,767.22	NA	NA	Yes
6	Tioga County	Municipal Waste Reduction and Recycling	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction	Awarded - in process	\$ 56,350.00	NA	NA	Yes
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Construction in process	\$ 165,000.00	NA	NA	Yes
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Project selection in process	\$ 212,500.00	NA	NA	Yes
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	1st disbursement request in process	\$ 17,725.00	NA	NA	Yes
10	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Request for Proposals are being reviewed	\$ 243,533.00	NA	NA	Yes
11	Tioga County	CDBG Imminent Threat – TCPDC	Environmental remediation and demolition funding for abandoned and blighted properties located in the Town of Owego and Town of Berkshire.	Application in process	TBD	NA	NA	In process

### EDP Grant Tracking Spreadsheet - Outside Agencies

Jul-25

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Engineering and environmental testing in process	\$ 732,420.00		X	Yes
2	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00		X	Yes
3	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Selection of consultant in process.	\$ 50,000.00		X	Yes
4	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Incentive proposal in process	\$ 112,240.00	X		No
5	Village of Owego	OPRHP Municipal Parks and Recreation (MPR) Grant Program	Marvin Park, Hyde Park, Woodlawn Park and Courthouse Square Park improvements	Application submitted	\$ 777,330.00		X	Yes
6	Village of Newark Valley	ESD Planning and Feasibility Studies Program	Downtown strategic plan	Application submitted	\$ 22,500.00		X	Yes
7	Town of Nichols	NYS Dept of State Community Smart Growth Planning and Zoning Grant Program	Develop a Comprehensive Plan for the Town of Nichols	Application - in process	\$ 111,000.00		X	Yes
8	Tioga County IDA	USDA RBDG	Lounsberry Engineering Plan	Draft of final engineering plan has been issued.	\$ 90,000.00		X	
9	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X	
10	TCPDC	NY Main Street	62-64 North Avenue, Owego rehabilitation	Selection of firm for Environmental testing in process	\$ 438,316.00		X	
11	TCPDC	Land Bank Initiative (LBI) Phase 1, Year 3	Operational costs	Year 3 closeout in process. Year 4 application in process.	\$ 200,000.00		X	
12	TCPDC	Land Bank Initiative (LBI) Open Round	Demolition and rehabilitation projects	Awarded - in process	\$ 1,823,100.00		X	

<b>Economic Development &amp; Planning</b> <b>Remote Work Schedule 2025</b>		
<b>Name</b>	<b>Days</b>	<b>Flexible</b>
Jardine, Elaine	As Needed	yes
Lanning, Sean	As Needed	yes
Pratt, Ellen	As Needed	yes
Sampson, Linda	As Needed	yes
Schnabl, Megan	Monday & Wednesday	yes
Woodburn, Brittany	As Needed	yes
Yelverton, Casey	As Needed	yes
Zubalsky-Peer, Sara	Wednesday & Friday	yes

Updated 6/30/25



County of Tioga  
Strategic Plan Project Owner Status Report  
Project Owner: Economic Development & Planning | JUNE 2025 UPDATE

## Taxpayer Value Objectives

### Community Development Block Grant (CDBG) Microenterprise Program (2-3 years)

Project Owner: Economic Development & Planning

#### Quarter 1 Milestones

§ Outreach to local businesses to solicit interest in the Microenterprise Program.

**STATUS:** Completed

#### Quarter 2 Milestones

§ Prepare and submit CDBG Microenterprise grant application.

**STATUS:** Completed

#### Quarter 3 Milestones

§ Notification of CDBG Microenterprise award and execution of grant agreement.

§ Begin implementation of the program.

**STATUS:** In Progress

#### Quarter 4 Milestones

§ Start process of awarding grants to qualified microenterprises.

§ Ongoing administration of the program.

**STATUS:** In Progress

#### NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Awarded. Grant agreement has been executed. Awardees have been selected by the selection committee. Disbursement of funds to awardees will occur after the July resolution to award the funds.

