

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner • Gary Grant, Deputy Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

February 7, 2023
9:30 AM

- **APPROVAL OF MINUTES – January 3, 2023**
- **FINANCIAL**
 - January 2023 Budget Report
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report
- **PERSONNEL**
 - Tina Shearer, Caseworker, last day effective 1/20/23.
 - Sonja Harris, Caseworker, last day effective 1/20/23.
 - Diane Cole, Seasonal HEAP SWE, last day effective 1/27/23.
 - Andrea Rossi, promoted to WMS Coordinator effective 1/30/23.
- **RESOLUTIONS**
 - Appropriation of Funds and Amend 2023 Budget.
 - Authorize Contract with Glove House Inc.
 - Authorization to Fund the Position of Director of Administrative Services.
- **PROCLAMATIONS**
 - None.
- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A6010 Social Services Administration							
A6010 418110	Repayments of SNAP	0	-1,000	-705.30	.00	-294.70	70.5%*
A6010 436100	State Aid-Social S	-179,067	-2,129,067	-651,130.62	.00	-1,477,936.38	30.6%*
A6010 446100	Federal Aid-Social	-261,149	-2,111,149	-1,465,346.68	.00	-645,802.68	69.4%*
A6010 446110	Federal Aid - SNAP	0	-650,000	-612,536.00	.00	-37,464.00	94.2%*
A6010 446150	Federal Aid-Flexib	0	-1,890,000	-2,540,618.00	.00	650,618.00	134.4%*
A6010 446890	Federal Aid-Other	0	-474,259	-433,314.35	.00	-40,884.80	91.4%*
A6010 510010	Full Time	4,023,159	4,023,159	3,672,319.10	.00	350,839.90	91.3%*
A6010 510020	Part Time/Temporar	139,449	139,449	67,316.40	.00	72,132.60	48.3%*
A6010 510030	Overtime Pay Only	70,000	70,000	81,836.05	.00	-11,836.05	116.9%*
A6010 510040	Workers Compensati	0	0	112.85	.00	-112.85	100.0%*
A6010 510050	All other(On Call),	0	0	183,032.96	.00	-145,432.96	486.8%*
A6010 520070	Chairs	37,600	37,600	183,471.00	.00	13.18	100.0%*
A6010 520090	Computer	1,200	471	19,219	.00	.00	99.9%*
A6010 520200	Office Equipment	3,000	19,219	11,790.50	.00	.00	100.0%*
A6010 520210	Other Furniture	1,000	0	.00	.00	.00	.0%*
A6010 520220	Printer	4,000	11,791	11,248.73	.00	.00	100.0%*
A6010 530100	Data Processing	92,921	92,921	74,917.32	.00	18,003.68	80.6%*
A6010 530300	Legal	13,812	13,812	9,752.73	.00	4,059.27	70.6%*
A6010 530551	Maintenance in Lie	166,733	166,733	115,706.70	.00	51,026.30	69.4%*
A6010 530582	Security Services	18,000	18,000	14,250.00	.00	3,750.00	79.2%*
A6010 540010	Advertising	700	12,557	12,556.54	.00	.00	100.0%*
A6010 540040	Books	3,700	3,700	2,805.44	.00	894.56	75.8%*
A6010 540070	Car Maintenance	7,000	6,843	5,108.73	.00	1,734.73	74.7%*
A6010 540140	Contracting Servic	1,020,000	1,231,301	1,130,203.85	-565.35	101,662.50	91.7%*
A6010 540180	Dues	5,500	5,544	5,544.00	.00	.00	100.0%*
A6010 540201	Food stamps/client	4,000	3,965	1,020.16	.00	2,944.84	25.7%*
A6010 540210	Garbage disposa	6,000	6,000	5,549.41	.00	450.59	92.5%*
A6010 540220	Automobile Fuel	17,000	19,038	18,505.73	.00	532.07	97.2%*
A6010 540270	Insurance--Liabilit	37,250	37,250	36,320.44	.00	929.56	97.5%*
A6010 540320	Leased/Service Equ	19,000	19,000	15,485.38	.00	3,514.62	81.5%*
A6010 540330	Legal Fees	3,000	3,000	1,906.03	.00	1,093.97	63.5%*
A6010 540360	Meals/Food	300	300	42.96	.00	257.04	14.3%*
A6010 540370	Medical Expense	100	217	216.70	.00	.00	100.0%*
A6010 540390	Mileage Expense	150	150	22,152.11	.00	150.00	89.0%*
A6010 540420	Office Supplies	22,000	2,785	1,271.07	.00	2,632.92	89.4%*
A6010 540441	Paternity Testing	500	771	1,271.07	.00	.00	100.0%*
A6010 540480	Postage	24,000	24,000	23,978.73	.00	21.27	99.9%*
A6010 540485	Printing/Paper	4,500	5,881	3,562.40	.00	2,318.60	60.6%*
A6010 540487	Program Expense	15,000	882,771	516,406.49	.00	381,364.25	57.5%*
A6010 540595	Services Rendered(10,000	-3,123	1,992.87	.00	4,884.30	29.0%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSERS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A6010 540620	Software Expense	113,220	102,630	97,126.30	.00	5,503.70	94.6%
A6010 540640	Supplies (Not Offi	2,400	2,400	2,328.61	.00	70.39	97.1%
A6010 540660	Telephone	28,575	28,575	27,086.83	.00	1,488.17	94.8%
A6010 540733	Training/All other	27,000	22,640	11,357.21	.00	11,282.79	50.2%
A6010 540810	Nyschg-Cseu	4,700	4,700	-9,540.98	.00	14,240.98	-203.0%
A6010 540820	Nyschg-Ebics	40,775	40,775	31,416.00	.00	9,359.00	77.0%
A6010 540840	Nyschg-Legal	20,000	20,000	5,390.00	.00	14,610.00	27.0%
A6010 540850	Nyschg-Training	5,000	5,000	5,061.00	.00	-61.00	101.2%*
A6010 581088	State Retirement F	414,773	414,773	496,362.80	.00	-81,589.47	119.7%*
A6010 583088	Social Security Fr	316,320	316,320	288,277.68	.00	28,042.28	91.1%
A6010 584088	Workers Compensati	97,699	97,699	105,144.64	.00	-7,445.52	107.6%*
A6010 585088	Unemployment Insur	0	863	862.50	.00	-120.99	100.0%
A6010 585588	Disability Insuran	5,135	5,135	5,255.63	.00	-120.99	102.4%*
A6010 586088	Health Insurance F	1,365,927	1,365,927	1,358,677.95	.00	7,248.65	99.5%
A6010 588988	Eap Fringe	1,112	1,112	1,240.26	.00	-128.75	111.6%*
TOTAL Social Services Administration		1,872,709	2,075,925	2,777,925.45	-565.35	-701,435.44	133.8%
A6050 Public Facility For Children							
A6050 436100	State-Child Advoca	-100,000	-439,575	-128,119.93	.00	-311,455.44	29.1%*
A6050 510010	Fulltime	57,367	57,367	56,867.20	.00	499.80	99.1%
A6050 510030	Overtime Pay Only	1,000	1,000	2,654.36	.00	-1,654.56	265.5%*
A6050 510050	All Other--On Call,	0	0	2,270.00	.00	-2,270.00	100.0%*
A6050 520020	Audio Visual Equip	0	11,590	10,716	.00	1,548.00	86.6%
A6050 520190	Nursing/Medical Eq	0	10,716	10,716	.00	10,716.37	.0%
A6050 540140	Contracting Servic	0	310,459	.00	.00	310,459.00	.0%
A6050 540180	Dues	300	300	.00	.00	.00	100.0%
A6050 540390	Electric Utility	1,300	1,450	300.00	.00	32.44	97.8%
A6050 540420	Mileage Expense	1,200	1,200	1,417.56	.00	217.56	101.5%*
A6050 540487	Office Supplies	500	500	136.77	.00	63.23	68.4%
A6050 540550	Program Expense	2,000	8,358	190.16	.00	309.84	38.0%
A6050 540550	Rent/Lease	10,200	10,200	1,029.45	.00	7,328.53	12.3%
A6050 540640	Supplies (Not Offi	200	200	10,200.00	.00	.00	100.0%
A6050 540660	Telephone	1,440	1,690	37.49	.00	142.51	28.7%
A6050 540733	Training/All other	200	252	1,581.72	.00	108.28	93.6%
A6050 581088	State Retirement F	7,587	7,587	2,552.02	.00	.00	100.0%
A6050 583088	Social Security Fr	7,143	7,587	8,458.58	.00	-871.26	111.5%*
A6050 584088	Workers Compensati	1,224	1,224	4,952.28	.00	2,190.44	69.3%*
A6050 585588	Disability Insuran	68	68	1,277.86	.00	-53.12	104.3%*
A6050 586088	Health Insurance F	52,119	52,119	67.88	.00	-.02	100.0%*
A6050 588988	Eap Fringe	15	15	25,779.91	.00	26,338.97	49.5%*
				15.18	.00	-.62	104.3%*



