

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

December 3, 2024

8:30 AM

- **APPROVAL OF MINUTES** – November 5, 2024

- **FINANCIAL**
 - November 2024 Budget {Report will be sent Monday, 12/2}

- **OLD BUSINESS**
 - None

- **NEW BUSINESS**
 - Caseloads {Graphs will be sent Monday, 12/2}
 - Tioga Career Center Report

- **PERSONNEL**
 - Nancy Leonard, Seasonal OSI (HEAP), hired effective 11/4/24
 - Hannah Natale, Caseworker, hired effective 11/4/24
 - Robin Bussard, Social Services Employment Specialist, hired effective 11/4/24
 - Megan Gilbert, Social Welfare Examiner, resigned effective 11/15/24
 - Crystal Wagstaff promoted to Social Welfare Examiner effective 11/18/24
 - Cherie Miller promoted to Social Services Employment Specialist effective 11/18/24
 - Colleen Sherwood, PT Mail Clerk, hired effective 11/18/24 – Dismissed 11/26/24
 - Amber Phillips, Support Investigator, hired effective 11/18/24
 - Sarah Dusinberre, OSII, resigned effective 11/26/24

- **RESOLUTIONS**
 - Authorize Contract with A New Hope Center
 - Authorization to Sign Contract (Steuben County – Non-Secure Detention)
 - Authorize Contract with Family & Children's Society of Broome County, Inc.
 - Authorize Contract with Glove House (In-Home Parenting Education services)
 - Authorize Contract with Glove House (Waverly School District)
 - Authorize Contract with Industrial Medicine Associates
 - Authorize Contract with Liberty Resources
 - Authorize Contract with Multiple Agencies
 - Authorize Contract with Securitas Security Services

- **PROCLAMATIONS**
 - None

- **ADJOURNMENT**



TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108

Owego, New York 13827

607-687-8500

Fax: 607-687-7759



COMMITTEE MEETING

12/3/2024

Current open job postings in Tioga =145

68 new Unemployment claims opened in November, 24 had effective claim dates in November, there were 8 seasonal claims, and 17 were older claims that just opened.

Unemployment Rates:

	Nov '24	Sept '24	Nov '23
Tioga	3.0	2.9	3.3
NYS	4.1	4.0	4.2
US	3.9	3.9	3.5

The Tioga Career Center has been exceptionally busy recently, with a steady stream of Unemployment Insurance (UI) recipients and walk-ins seeking assistance with their job searches. As many individuals are navigating the complexities of UI claims, the center has become a critical resource for providing support and guidance. Staff have been working tirelessly to help people address issues with their UI applications, including troubleshooting problems, clarifying requirements, and offering advice on how to resolve delays. Additionally, the center has been offering career counseling, job placement services, and resume assistance, helping clients take the next steps toward securing employment in a competitive job market. The demand for these services continues to grow, highlighting the importance of the center's role in the community during challenging times.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH
A NEW HOPE CENTER
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with A New Hope Center to provide mandated Domestic Violence Services to residents of Tioga County; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 in the amount of \$42,000; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with A New Hope Center for the provision of mandated Domestic Violence Services for the period January 1, 2025 through December 31, 2025.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZATION TO SIGN CONTRACT
SOCIAL SERVICES

WHEREAS: Tioga County contracts with Steuben County for a detention bed due to a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 at an amount not to exceed \$239,075; therefore be it

RESOLVED: That the Tioga County Department of Department of Social Services is authorized to contract with Steuben County for one detention bed for a period of January 1, 2025 to December 31, 2025; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH
FAMILY AND CHILDREN'S SOCIETY OF
BROOME COUNTY, INC.

WHEREAS: The Department of Social Services contracts with Family and Children's Society of Broome County, Inc. to provide clinical services to victims and perpetrators of sexual abuse and their families; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 at an amount not to exceed \$43,000; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Family and Children's Society of Broome County, Inc. for the period January 1, 2025, through December 31, 2025 for an amount not to exceed \$43,000.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH GLOVE HOUSE
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Glove House to provide In-Home Parenting Education services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 in the amount of \$88,469; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Glove House for the provision of In-Home Parent Education Services for the period January 1, 2025 through December 31, 2025.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH GLOVE HOUSE
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Glove House to provide Preventive Services to eligible families in the Waverly School District; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 in the amount of \$79,484; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Glove House for the provision of Preventive Services for the period January 1, 2025 through December 31, 2025.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH
INDUSTRIAL MEDICINE ASSOCIATES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Industrial Medicine Associates to provide substance abuse assessments and monitoring program for Social Service recipients or applicants; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025 at the rate of \$318.15 per assessment and monitoring, \$48.20 no show fee and \$50.35 per urine drug screen; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Industrial Medicine Associates at the agreed upon rates for the period January 1, 2025 through December 31, 2025.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24 AUTHORIZE CONTRACT WITH
LIBERTY RESOURCES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Liberty Resources for the Co-location and Collaboration of Behavioral Health and Child Protective Services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2025 through December 31, 2025; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Liberty Resources for the Co-location and Collaboration of Behavioral Health and Child Protective Services in the amount of \$76,172 for the period January 1, 2025 through December 31, 2025.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH
MULTIPLE AGENCIES
SOCIAL SERVICES

WHEREAS: The Commissioner of Social Services of Tioga County is charged with the responsibility of the administration of all child welfare services in the County of Tioga pursuant to section 395 et seq. of Social Services law; and

WHEREAS: The Department of Social Services contracts with multiple foster care agencies to provide these services at Maximum State-Aid Rates; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with the agencies listed below for the period January 1, 2025 through December 31, 2025; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

