

FINANCE, LEGAL AND SAFETY COMMITTEE  
December 13, 2022  
10:30am

ATTENDANCE:

Legislators: Chair Sauerbrey, Mullen, Ciotoli, Monell, Roberts and  
Standinger, Brown

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer  
McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak,  
Accountant Schurter, Personnel Officer Parke, Treasurer McFadden,  
Public Defender Awad

APPROVAL OF THE MINUTES: Legislator Monell asked for a motion to approve the November 15, 2022, minutes. Legislator Mullen made the motion, seconded by Legislator Ciotoli, and was unanimously carried.

FINANCIAL: Legal and Safety's budgets are tracking well however some of Legal's lines are nearly expended but should hold for the year. Outside counsel continues to track on target.

OLD BUSINESS: The 2023 NYMIR insurance renewal proposal was briefly discussed. The cyber insurance quote is expected later this week however the premium is anticipated to be substantially higher than last year and may have to have higher deductibles.

There are only fifty-three (53) employees who have not completed their entire training. Reminders were sent to Department Heads and full compliance is expected by the end of the month.

NEW BUSINESS:

The Law department is currently handling all the workplace violence reports until a Safety Officer and/or a Part-time County Attorney is hired.

Security upgrades are progressing in a timely fashion. The glass divider has been removed on the first floor and the metal detector and wands are in the process of being ordered.

The Workplace Violence Advisory Team Meeting was held last week. The Workplace Violence policy was reviewed, and updates were made. The update

policy will be presented to the Loss Control Committee for approval with an anticipated adoption date in January 2023. Departments have requested active shooter training for all employees and the CSEA Union Representative will be discussing with the County Attorney workplace violence incidents they are made aware of.

The 18b panel oversees payment for assigned counsel. There is currently ongoing discussion with the state pertaining to who will be paying assigned counsel fees: the county or the state. ILS monies can be used to cover these costs however this could have a detrimental impact on the budget.

County Attorney DeWind recently attended the CAASNY winter meeting. There were Legislative updates that could affect the County and if certain bills are signed the County will need to reevaluate what if any updates need to be made. Raise the Age was also topic of discussion. Starting in January juvenile delinquents cannot be charged under 12 years old. They will now be handled through a voluntary program with the Department of Social Services.

PERSONNEL: The need for a Part-time Assistant County Attorney and full-time Family Court Public Defender Secretary positions were briefly discussed with resolutions to be put forward in January 2023 for the creation of these positions.

RESOLUTIONS: AMEND EMPLOYEE HANDBOOK; ADD NEW POLICY TO SECTION IV. PERSONNEL RULES SUBSECTION U. ENTITLED RIGHTS OF NURSING EMPLOYEES TO EXPRESS BREAST MILK and AUTHORIZE SALARY INCREASE DISTRICT ATTORNEY'S OFFICE; these resolutions were moved into full Legislative session without further questions.

PROCLAMATIONS: None

EXECUTIVE SESSION: Legislator Mullen made the motion to enter into executive session to discuss a litigation matter and was seconded by Legislator Brown at 11:11AM. Legislator Mullen made the motion to exit out of executive session and was seconded by Legislator Brown at 11:29 AM.

ADJOURNMENT: Legislator Monell adjourned the Legal and Safety Committee meeting at 11:30AM.

Respectfully submitted,

*Christine Freyvogel*

Secretary to the County Attorney