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Public Facility For Children	42,863	0	42,863	-569.71		43,432.39	-1.3%
A6055 Day Care							
A6055 418550 Repayments of Day	-500	0	-500	-229.60		-500.00	0%*
A6055 427010 Refunds of Prior Y	0	0	0	229.60		229.60	100.0%
A6055 436550 State Aid-Day Care	-1,200,000	0	-1,200,000	-778,960.00		-421,040.00	64.9%*
A6055 540487 Day Care Program E	1,080,000	-11,125	1,068,875	858,972.79		209,902.21	80.4%
TOTAL Day Care	-120,500	-11,125	-131,625	79,783.19		-211,408.19	-60.6%
A6070 Services For Recipients							
A6070 436700 RTA State Aid-Servi	-37,960	0	-37,960	-73,846.00		-37,960.00	0%*
A6070 446700 Federal Aid-Servic	-40,000	0	-40,000	79,192.59		33,846.00	184.6%
A6070 540487 Title XX Program E	40,000	43,310	83,310	11,960.00		4,117.21	95.1%
A6070 540487 RTA Program Expense	37,960	-25,000	12,960	11,960.00		1,000.00	92.3%
TOTAL Services For Recipients	0	18,310	18,310	17,306.59		1,003.21	94.5%
A6101 Medical Assistance							
A6101 418010 Repayments Of Medi	-120,000	0	-120,000	-52,406.75		-67,593.25	43.7%*
A6101 436010 State Aid-Medical	56,000	0	56,000	24,619.00		31,381.00	44.0%
A6101 446010 Federal Aid-Medica	44,000	0	44,000	20,879.00		23,121.00	47.5%
A6101 540487 Medical Program E	20,000	0	20,000	3,077.13		16,922.87	15.4%
TOTAL Medical Assistance	0	0	0	-3,831.62		3,831.62	100.0%
A6102 Medical Assistance - Mmis							
A6102 540487 Mmis Program Expen	7,575,942	0	7,575,942	6,931,908.00		644,034.00	91.5%
TOTAL Medical Assistance - Mmis	7,575,942	0	7,575,942	6,931,908.00		644,034.00	91.5%
A6109 Family Assistance							
A6109 418090 Repayments Family	-350,000	0	-350,000	-318,865.01		-31,134.99	91.1%*



