

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER  
LEGISLATIVE COMMITTEE AGENDA

**March 5, 2024**

1:00 PM

- MINUTES
  - Approval of minutes of February 6, 2024
  
- FINANCIAL
  - Economic Development
  - Planning
  - Sustainability Management
  
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- PERSONNEL
  
- RESOLUTIONS
  - C07-Authorize 2024 Requests for Inclusion of Land in Agricultural Districts
  - C08-Authorize to Temporarily Fund Economic Development Specialist Position

C09-Authorize Transfer of Funds for Purchase of Laptop and Docking  
Station for EDP Dept

- PROCLAMATIONS- N/A
- ADJOURNMENT

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING February 6, 2024

### **ATTENDEES:**

**Legislators:** Barb Roberts, Keith Flesher, Dennis Mullen, Marte Sauerbrey

**Staff:** LeeAnn Tinney, Linda Sampson, Cathy Haskell, Peter DeWind, Ellen Pratt

**Guests:** Becca Maffei, Tioga County Tourism, Christine Curtis, Industrial Development Agency (IDA)

Legislator Dale Weston was not in attendance. Due to a previous commitment, Committee Chair, Legislator Barb Roberts missed the beginning of the meeting.

Legislator Dennis Mullen called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** Agenda and attachments previously emailed. Ms. Tinney reported the following:

### **I. MINUTES**

#### A. Approval of minutes of January 2, 2024

Legislator Roberts asked for approval of the minutes from the January 2, 2024 committee meeting. Legislator Flesher made a motion to accept the January 2, 2024 minutes, seconded by Legislator Mullen. All were in favor.

### **II. FINANCIAL**

#### A. 2024 Budget – Ms. Tinney reported the following:

1. Economic Development
  - Year-to-Date Budget is tracking.
2. Planning
  - Year-to-Date Budget is tracking.
3. Sustainability Management
  - Year-to-Date Budget is tracking.

### **III. OLD BUSINESS**

#### A. Reports

1. Tioga County Tourism – Becca Maffei, Tourism Director; monthly report previously emailed. Ms. Maffei distributed an updated report and reviewed the DRI



Wayfinding Sign Project, Online Services Grant, Tioga Antique Trail Campaign, Finger Lakes Farm Country, Two Rivers State Park and Southern Tier Water Trail. Not on the report, Ms. Maffei reported:

- Two bicentennial anniversaries coming up; Barton and Nichols. Event planning has begun and Tourism will be providing support for these events in March.
- Planning has begun for the solar eclipse in April.

Ms. Tinney asked Ms. Maffei to speak on the I love NY changes and how it impacts Tourism. Ms. Maffei reported:

- Tourism supports events by subsidizing marketing budgets by 50% and they can no longer do that with I Love NY funds. The main restriction is that we can't promote single events. Ads must have multiple events in them. Ms. Maffei submitted an email saying we have some large stand-alone events, such as the Strawberry Festival or Lights on the River and asked if there could be an exception. She has not received a response yet.

2. Cornell Cooperative Extension – Monthly report previously emailed. Ms. Tinney reported her continued participation in the search for the CCE Executive Director position. It has been narrowed down to two applicants and they will be making presentations on February 21<sup>st</sup> in Hubbard Auditorium. This committee is invited to attend.

3. Tioga County Soil & Water Conservation District – No report this month.

4. Economic Development – In keeping with staff reporting, Ms. Tinney introduced Christine Curtis, IDA Executive Director. Ms. Curtis reported the following:

- Recommending a new member to the loan committee, Jim Lavo from Visions Credit Union.
- Approval of a loan supporting Peyper Fields, LLC in Newark Valley for a glamping site project; partnered with Tioga State Bank on this project.

Grant applications:

- Larson Design Group study for a bridge repair impacting at least 8 homes with flooding in Richford; looking to cover design and cost for the repair.
- ARC grant supporting an engineering design plan and cost estimate for new speculative buildings constructed in Lounsbury at the Buck Road site. Will be seeking Board approval to apply for a Rural Business Development Grant supporting phase two of this plan for specifics to get bid ready.
- ESD Grant for supporting Raymond Hadley in Spencer. They are looking for options to increase their water capacity as they continue to grow. This study will outline the best solutions. A connection to the Van Etten municipal water system is one of the suggested options.
- Applied for USDA Local Meat Capacity Grant supporting Reed Brook Meats for \$250,000.00 worth of equipment requiring no match. Waiting on approval
- Soil and Water applied for a grant for a creek rehab on Blodgett Road. It is encroaching on an NYSEG pole as well as the railroad. Waiting on approval.
- Applied for a USDA IRP loan for \$299,999.00 in new loan funds to continue with our revolving small business loans.
- Dealt with homeless encampment trespassing issues north of Browns Lane in Owego, on the IDA owned railroad property. We had to get them evicted and



removed. ServPro came in to clean it up. The Police Department is watching the area to prevent further trespassing.