### Design and Deploy a Virtual Manual with Waste Reduction and Recycling Best Practices for Tioga County Offices (1-2 years)

Project Owner: Economic Development & Planning

#### Quarter 1 Milestones

§ Work with ITCS to establish parameters and design the search tool.

**STATUS:** In Progress

#### Quarter 2 Milestones

§ Design the accompanying manual.

**STATUS:** In Progress

#### Quarter 3 Milestones

§ Promote and deploy the search tool and manual via the County's Sharepoint for access to all County Departments.

**STATUS:** In Progress

#### Quarter 4 Milestones

§ Solicit feedback from county employees and make revisions accordingly.

**STATUS:** In Progress

#### NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Completed steps for recycling of ink & toner cartridges. Completing the work on recycling and proper disposal of materials in County offices. Reached out to ITS dept. to place the completed manual on SharePoint with a search tool.

### Develop a Recruitment Website (2 years)

Project Owner: Economic Development & Planning

#### Quarter 1 Milestones

§ Break the Ice (the consultant) will finalize website design/platform.

**STATUS:** Completed

#### Quarter 2 Milestones

§ ED&P and Tourism review working version of website.

**STATUS:** In Progress

#### Quarter 3 Milestones

§ Break the Ice finalizes website.

§ Identify host server entity and develop maintenance plan.

**STATUS:** Completed

#### Quarter 4 Milestones

§ Launch the website.

**STATUS:** In Progress

#### NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Website is live, but not complete. ED&P and Tourism continue to review and edit working version of website. Deluge Media contracted and is in process of creating videos for the website.

## Accessibility to Services Objectives

### Create and Integrate a Social Media Awareness Campaign for Sustainability within TEAM Tioga Social Media Posts (1 year)

Project Owner: Economic Development & Planning

#### Quarter 1 Milestones

§ Develop Sustainability Social Media Plan for 2024.

STATUS: Completed

#### Quarter 2 Milestones

§ Implement the Sustainability Social Media Plan.

STATUS: Completed

#### Quarter 3 Milestones

§ Implement the Sustainability Social Media Plan.

STATUS: Completed

#### Quarter 4 Milestones

§ Implement the Sustainability Social Media Plan.

STATUS: Completed

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

## Workforce Objectives

No Workforce Objectives

## Community Partnership Objectives

### Continue to Evaluate and Update 2017 Housing Study

Project Owner: Economic Development & Planning

#### Quarter 1 Milestones

§ Identify members, communicate to members, and schedule meetings of the group.

STATUS: On Hold

#### Quarter 2 Milestones

§ Identify different types of housing and their respective shortage needs.

STATUS: In Progress

#### Quarter 3 Milestones

§ Develop short-term and long-term action plans to address housing shortage needs for the types of housing identified by the group.

STATUS: On Hold

#### Quarter 4 Milestones

§ Revise the action plan as necessary to achieve Legislature approval.

STATUS: On Hold

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS: EDP to connect with DSS to avoid duplicative efforts. EDP in process of compiling updated housing statistics for Tioga County. EDP will likely need to identify and pursue a grant funding source to hire a consultant to perform the full updated housing study.

### Career Center and School District Partnership (3-4 years)

Project Owner: Economic Development & Planning and Department of Social Services

#### Quarter 1 Milestones

§ Assist Career Center in collecting program data and establish successful school integration.

STATUS: Completed

#### Quarter 2 Milestones

§ Assist 10 students in job search and placement processes post-graduation.

STATUS: Completed

#### Quarter 3 Milestones

§ Evaluate and report 23-24 school year program outcomes to Talent Supply Table and other school districts.

STATUS: Completed

#### Quarter 4 Milestones

§ Maintain a program at S-VE and Waverly. Initiate a program at one additional school.

STATUS: On Hold

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Pilot program served 36 students. Program is currently on hold due to Career Center staff capacity.



REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

SET PUBLIC HEARING FOR  
NYS CDBG GRANT APPLICATION

WHEREAS: Tioga County Economic Development & Planning intends to submit an application or applications under the NYS Small Cities Community Development Block Grant (CDBG) Program for the 2025 fiscal year, which requires a public hearing be held prior to submission of any application(s) to provide information to the public about the CDBG Program and an opportunity to participate in the grant process; therefore be it

RESOLVED: That the Tioga County Legislature will hold a public hearing at 10:00 AM on July 24th, 2025 in the Legislative Conference Room of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, New York 13827, to discuss the proposed 2025 CDBG Program and upcoming funding round, to provide information to the public about the CDBG Program and to allow the public to provide input into the grant process; and be it further

RESOLVED: That public notice of such public hearing shall be published in the official newspaper of Tioga County.



REFERRED TO:

ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -25

AMEND RESOLUTION NO. 148-25;  
UPDATE NY SWIMS GRANT AWARD AMOUNT  
AND MODIFY 2025 BUDGET

WHEREAS: Per Resolution No. 148-25, the Tioga County Legislature accepted a grant award from the NY SWIMS Lifeguard Grant Program in partnership with the Village of Owego to supplement Marvin Park Pool lifeguards' salaries for 2024 and 2025 in the amount of \$17,725 with a cash match from the Village of Owego in the amount of \$3,545 for a total project cost of \$21,270 and created accounts and modified the budget accordingly; and

WHEREAS: Since then, NYS Department of State (DOS) notified Tioga County Planning that a cash match was not required for this grant program; and

WHEREAS: Tioga County Planning then requested that NYS reallocate the Village's \$3,545 committed cash match to the grant award and NYS agreed to do this making the updated total grant award \$21,270 and an updated NYS Contract has been received and executed; and

WHEREAS: The required subrecipient agreement between Tioga County and the Village of Owego has been updated accordingly and executed; and

WHEREAS: Authorization to modify the 2025 budget, and to update appropriate said funds requires Legislative approval; therefore be it

RESOLVED: That the 2025 Budget be modified and funds be appropriated to reflect the updated grant award amount to the following accounts:

FROM:	A8020 439890	State Aid-Community Service	\$21,270
TO:	A8020 540140	Contracting Services	\$21,270

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

AWARD APPLICANTS OF NEW YORK STATE  
COMMUNITY DEVELOPMENT BLOCK GRANT  
MICROENTERPRISE ASSISTANCE PROGRAM

WHEREAS: Tioga County was awarded grant funds through New York State Community Development Block Grant (CDBG) for a Microenterprise Assistance Program and was approved to accept the funds and modify the Economic Development and Planning budget per Resolution No. 351-24; and

WHEREAS: The NYS CDBG Microenterprise Assistance Program will award microenterprises defined as businesses with 5 or fewer employees according to the eligibility guidelines detailed in the program design plan up to \$35,000.00 for eligible expenses; and

WHEREAS: The Economic Development & Planning department created a scoring rubric to evaluate the microenterprises' grant applications; and

WHEREAS: The Economic Development & Planning department contracted with Thoma Development Consultants per Resolution No. 64-25 to receive the applications from the microenterprises and provide an initial review of the applications; and

WHEREAS: The Economic Development & Planning Department designated the Tioga County Industrial Development Agency (IDA) Loan Committee as the evaluating body for the Microenterprise Assistance Program applications in the NYS CDBG grant application; and

WHEREAS: The Tioga County IDA Loan Committee and Economic Development and Planning Department reviewed applications for the NYS CDBG Microenterprise Assistance Program and selected to award the following microenterprises:

- The Five, LLC \$22,000.00
- Light Years Fermentation \$31,000.00
- Two Sparrows Farm \$32,000.00
- The Owego Brewing Company \$14,000.00

- Ocular Prosthetics \$7,500.00
- Newark Valley Creamery \$20,400.00
- Labrador Lumber \$28,100.00
- Country Fit \$15,000.00

And

WHEREAS: All the awardees meet the criteria of the Microenterprise Assistance Program based on the scoring rubric; therefore be it

RESOLVED: That the Tioga County Legislature does hereby authorize Economic Development & Planning to award NYS CDBG Microenterprise Assistance Program grant funds to the above selected microenterprises.