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A6109 427010 Refunds Of Prior Y	0	0	0	-800.00	.00	800.00	100.0%
A6109 436090 State Aid-Family A	-1,500	0	-1,500	.00	.00	-1,500.00	.0%
A6109 436090 RTA State Aid-Famil	0	-250,000	-250,000	.00	.00	-250,000.00	.0%
A6109 446090 Federal Aid-Family	-1,500,000	-178,270	-1,678,270	-935,600.00	.00	-742,670.00	55.7%
A6109 540487 Family Assist Prog	2,100,000	178,270	2,278,270	2,022,508.64	.00	255,761.36	88.8%
TOTAL Family Assistance	248,500	-250,000	-1,500	767,243.63	.00	-768,743.63	*****%
A6119 Child Care							
A6119 418190 Repayments Of Child	-243,000	0	-243,000	-277,854.61	.00	34,854.61	114.3%
A6119 436190 State Aid-Child Ca	-995,660	0	-995,660	-782,205.00	.00	-213,455.00	78.6%
A6119 436190 RTA State Aid-Child	-350,000	250,000	-100,000	.00	.00	-100,000.00	.0%
A6119 446190 Federal Aid-Child	-560,000	0	-560,000	-596,169.00	.00	36,169.00	106.5%
A6119 540487 Foster Care Progra	2,100,000	345,000	2,445,000	2,220,359.19	.00	224,640.81	90.8%
A6119 540487 RTA Foster Care -RT	350,000	-350,000	0	.00	.00	.00	.0%
TOTAL Child Care	301,340	245,000	546,340	564,130.58	.00	-17,790.58	103.3%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments Of Juve	-20,000	0	-20,000	-7,752.21	.00	-12,247.79	38.8%
A6123 427010 Refunds Of Prior Y	0	0	0	-3,308.48	.00	3,308.48	100.0%
A6123 436230 State Aid-Juvenile	-24,500	0	-24,500	-2,597.28	.00	-21,902.72	10.5%
A6123 436230 RTA State Aid-Juven	-350,000	0	-350,000	-118,054.55	.00	-231,945.45	33.7%
A6123 540487 JD Program Expense	350,000	-4,000	346,000	172,136.39	.00	173,863.61	49.8%
A6123 540487 RTA JD Program -RTA	350,000	0	350,000	330,443.69	.00	19,556.31	94.4%
TOTAL Juvenile Delinquent Care	305,500	-4,000	301,500	370,867.56	.00	-69,367.56	123.0%
A6129 State Training Schools							
A6129 540487 OCFS Local Program	175,000	0	175,000	165,769.00	.00	9,231.00	94.7%
TOTAL State Training Schools	175,000	0	175,000	165,769.00	.00	9,231.00	94.7%
A6140 Safety Net							
A6140 418400 Repayments Of Safe	-115,000	0	-115,000	-170,736.24	.00	55,736.24	148.5%



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6140 Energy Crisis Assistance Program							
A6140 427010 Refunds Of Prior Y	0	0	0	-529.10	.00	529.10	100.0%
A6140 436400 State Aid-Safety N	-265,350	0	-265,350	-104,984.00	.00	-160,366.00	39.6%
A6140 446400 Federal Aid-Safety	-80,000	0	-80,000	-10,715.00	.00	-69,285.00	13.4%
A6140 540487 Safety Net Program	1,200,000	-9,310	1,190,690	690,894.89	.00	499,795.31	58.0%
TOTAL Safety Net	739,650	-9,310	730,340	403,930.55	.00	326,409.65	55.3%
A6141 Energy Crisis Assistance Program							
A6141 418410 Repayments Of Home	-100,000	0	-100,000	-117,904.28	.00	17,904.28	117.9%
A6141 446410 Federal Aid-Home E	85,000	0	85,000	59,724.00	.00	25,276.00	70.3%
A6141 540487 HEAP Program Expen	15,000	0	15,000	1,396.75	.00	13,603.25	9.3%
TOTAL Energy Crisis Assistance Progr	0	0	0	-56,783.53	.00	56,783.53	100.0%
A6142 Emergency Assistance To Adults							
A6142 436420 State Aid-Emergenc	-15,000	0	-15,000	-3,847.00	.00	-11,153.00	25.6%*
A6142 540487 EAA Program Expens	30,000	0	30,000	11,947.50	.00	18,052.50	39.8%
TOTAL Emergency Assistance To Adults	15,000	0	15,000	8,100.50	.00	6,899.50	54.0%
TOTAL General Fund	11,156,004	192,091	11,348,094	12,025,780.19	-565.35	-677,120.50	106.0%
TOTAL REVENUES	-12,624,470	-1,432,321	-14,056,791	-10,083,972.99	-565.00	-3,972,817.89	
TOTAL EXPENSES	23,780,474	1,624,411	25,404,885	22,109,753.18	-565.35	3,295,697.39	



