

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

July 2, 2024

2:30 PM

- APPROVAL OF MINUTES June 4, 2024
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Emergency Management
 - Fire
 - Personnel
- RESOLUTIONS – NONE
- PROCLAMATIONS – NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 4, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 4, 2024, which started at 2:30 PM and ended at 2:55 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services

GUEST: Cathy Haskell, Legislative Clerk

ABSENT: Peter DeWind, County Attorney

APPROVAL OF MINUTES:

The March 5, 2024; April 2, 2024, and May 7, 2024 minutes were accepted with no corrections or changes

Motion by: William Standinger III to accept the March 5, 2024, April 2, 2024, and May 7, 2024 Minutes.

Second: Barb Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- May YTD Report – Budget within

OLD BUSINESS:

- Radio Project – Motorola submitted a change order to include the cost of a shelter. Resolution regarding this change order. The VESTA phone system equipment was delivered downstairs to conduct training and to ensure all equipment is complete. This will allow for a live cutover of the system. The furniture for dispatch is now due to arrive August 6th. This delays the project two (2) weeks but will allow county IT additional time to ensure that fiber is complete. Motorola is climbing towers for final tower. We are approximately 3-4 weeks from being able to begin site construction. We are considering working with a consultant to ensure that the project continues to run smoothly.
- CAD Project – Candor Village Police is now on the CAD system. We will be monitoring them to ensure that they are on the map and active.
- EMS – No significant changes in county EMS coverage. The issues being manpower shortages.
- Emergency Management – Nothing new to report at this time.
- Threat Assessment Team – Hosted the BTERC training May 21-23rd. It was very well attended with over 31 attendees, mostly Tioga County partners.
- FIRE – Fire Departments have continued to be very busy.

NEW BUSINESS:

- None

PERSONNEL:

- Deputy Director position was closed and interviews are being scheduled.

RESOLUTIONS:

- Amend Agreement with Motorola Change Order #5
- Modify 2024 Budget and Appropriation of Funds
- Authorize Submission of FY2023 Domestic Terrorism Prev Grant
- Authorize Submission of EMPGA24

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

FINANCIAL:

- Expended 46% of 2024 budget - on track
- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

NEW BUSINESS:

- Staffing – There are currently two (2) unfilled Probation Officer positions. Three (3) candidates have been interviewed to date.
- Training – All Probation Officers attend the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. Probation Director will be attending the annual summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024 to Wednesday, June 26, 2024.
- Probation will be conducting its annual In-Service training/staff meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services.
- Probation has provided Decision Points training within Candor High School during the Spring of 2024. Going to start it in Owego and Spencer Schools. In-school suspension youths are who we talk to regarding Decision Points.
- Quality Assurance (audit program). Probation continues to work toward implementation of this program. The Quality Assurance Program procedures should be finalized by the Fall of 2024.
- Received the Annual Plan – Block Grant – due July 1, 2024.
- Juvenile Delinquency Services – May of 2024 – there were three (3) Juvenile Delinquency Appearance Tickets (JDAT) Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies; and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor; and a Fergible Touching charge. Twelve-year-old male committed a crime of Grand Larceny in the Fourth Degree, a Class E Felony. He stole \$600 from his babysitter's home. YTD: 9 plus recently received 3 more JD Appearance Tickets bringing that total up to 12. The newest three (3) JD Appearance Tickets charges stem from them breaking into the old school on Elm Street in Owego. That building is a hot spot for Juveniles.
- ATI Programs – Electronic Monitoring – will be installing two (2) more Alco Tags on probationers. Pre-Trial Release (PTR) – 22 people being supervised via the PTR. Community Service – WWP has resumed with a new Officer at the Tioga County Sheriff's Office.
- Court Ordered Investigations – 41 actives; Supervision – 181 cases; and Violation of Probation petitions – 10 defendants/respondents.

PERSONNEL:

- Two vacant Probation Officer 1 positions
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- None

SHERIFF – Gary Howard:**FINANCIAL:**

- Revenues are \$141,821 which is 29% of the budget. Expenditures are \$5,005,055 which is 40% of the budget. Inmate boarders are \$55,363 which is 37% of the budget.

NEW BUSINESS:

- Average daily inmate population for the month of May 2024 was 42. As of this AM, we are up to 53. Average of 4 Federal inmates (116 days) and 5 board-ins (143 days) for the month.
- Jail camera replacement project – still ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades – projected in early August
- New building/garage project started
- Planning for new License Plate Reader (LPR) – will have two (2) mobile and one for Sheriff's Parking lot
- Litigation Issues – litigation with a former employee ongoing

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 4 open Correction Officers position; 1 open part-time cook position; 0 Correction Officers on light duty; 2 Corrections Officers in the academy; and 1 Correction Officer graduated from the Corrections Academy; Road Patrol – 2 open Deputy positions; 2 Deputies currently attending the police academy; 1 Deputy currently on light duty; 1 Deputy on military deployment; E911 Emergency Communications Center – 2 open full-time; and all positions filled for Records and Administration.

RESOLUTION:

- None

EXECUTIVE SESSION:

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss employment matters. Time commenced 2:55 PM; Time adjourned 3:11 PM – action taken that Probation Director Brian Cain will be attending the June 20th Legislative work session for further discussion.