- Looking for approval from the Board on quotes to abate asbestos and demolish barns and silos on Buck Road to get land ready for future development.

Ms. Tinney reminded the committee that we have access to funding that other communities do not because of our REAP designation. Expressing the importance of supporting REAP.

#### B. Grants

##### 1. Active Grants – Tioga County as applicant

- a. CDBG- Racker Neighborhood Depot- Assisting with paperwork. Ms. Woodburn and Ms. Schnabl continue making required monthly site visits. Project is moving along.
- b. Restore NY- River House Confectionery and Mercantile- Assisting with paperwork
- c. NYS Snowmobile- Countywide Phase 1 & Phase III- Updated agreement has been signed by all parties and has been added to Munis. Checks have been sent.
- d. NYPA- EV charging stations- Easement resolution is listed below. Dr. Pratt is present for any questions.
- e. Solid Waste Management Plan – Still pending approval.
- f. Restore NY- Tioga Trails- Working with the property owner; assisting with paperwork.
- g. FEMA- Hazard Mitigation Plan update- Internal review complete and will be posted for public comment. A second public hearing is scheduled this month.

##### 2. Active Grants- (Tioga County is not applicant)- No assistance to municipalities or not-for-profits provided this month.

#### C. Economic/Community Development

1. Village of Owego- DRI projects are ongoing; starting to see some projects close to completion.
2. Village of Waverly
  - a. NY Forward – Proposed investment plan is with the State for review. Received an update from the Department of State that we may find out next month what projects will be funded.
3. REAP- Continue to explore USDA opportunities.
4. Updates being made to “available sites” on our website. Ms. Schnabl is working with Bryan Goodrich on the project.
5. Town of Nichols broadband build- This project is complete. Ms. Tinney reported this was a great project and announced there was a party to celebrate. Southern Tier Network has committed to continue with build outs for those they were not able to reach under the original plan. Seeking complete coverage in the Town of Nichols.

#### D. Land Bank

1. Ms. Woodburn attended the NY Rural Land Bank Board and Committee monthly meetings.

2. The Land Bank closed on 81 North Avenue and Ms. Woodburn is exploring plans for the property.
- E. Planning
1. Hazard Mitigation Plan Update – Talked about earlier.
- F. Sustainability Management
1. Local Solid Waste Management Plan – Talked about earlier.
  2. Municipalities- Electronic waste collection partnerships – Ms. Pratt has submitted a resolution for consideration listed below. Looking to change the term of the agreement from an annual agreement to a 5-year agreement.
  3. Backyard compost bin program in partnership with Soil and Water - Over 30 bins sold so far, proving to be a very successful program.

#### **IV. NEW BUSINESS**

- A. Economic/Community Development
1. Presentations (1)
    - a. WBNG interview- Ms. Tinney was interviewed regarding the Nichols broadband Project.
- B. Land Bank
1. 2023 audit commencing.
  2. Owego Apalachin Central School District- Liberty Street single family home design. Students will work on designing a residential home.
  3. Temple/Liberty Street redevelopment project continues- Students working on construction of the residence.
- C. Workforce Development – Mr. Lanning continues to work on:
1. Talent Supply Table- Meeting attended.
    - a. Candor- Continuing to explore the Work Based Learning Program, similar to what Waverly has in place now.
    - b. Spencer-VanEtten Work Based Learning Coordinator position- Decision should be made by spring.
    - c. Newark Valley- Student workers program to expand 2025.
    - d. Athens School District- Mr. Lanning, Ms. Tinney and Ms. Cole from Waverly met with Athens Personnel to share what we are doing regarding Education Workforce. As a result of the meeting, we were able to connect Athens with Tioga Center regarding a student's interest in welding. Ms. Tinney reported it was a good meeting.
  2. School/Career Center Pilot Program- Moving forward; finalizing documents and introductory meetings held.
- D. Planning- Ms. Jardine continues to work on:
1. 239 Reviews (2)
    - a. 2024-001 Town of Tioga; Site Plan Review, (Gutami Group/solar) State Rt. 17C; recommended approval- however TCPB voted unanimously to recommend disapproval. Goes back to local municipality.
    - b. 2024-002 Town of Tioga; Site Plan Review (Delaware River Solar) Glenmary Drive; recommended approval- however TCPB voted unanimously to recommend disapproval. Goes back to local municipality.