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCLUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,156,004	192,091	11,348,094	12,025,780.19	-565.35	-677,120.50	106.0%
** END OF REPORT - Generated by Grant, Gary **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: ORIGINAL TRANSFER/ REVISD YTD ACTUAL ENCUMBRANCES AVAILABLE PCT
CD Federal Employment Programs APPROP ADJUSTMS BUDGET BUDGET BUDGET BUDGET BUDGET USE/COI

CD6293 Federal Employment Programs

CD6293 424010	Interest And Earn	0	0	0	-61.14	61.14	100.0%
CD6293 447910	Federal Aid-Feder	-319,444	0	-319,444	-221,317.28	-98,126.72	69.3%*
CD6293 450310	Interfund Transfe	0	0	0	-116,773.00	116,773.00	100.0%
CD6293 510010	Full Time	156,415	0	156,415	136,890.17	19,524.83	87.5%
CD6293 510050	All Other(On Call	0	0	0	6,000.00	-6,000.00	100.0%*
CD6293 530551	Maintenance in Li	13,922	0	13,922	10,523.16	3,398.84	75.6%
CD6293 540010	Advertising	2,500	0	2,500	27,894	1,866.00	25.4%
CD6293 540130	Contracts	25,000	0	27,894	27,766.17	1,127.59	99.5%
CD6293 540190	Education Reimbur	17,799	-2,894	27,894	3,998.00	8,607.02	31.7%
CD6293 540420	Office Supplies	1,500	-5,194	3,500	1,779.22	1,720.78	50.8%
CD6293 540480	Postage	150	2,000	450	436.20	13.80	96.9%
CD6293 540733	Training/All othe	500	300	500	309.12	190.88	61.8%
CD6293 581088	State Retirement	22,762	0	22,762	20,821.21	1,940.75	91.5%
CD6293 583088	Social Security F	11,682	0	11,682	10,345.34	1,336.24	88.6%
CD6293 584088	Workers Compensat	3,673	0	3,673	3,488.44	1,84.58	95.0%
CD6293 585588	Disability Insura	204	0	204	185.37	18.21	91.1%
CD6293 586088	Health Insurance	63,294	0	63,294	44,129.36	19,165.04	69.7%
CD6293 588988	Eap Fringe	44	0	44	41.44	2.24	94.9%

TOTAL Federal Employment Programs

0 0 0 -70,804.22

70,804.22 100.0%

TOTAL Federal Employment Programs

0 0 0 -70,804.22

70,804.22 100.0%

TOTAL REVENUES

-319,444 0 -319,444

18,707.42

TOTAL EXPENSES

319,444 0 319,444

52,096.80



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GRAND TOTAL	0	0	0	-70,804.22	.00	70,804.22	100.0%

** END OF REPORT - Generated by grant, Gary **



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTM	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A7310 Youth Programs							
A7310 438200 State Aid-Youth Pr	-46,600	-6,653	-53,253	-70.50	.00	-53,182.50	.1%*
A7310 540180 Dues	0	100	100	100.00	.00	100.00	100.0%
A7310 541540 Reimbursements	46,600	6,553	53,153	47,406.40	.00	5,746.60	89.2%
TOTAL Youth Programs	0	0	0	47,435.90	.00	-47,435.90	100.0%
TOTAL general Fund	0	0	0	47,435.90	.00	-47,435.90	100.0%
TOTAL REVENUES	-46,600	-6,653	-53,253	-70.50	.00	-53,182.50	
TOTAL EXPENSES	46,600	6,653	53,253	47,506.40	.00	5,746.60	



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FOR 2022_13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
GRAND TOTAL	0	0	0	47,435.90	.00	-47,435.90	100.0%

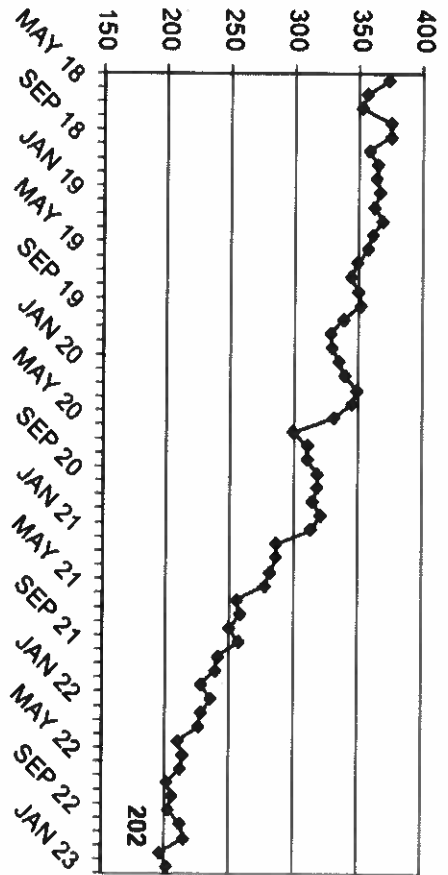
** END OF REPORT - Generated by Grant, Gary **