Together for Youth
Children's Home PKPS
Children's Home of Jeff County
Children's Home of Wyoming Conf.
Elmcrest Children's Center
Glove House-Group Home
Homespace Corp
House of the Good Shepherd
Hillside Children's Center
Lincoln Hall Boys Haven
New Directions Youth & Family Svcs
Parsons Parent & Children Center
St. Anne Institute
St. Catherine's Center
The LaSalle School
The William George Agency
Vanderhayden

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH
SECURITAS SECURITY SERVICES

WHEREAS: The Tioga County Department of Social Services has a contract with Securitas to provide security services at the HHS complex; and

WHEREAS: The need for ongoing security exists at these locations; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Securitas to continue providing security services at the HHS complex effective as of January 1, 2025; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

LEGISLATIVE COMMITTEE MEETING

Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, November 5, 2024 at 8:29 AM.

Present: Mr. William Standing	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Dennis Mullen	Legislator
Mr. Jake Brown	Legislator {Arrived 8:35 AM}
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)

Guests: Mr. Jackson Bailey	County Administrator
Ms. Elizabeth Myers	Deputy Commissioner (DSS)
Ms. Cathy Haskell	Legislative Clerk
Ms. Marte Sauerbrey	Chair of Legislature {Arrived 8:45 AM}

Legislator Standing asked for a motion to approve the October 7, 2024 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Mullen. Motion Carried.

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba noted that the 2024 budget is tracking well with ten months of expenses and nine months of revenue. Savings in salaries due to vacancies is \$450,000. He anticipates having a local share return. 84% of the Waverly budget has been spent. Any abatement funding not spent goes back to the County.

2. Old Business

- Criminal Psych – Ms. Lori Morgan shared there is one person that has been found incompetent & she expects them to be admitted soon. There is \$118,000 left in the budget for this year after spending \$79,000.

3. New Business

- Waverly location – IT will be activating the fobs tomorrow. Public Works has built the reception desk, locks on doors need to be installed and the furniture will be delivered next Wednesday. Ms. Morgan feels they will open in early December.

4. Personnel

- None

5. Resolutions
 - None
6. Proclamations
 - None

PUBLIC HEALTH

1. Financial
 - Mr. Denis McCann reported that the 2024 budget is tracking well. Mr. McCann noted they are keeping a close eye on Pre-school and will transfer funds internally if necessary. Although unlikely, there is the possibility that additional funds will be needed late in year from County Fund Balance. Encouraging parents to drive their children has helped with the transportation costs. El Escrow account is under budget. There has been an increase in rabies post-exposure treatment throughout NYS, and in Tioga County. The costs billed can be as much as \$30,000 per person, but we go through a process to reduce to much less than that amount. While there are Rabies grant funds to offset these costs, PH may need to transfer funds internally or from Fund Balance if necessary to cover the treatment costs.
2. Old Business
 - None
3. New Business
 - Agency Report for October 2024 forwarded to committee. Ms. Vroman shared that 140 employees attended the Wellness Fair. The therapy dogs were a big hit!
 - Working on a plan for the Juul settlement funds with area schools.
 - The Floyd Hooker Grant was awarded and will be used to support our Lead Poisoning Prevention Program for received to use for children with elevated blood lead levels.
 - Administrative hearing was held October 8th for respondents of the Tioga Castings Property and Board of Health Order. No one attended and the Hearing Officer issued a formal recommendation, for next steps.
4. Personnel
 - New Sanitarian will be starting in two weeks.
5. Resolutions – Legislators approved resolutions to move forward
 - Adopt Local Law No. 2 of 2024 (EH Fees)
 - Abolish (1) Full-Time Unfunded Administrative Secretary, Create (1) Full-Time Office Specialist III, and Unfund (1) Full-Time Office Specialist I (No increase to head count)
6. Proclamations
 - Great American Smokeout Day (New)

SOCIAL SERVICES

1. Financial

- Ms. Mickelle Andrews reported that Foster Care and overtime lines are running over budget. Day Care and Safety Net lines are on target. There was discussion on how the number of children in Foster Care has almost doubled in the past four years. It is mostly due to substance abuse. Ms. Liz Myers noted that finding foster care homes is a challenge. They explore family options first and about 40% of placements are Kinship homes.

2. Old Business

- None

3. New Business

- Caseloads
During October, Cash Assistance increased 3 cases, with Family Assistance decreasing 1 case and Safety Net increasing 4 cases.
MA-Only increased 4 cases.
MA-SSI decreased 4 cases.
Total Individuals on Medicaid increased 2 to 3,368
SNAP increased 30 cases.
Day Care increased 3 cases
See Caseload Summary
- Tioga Career Center report is attached. Unemployment rates continue to remain below the State & Federal levels.

4. Personnel Changes

- Samantha Allen, Seasonal HEAP OS1, hired effective 10/7/24
- Billie Jo Campbell, AAll, resigned effective 10/8/24
- Penny Walker, Seasonal HEAP OS1, hired effective 10/21/24
- Stephen Williams, Seasonal HEAP SWE, hired effective 10/21/24
- Stephanie Galeano, promoted to Case Supervisor Grade B effective 10/21/24
- Diane Cole, Seasonal HEAP SWE, hired effective 10/21/24

5. Resolutions – Legislators approved resolution to move forward

- Approve Funding – 2025 Youth Bureau Program Funding

6. Proclamations

- Adoption Awareness Month (repeat)

ADJOURNED:

Health & Human Services Committee adjourned at 8:50 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services