E. Sustainability Management

1. 2023 Year End numbers for Household Hazardous Waste (HHW)

a. Paid to Broome County

i. HHW= \$12,925.50

ii. E-Waste= \$6,000.05

b. Towns/County (EWaste)= \$679.68

Ms. Tinney reported going forward Dr. Pratt will bring a comparison of 2022 numbers to 2023 numbers to reflect the status as we go through the year.

F. IDA

1. Southern Tier Clean Tech Corridor Initiative – The IDA agreed to provide funding to participate in this study. Expecting kick off this month. There was buy in by all the counties in the Southern Tier Region. A very comprehensive plan is expected and is being led by Jamie Johnson out of Stueben County and Stacey Duncan out of Broome County.

G. Misc.

1. Broadband– Ms. Tinney reported working through the following challenges to continue to expand broadband to our rural areas:

a. Perm 75 – Prevailing wage.

b. NYSEG- New pole application fees.

**V. PERSONNEL**

A. Community Development Specialist backfill, Mr. Lanning, resolution listed below.

**VI. RESOLUTIONS**

B01-Set Public Hearing for 2024 Annual Agricultural District Inclusions

B06-Appoint EDP Community Development Specialist

B10-Filing of an application for State Assistance HHW for 2023

B14-Utility Easement with NYS Electric Gas and Tioga Co

B15-Reappoint Member (C DiStefano) to the Tioga County Local Development Corp Board

B24-Authorization to Enter Into a Five Yr Agreement with Municipalities to Accept Household Electronic Waste from Tioga Co Residents

B27-Reappoint Member (B Johnson) to the Tioga County Local Development Corp Board

B31-Set Public Hearing CDBG Microenterprise Grant

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolution forward. The vote to support the above resolutions follows:

Legislator Roberts - yes

Legislator Flesher – yes

Legislator Mullen – yes

**VII. PROCLAMATIONS- N/A**

**VIII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 1:55 P.M.

Respectfully Submitted,  
Linda Sampson  
Administrative Assistant Economic Development & Planning

DRAFT





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
A6422 412890 Other Gen Gov. Inc	-100,000	0	-100,000	.00	.00	-100,000.00	.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
A6422 421891 Other Home & Commu	-25,000	0	-25,000	.00	.00	-25,000.00	.0%
A6422 510010 Full Time	314,875	0	314,875	29,600.08	.00	285,274.92	9.4%
A6422 510020 Part Time/Temporar	12,553	0	12,553	1,536.12	.00	11,016.88	12.2%
A6422 540010 Advertising	3,000	0	3,000	1,140.00	.00	1,860.00	38.0%
A6422 540040 Books	500	0	500	.00	.00	500.00	.0%
A6422 540070 Car Maintenance	2,000	0	2,000	344.16	.00	1,655.84	17.2%
A6422 540180 Dues	450	500	950	845.00	.00	105.00	88.9%
A6422 540220 Automobile Fuel	150	0	150	.00	.00	150.00	.0%
A6422 540320 Leased/Service Equ	1,350	0	1,350	172.27	.00	1,177.73	12.8%
A6422 540360 Meals/Food	750	0	750	54.83	.00	695.17	7.3%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	.00	.00	1,280.00	.0%
A6422 540480 Postage	380	0	380	.00	.00	380.00	.0%
A6422 540485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A6422 540487 Program Expense-WD	100,000	0	100,000	561.20	.00	99,438.80	.6%
A6422 540590 Services Rendered	20,000	0	20,000	.00	.00	20,000.00	.0%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	.00	.00	740.00	.0%
A6422 540733 Training/All other	4,820	-500	4,320	.00	.00	4,320.00	.0%
A6422 581088 State Retirement F	6,927	18,139	25,066	5,210.44	.00	19,855.26	20.8%
A6422 583088 Social Security Fr	4,097	15,815	19,912	3,057.19	.00	16,855.05	15.4%
A6422 584088 Workers Compensati	0	6,570	6,570	919.20	.00	5,650.93	14.0%
A6422 585588 Disability Insuran	0	289	289	41.72	.00	247.35	14.4%
A6422 586088 Health Insurance F	13,076	44,180	57,256	6,739.03	.00	50,517.32	11.8%
A6422 588988 Eap Fringe	0	86	86	12.16	.00	74.02	14.1%
TOTAL Economic Development	308,598	85,080	393,678	50,233.40	.00	343,444.27	12.8%
TOTAL General Fund	308,598	85,080	393,678	50,233.40	.00	343,444.27	12.8%
TOTAL REVENUES	-180,000	0	-180,000	.00	.00	-180,000.00	
TOTAL EXPENSES	488,598	85,080	573,678	50,233.40	.00	523,444.27	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	308,598	85,080	393,678	50,233.40	.00	343,444.27	12.8%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8020 Planning</b>							
A8020 449020 ARC23 Federal Aid-P	0	-5,430	-5,430	.00	.00	-5,429.60	.0%
A8020 510010 Full Time	167,422	0	167,422	19,170.62	.00	148,251.38	11.5%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	.00	.00	600.00	.0%
A8020 540140 Contracting Servic	22,000	0	22,000	.00	.00	22,000.00	.0%
A8020 540140 ARC23 Contracting S	0	10,859	10,859	9,785.20	.00	1,074.00	90.1%
A8020 540180 Dues	800	0	800	400.00	.00	400.00	50.0%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	.00	.00	900.00	.0%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	.00	.00	600.00	.0%
A8020 540733 Training/All other	1,200	0	1,200	7.00	.00	1,193.00	.6%
A8020 581088 State Retirement F	0	10,835	10,835	2,183.20	.00	8,651.56	20.1%
A8020 583088 Social Security Fr	0	9,986	9,986	1,839.84	.00	8,146.48	18.4%
A8020 584088 Workers Compensati	0	2,241	2,241	367.68	.00	1,873.54	16.4%
A8020 585588 Disability Insuran	0	119	119	20.92	.00	98.10	17.6%
A8020 586088 Health Insurance F	0	40,256	40,256	7,407.37	.00	32,848.30	18.4%
A8020 588988 Eap Fringe	0	30	30	4.92	.00	24.79	16.6%
TOTAL Planning	202,287	68,896	271,183	41,186.75	.00	229,996.55	15.2%
TOTAL General Fund	202,287	68,896	271,183	41,186.75	.00	229,996.55	15.2%
TOTAL REVENUES	0	-5,430	-5,430	.00	.00	-5,429.60	
TOTAL EXPENSES	202,287	74,326	276,613	41,186.75	.00	235,426.15	