CASELOAD CHANGES - 2023

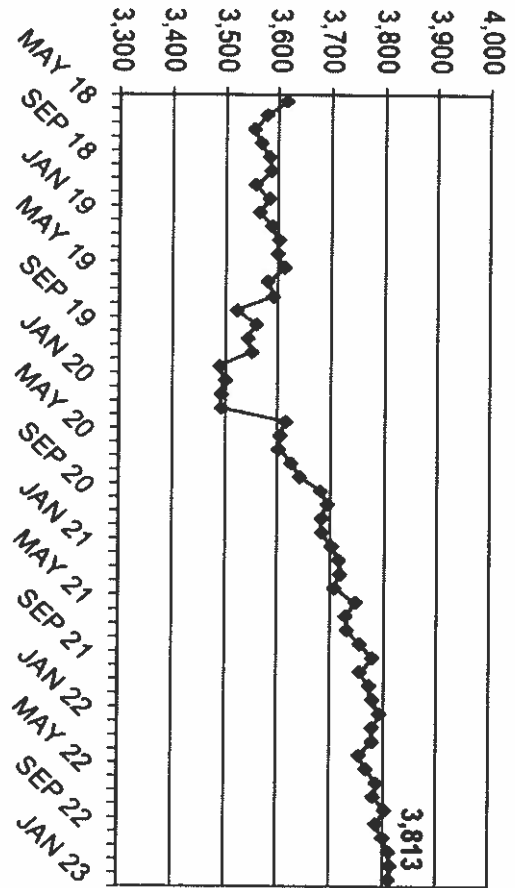
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/30/2022	1/31/2023	% Change
FA	120	122	2%
SNA Singles	72	69	-4%
SNA Families	9	11	22%
Total TA	201	202	0%
MA-Only	2,080	2,070	0%
MA-SSI	1,149	1,151	0%
Total MA	3,229	3,221	0%
SNAP	2,723	2,727	0%
Day Care	159	161	1%
Services	337	344	2%
Individuals			
	12/30/2022	1/31/2023	% Change
FA	196	202	3%
SNA Singles	72	69	-4%
SNA Families	26	36	38%
Total TA	294	307	4%
MA-Only	2,372	2,355	-1%
MA-SSI	1,149	1,151	0%
Total MA	3,521	3,506	0%
SNAP	5,062	5,045	0%
Services	826	852	3%
Individuals On Medicaid			
	12/30/2022	1/31/2023	% Change
TA	294	307	4%
MA	3,521	3,506	0%
ADC-FC	0	0	0%
TOTAL	3,815	3,813	0%

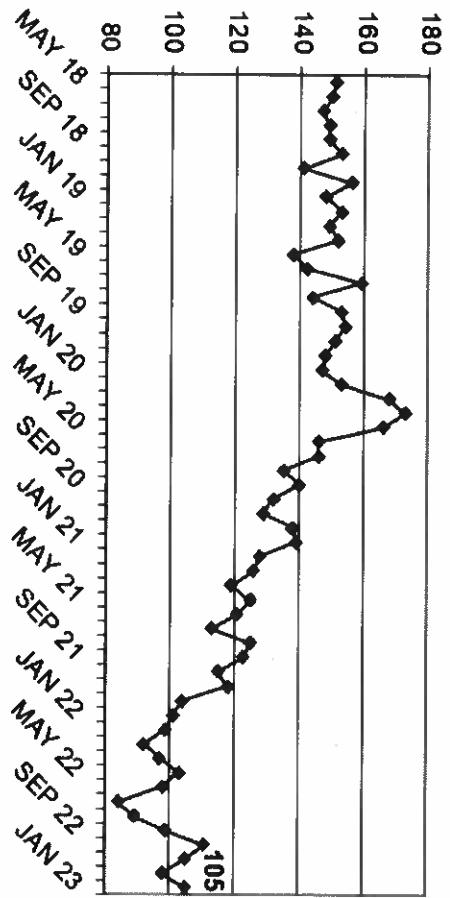
Total Family Assistance Recipients
May 2018 - Jan. 2023



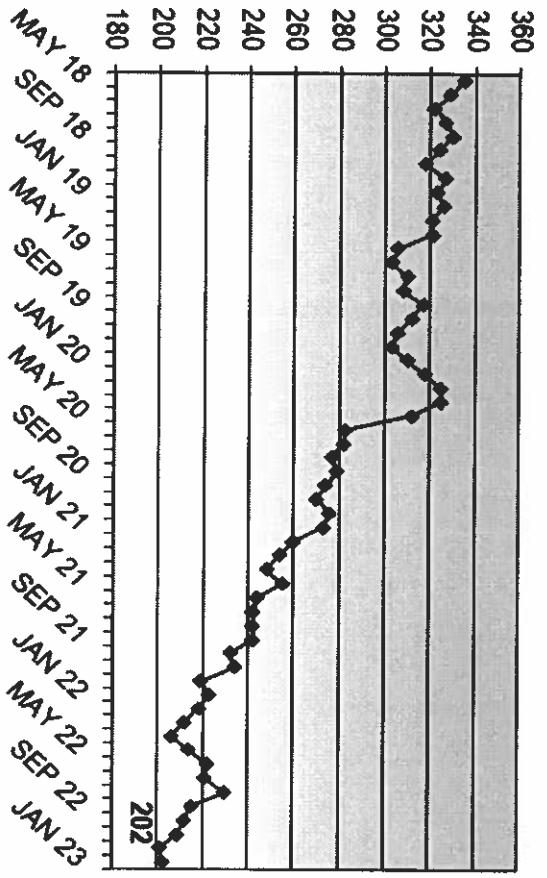
Total Medicaid Recipients
May 2018 - Jan. 2023