In attendance were Legislator Flesher; Legislator Roberts; Legislator Standinger; Legislator Chairperson Sauerbrey; Brian Cain, Probation Director; and Legislative Clerk Cathy Haskell.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 4, 2024

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 Fire							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-960.00	.00	-4,040.00	19.2%*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050 EMP16 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	44,202	0	44,202	25,904.35	.00	18,297.65	58.6%
A3410 510050 All Other(On Call,	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	86.79	.00	913.21	8.7%
A3410 520080 Clothing	1,500	264	1,764	669.95	.00	94.05	87.7%
A3410 520130 Equipment (Not Car	18,000	0	18,000	2,463.54	.00	15,536.46	13.7%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	.00	.00	400.00	.0%
A3410 520190 Nursing Equipment	2,500	-264	2,236	235.78	.00	2,000.22	10.5%
A3410 520191 E911 Emergency Equi	8,000	298,397	298,397	198.00	.00	298,397.00	.0%
A3410 520215 Personal Protectiv	5,000	0	5,000	.00	.00	7,802.00	2.5%
A3410 521130 SEN10 Equipment (No	0	0	0	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	1,467.47	.00	532.53	73.4%
A3410 540140 Contracting Servic	8,000	0	8,000	1,500.00	.00	6,500.00	18.8%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	10,000	-10,000	0	.00	.00	.00	.0%
A3410 540144 Ems Instructors	12,000	0	12,000	4,163.15	78.10	7,758.75	35.3%
A3410 540180 Dues	1,200	0	1,200	1,066.00	.00	134.00	88.8%
A3410 540220 Automobile Fuel	3,500	0	3,500	624.22	.00	2,875.78	17.8%
A3410 540320 Leased/Service Equ	1,000	0	1,000	741.39	.00	258.61	74.1%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	0	3,000	734.78	.00	2,265.22	24.5%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 MilLeage Expense	3,000	0	3,000	1,986.09	.00	1,013.91	66.2%
A3410 540410 Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	149.03	.00	150.97	49.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRAMFRS/ADJSTN	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3410 540560 Repairs	1,500	0	1,500	555.50	.00	944.50	37.0%
A3410 540620 Software Expense	500	0	500	216.85	.00	283.15	43.4%
A3410 540630 Stationery Supplie	2,000	0	2,000	382.62	.00	1,617.38	19.1%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	1,053.84	.00	446.16	70.3%
A3410 540660 Telephone	2,000	0	2,000	303.92	.00	1,696.08	15.2%
A3410 540731 Training/State Req	250	0	250	175.00	.00	75.00	70.0%
A3410 540733 Training/All Other	2,500	0	2,500	626.00	.00	1,874.00	25.0%
A3410 581088 State Retirement F	13,331	3,891	17,222	12,556.56	.00	4,665.13	72.9%
A3410 583088 Social Security Fr	2,246	1,333	3,580	2,129.23	.00	1,450.28	59.5%
A3410 584088 Workers Compensati	4,898	2,114	7,012	3,535.25	.00	3,476.64	50.4%
A3410 584588 Life Insurance FRI	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	16	76	92	46.92	.00	45.33	50.9%
A3640 Emergency Mgmt Office							
A3640 427010 COVID Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COVID State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 445100 COVID Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	146,165	0	146,165	46,731.28	.00	99,433.72	32.0%
A3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070 Car Maintenance	2,000	0	2,000	152.54	.00	1,847.46	7.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	1,070.52	.00	2,929.48	26.8%
A3640 540360 COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COV19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	283.33	.00	216.67	56.7%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	649.79	399.95	1,950.26	35.0%
A3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088 State Retirement F	3,330	599	3,929	3,091.20	.00	837.91	78.7%
A3640 583088 Social Security Fr	7,413	701	8,113	3,808.03	.00	4,305.43	46.9%
A3640 584088 Workers Compensati	0	2,232	2,232	735.36	.00	1,496.75	32.9%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	127	-11	116	41.76	.00	74.45	35.9%
A3640 586088 Health Insurance F	22,891	23,110	46,001	17,312.80	.00	28,688.03	37.6%
A3640 588988 Eap Fringe	0	29	29	9.76	.00	19.60	33.2%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 12

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	372,319	322,471	694,790	136,498.60	478.05	557,813.77	19.7%

** END OF REPORT - Generated by Rockwell, Diane **

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Radio Project:**

The VESTA phone system equipment was delivered and is set up downstairs to conduct training and to ensure all equipment is complete. There will be training starting in the next few weeks for dispatchers. This will allow for the live cutover of the system.

Motorola climbed towers for the final tower mapping the week of June 3. Once the reports are completed, we are able to begin installation at existing tower sites.

The current radio installer/maintenance company, Capital Area Communications, are assisting more with keeping the project moving along.

CAD Project:

Candor Village Pd is now on the CAD system. We will be monitoring to ensure that they are on the map and active.

EMS:

No significant changes in county EMS coverage. The same issues continue to exist in regards to manpower shortages.

We have submitted our course sponsor renewal paperwork.

Emergency Management:

We participated in the County Expo on June 21. It was great to get out and share the project updates.

Threat Assessment Team:

Nothing new to report.

Fire:

Fire departments have continued to be very busy, but are doing an excellent job.

New Business:

None

Personnel:

The Deputy Director position was closed and interviews are scheduled.

Resolutions:

None