**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 02							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	202,287	68,896	271,183	41,186.75	.00	229,996.55	15.2%
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\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 03

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8160 Refuse &amp; Garbage</b>							
A8160 421890 Other Home & Comm	0	0	0	-1,628.00	.00	1,628.00	100.0%
A8160 425900 waste Hauler Permi	0	0	0	-300.00	.00	300.00	100.0%
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A8160 510010 Fulltime	69,317	0	69,317	7,937.09	.00	61,379.91	11.5%
A8160 540010 Advertising	7,500	0	7,500	1,348.63	107.00	6,044.37	19.4%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540270 Insurance-Liabilit	1,422	0	1,422	.00	.00	1,422.00	.0%
A8160 540320 Leased/Service Equ	0	2,000	2,000	172.27	.00	1,827.73	8.6%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	8.15	.00	191.85	4.1%
A8160 542140 Contracting Servic	100,000	-2,000	98,000	.00	.00	98,000.00	.0%
A8160 542261 Household Hazardou	75,000	0	75,000	1,521.39	.00	73,478.61	2.0%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	0	5,999	5,999	1,094.32	.00	4,904.28	18.2%
A8160 583088 Social Security Fr	0	4,159	4,159	771.99	.00	3,386.98	18.6%
A8160 584088 Workers Compensati	0	1,120	1,120	183.84	.00	936.64	16.4%
A8160 585588 Disability Insuran	0	59	59	10.44	.00	48.96	17.6%
A8160 586088 Health Insurance F	9,585	380	9,965	1,830.00	.00	8,135.46	18.4%
A8160 588988 EAP Fringe	115	-100	15	2.44	.00	12.30	16.6%
TOTAL Refuse & Garbage	251,981	11,618	263,598	12,952.56	107.00	250,538.84	5.0%
TOTAL General Fund	251,981	11,618	263,598	12,952.56	107.00	250,538.84	5.0%
TOTAL REVENUES	-30,000	0	-30,000	-1,928.00	.00	-28,072.00	
TOTAL EXPENSES	281,981	11,618	293,598	14,880.56	107.00	278,610.84	



**Tioga County  
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	251,981	11,618	263,598	12,952.56	107.00	250,538.84	5.0%
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\*\* END OF REPORT - Generated by Pratt, Ellen \*\*





## Tioga County Tourism February 2024

### **DRI Wayfinding Sign Project**

Trailblazing parking signs are ready for installation pending Village of Owego. Pedestrian plan and content are being updated and finalized. Fabrication and installation timeline will be updated pending village and steering committee review.