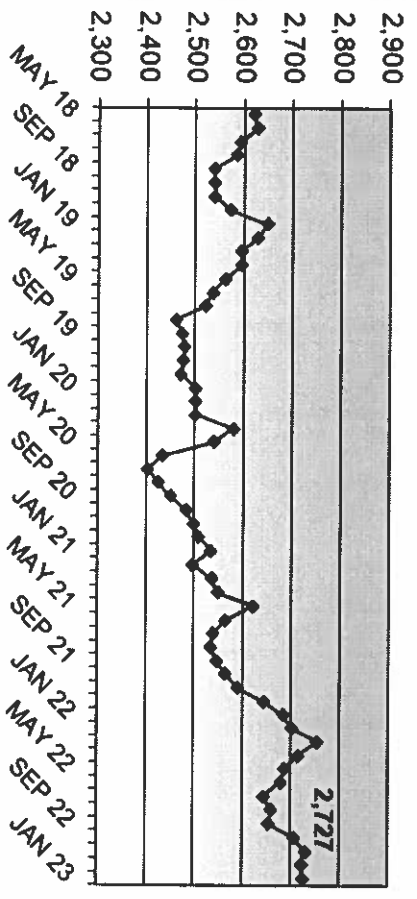
Total Safety Net Recipients
May 2018 - Jan. 2023



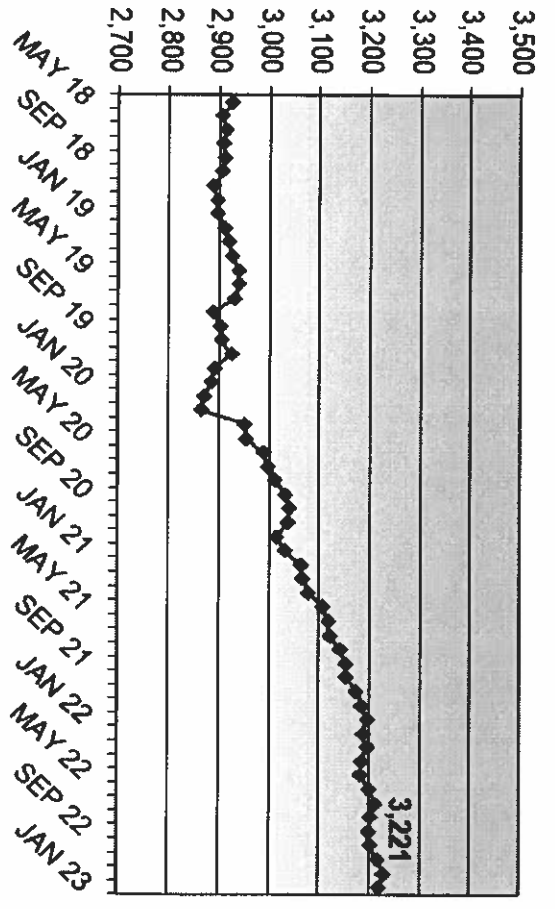
Total Temporary Assistance Cases
May 2018 - Jan. 2023



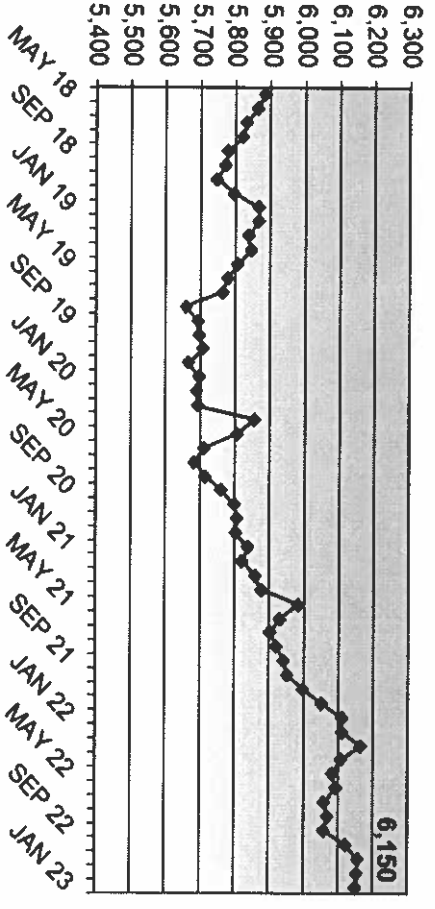
Total SNAP Caseload
May 2018 - Jan. 2023



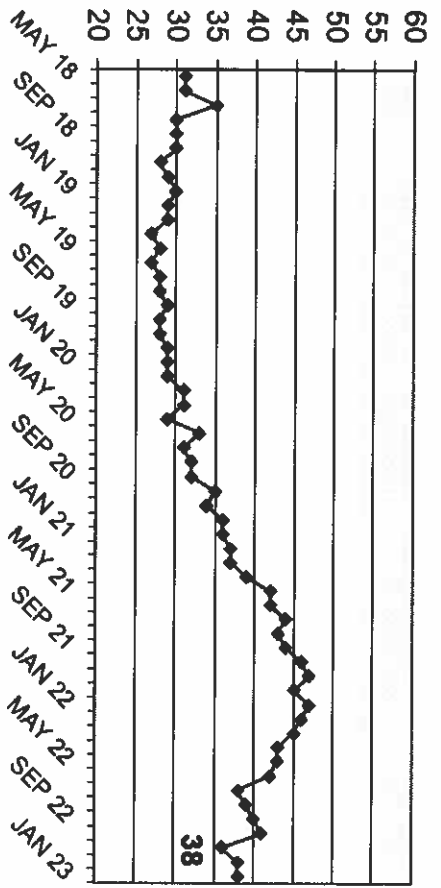
Total Medicaid Caseload
May 2018 - Jan. 2023



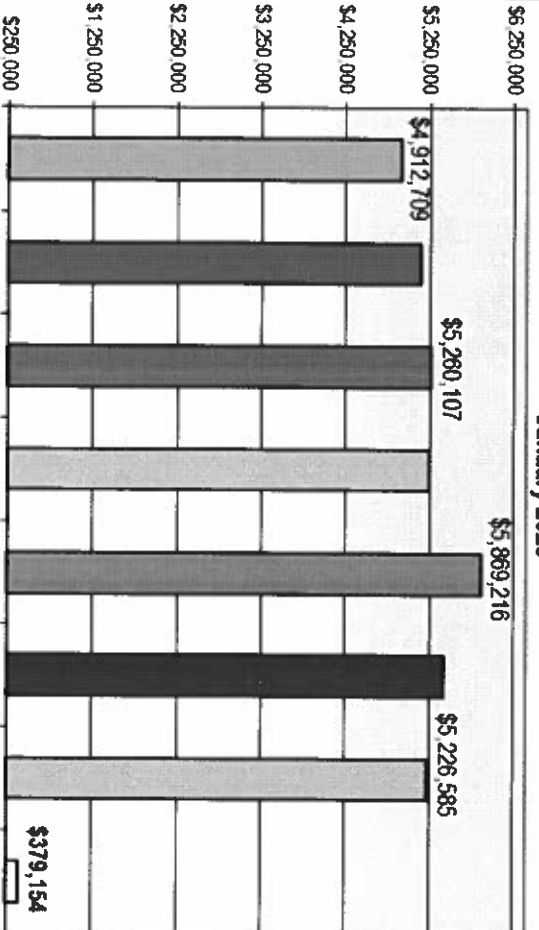
Total Transitional Supports Caseload
May 2018 - Jan. 2023



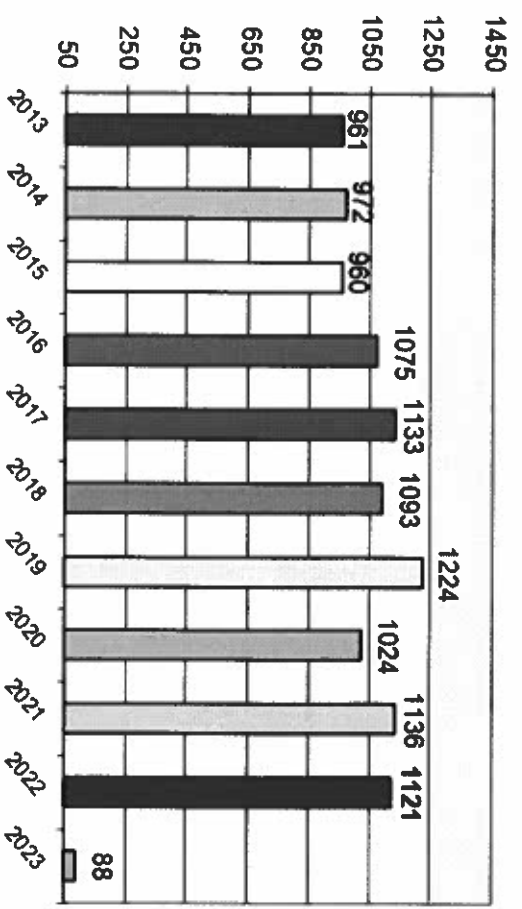
**Children in Foster Care
at End of Month
May 2018 - Jan. 2023**



**Child Support Collections
2016-2022 Annual Totals
January 2023**



**Child Protective Services
State Central Register Reports (Hotline)
2013-2022 Annual Totals
January 2023**





TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759



COMMITTEE MEETING 2/7/2023

Current open job postings in Tioga = 171

135 new Unemployment claims opened in December, 121 had claim effective dates in January, 83 were seasonal, and 14 were older claims that just opened.

Unemployment Rates:

	Jan '23	Dec '22	Jan '22
Tioga	2.8	2.5	2.7
NYS	3.8	3.8	4.5
US	3.3	3.4	3.7

On January 26th the Career Center hosted its first Network Café. The topic was Transportation Issues in Tioga County. We had an excellent showing. We had 15 in-person participants and 6 via Zoom. Most of them were employers. There was great discussions regarding grants available, somethings employers are doing that are working for them, and ideas that we may want to look into. We've decided since this was a success, we would continue to host them monthly with different topics.

Our Probation Program is starting on February 13th with approximately 6-10 participants. We have split the programs with two of them being down at Probation and two at the Career Center. We did this so the participants may become familiar with utilizing our Center for job searching. We are also collaborating with BCC or TC3 regarding Advanced Manufacturing, Warehouse, and Customer Service Certification. Depending on the location of classes will determine what college will be hosting it.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 23 APPROPRIATION OF FUNDS AND
AMEND 2023 BUDGET
SOCIAL SERVICES

WHEREAS: Safe Harbor NY funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services to raise awareness about sexually exploited youth; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.436100 State Aid: Administration	\$ 43,350
To: A6010.540487 Program Expense	\$ 40,000
To: A6010.520200 Office Equipment	\$ 3,350

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -23

AUTHORIZE CONTRACT WITH
GLOVE HOUSE INC.

WHEREAS: The Department of Social Services posted a Request for Proposals for an In-Home Parent Education Program; and

WHEREAS: The Department received four bids from the following Agencies: CASA-Trinity, Children's Home of Wyoming Conference, Glove House Inc., and Tioga Opportunities Inc.; and

WHEREAS: The lowest responsible bidder was Glove House Inc., at \$64,898; and

WHEREAS: The Department of Social Services wishes to contract for February 15, 2023 through December 31, 2023 in the amount of \$64,898; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Glove House Inc., for In-Home Parent Education Services for the period February 15, 2023 through December 31, 2023 contingent upon County Attorney review.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. - 23 AUTHORIZATION TO FUND THE POSITION OF
DIRECTOR OF ADMINISTRATIVE SERVICES
SOCIAL SERVICES

WHEREAS: Legislative approval is required to fund any position within Tioga County; and

WHEREAS: The Commissioner of Social Services currently has a vacant, unfunded, full-time Director of Administrative Services; and

WHEREAS: Upon the anticipated retirement of Gary Grant, Deputy Commissioner of Social Services, the Commissioner of Social Services would like to fund the position of Director of Administrative Services; and

WHEREAS: This position is critical for continuity in the functioning of the fiscal operation of the Department; therefore be it

RESOLVED: That the Commissioner of Social Services is authorized to fund the Director of Administrative Services Position within the Management/Confidential annual salary range of \$59,997 - \$69,997 effective February 15, 2023; and be it further

RESOLVED: That the Department of Social Services full-time headcount will increase from 88 to 89.

LEGISLATIVE COMMITTEE MEETING

Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, January 3, 2023, at 9:30am.

Present:

Mr. William Standinger	Chair of the Committee
Mr. Dennis Mullen	Legislator
Mr. Tracy Monell	Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services – MH
Mr. Shawn Yetter	Commissioner of Social Services
Mr. Gary Grant	Deputy Commissioner of Social Services
Ms. Heather Vrooman	Deputy Public Health Director
Mr. Denis McCann	Director of Administrative Services – PH

Guests:

Ms. Cathy Haskell	Legislative Clerk
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Legislator Standinger asked for a motion to approve the December 6, 2022, HHS Committee minutes as written. Motion made. Seconded. Motion carried.

MENTAL HYGIENE

1. Financial

Mr. Korba stated 75% of local shares were spent during 2022. There is 367,000 available local return. \$316,000 expenses that have not been paid. Overall, a nice return of local shares.

2. Old Business

- Criminal Psych – No new orders.
- OASAS Grant – Waiting for approval

3. New Business

None.

4. Personnel

- Retirement of Christine Fay, Senior Clinical Social Worker effective January 17, 2023.

5. Resolutions: Legislators approved resolutions.
 - Renew contract with Tompkins/Seneca Tioga BOCES for the purpose of Alcohol and Substance Abuse Prevention. January 1, 2023, through December 31, 2023.
 - Allocate additional state aid funding for Alcohol & Substance Abuse Prevention contracted with Tompkins/Seneca Tioga BOCES.
 - Allocate additional state aid funding for Alcohol & Substance Abuse Prevention contracted with Trinity.
 - Recognition of Christine Fay's 19 years of service.
6. Proclamations
None.

PUBLIC HEALTH

1. Financial
Mr. McCann noted the available budget that is showing on the report does not reflect the final report for 2022. Will be receiving expected State Aid revenue.
2. Old Business
None.
3. New Business
Noteworthy items forwarded with the Agenda included:
 - \$25,000 was awarded to Village of Candor and Candor School District through Creating Healthy Schools & Communities Grant.
 - Narcan Emergency Box was installed in main entrance of the HHS building.
 - Holiday resource guide and County Cookbooks were distributed.
4. Personnel
None.
5. Resolutions: Legislators approved resolution.
 - Appoint Heather Vrooman to interim Public Health Director effective January 11, 2023.
6. Proclamations
None.

SOCIAL SERVICES

1. Financial

Mr. Grant stated Foster Care has steadied. Safety Net and Case Assistance are down. The x-ray machine at HHS has been replaced. Warrants a flashing light to security to indicate an object need more thorough examination.

2. Old Business

None.

3. New Business

- Caseload numbers were not available for this meeting. Updated numbers will be included in next month's Committee Meeting.
- The Tioga Career Center reports unemployment is still below State & Federal rates. They are currently working on upcoming job fairs.

4. Personnel

- Jade Relyea promoted to AAll effective 12/5/22
- Casey Yelverton promoted to Sr. Caseworker effective 12/5/22
- Donna Corbin hired as Case Supervisor Grade B effective 12/19/22
- Andrea Gleason hired as a Caseworker effective 12/19/22
- Karlee Howell's last day as Office Specialist I effective 12/21/22

5. Resolutions: Legislators approved resolutions.

- Amend Resolution 286-22 to create and fill Seasonal SWE & OSI positions for the HEAP program.
- Authorize salary above CSEA Base for Donna Corbin, Case Supervisor Grade B.

6. Proclamations

Human Trafficking Awareness Month

Health & Human Services Committee Meeting adjourned at 9:56am