### **Online Services Grant**

The Online Services grant through the USDA has been extended until September of 2024. TCT has approximately \$29,000 in reimbursable funds to contract with an online marketing specialist to work one-on-one with TC businesses. We have developed a program that will allow approximately 17 businesses and organizations to participate in an eight-week customized program. Participation requirements and promotional material have been distributed. More information and the application is at <https://experiencetioga.com/digital-marketing-course-2>. Four businesses are participating in the first quarter course. 16 applications have been received.

### **Tioga Antique Trail Campaign**

TCT is worked with Mediabrush marketing to create a comprehensive campaign to promote the Tioga Antiques Trail. This campaign began in mid-December and will run through the first quarter of 2024. It includes digital advertising, streaming commercials, videos and a new landing page at <https://experiencetioga.com/antiques-trail/>.

### **Finger Lakes Farm Country**

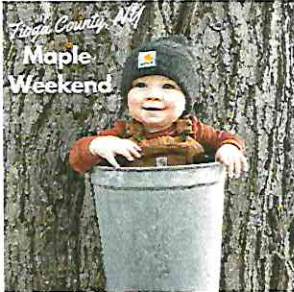
Tioga County Farms will be featured in the updated Finger Lakes Farm Country Program. Itineraries are being created, and a mobile "Breakfast at the Farm" event will take place at a Tioga County Farm with a branded food truck.

### **Two Rivers State Park**

Becca attended a meeting of Tioga County staff and elected officials, the Finger Lakes Region of NYS Parks and a representative of Senator O'mara to discuss development opportunities for the park. Short term projects include re-establishing a Friends of the Park Group, construction of a new entrance with parking on Walker Hill Road, updating signage to acknowledge a revered cross country coach, and exploring the possibility of adding more roads, paddling and fishing access.

## Maple Weekend

NYS Maple Weekend is March 16-17 and March 23 – 24. TCT will be promoting four Northern Tioga producers and corresponding Pancake Breakfasts using social media and creating a tour on the Experience Tioga App.



REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO -24

AUTHORIZE 2024 REQUESTS FOR INCLUSION  
OF LANDS IN AGRICULTURAL DISTRICTS

WHEREAS: In accordance with §303-B of the NYS Agricultural and Markets Law 25-AA, the Tioga County Planning Department has solicited agricultural landowners to request inclusion of lands in agricultural districts; and

WHEREAS: Tioga County Planning has received two requests for inclusion of land in agricultural districts; one located within the Spencer Agricultural District #1 for addition of 25.02 acres and one located within the Owego/Nichols Agricultural District #2 for addition of 25.87 acres totaling 50.89 acres, and prepared the required report listing these requests; and

WHEREAS: The County Legislature has indicated its desire to be designated lead agency for SEQR (State Environmental Quality Review) requirements; and

WHEREAS: Tioga County Planning has found this modification plan will not result in any significant adverse environmental impacts via completion of the New York State Agriculture & Markets SEQR Short Environmental Assessment Form for Agricultural Districts, which is consistent with the programmatic review of environmental effects of agricultural districting by the New York State Department of Agriculture & Markets; and

WHEREAS: The Tioga County Agricultural and Farmland Protection Board has reviewed said report and determined that the land to be included consists of viable agricultural land and its inclusion will serve the public interest by helping to maintain a viable agricultural industry within the Districts and therefore recommends County Legislature approval of inclusion of lands into their respective agricultural districts; and

WHEREAS: The Tioga County Legislature has held the required public hearing and no opposition was heard; therefore be it

RESOLVED: That the Tioga County Legislature makes a SEQR Negative Declaration and approves the 2024 requests for inclusion of land listed in said report into the Spencer Agricultural District #1 and Owego/Nichols Agricultural District #2; and be it further



RESOLVED: That the Tioga County Legislature directs the Tioga County Planning Department to submit said report to the Commissioner of NYS Department of Agriculture and Markets for final certification; and be it further

RESOLVED: That it is the intent of this body, upon approval by the Commissioner of NYS Department of Agriculture & Markets, to make these inclusions to the Spencer Agricultural District #1 and Owego/Nichols Agricultural District #2 effective immediately.

REFERRED TO:

EDP COMMITTEE  
PERSONNEL COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -24

AUTHORIZE TO TEMPORARILY FUND AND FILL  
ECONOMIC DEVELOPMENT SPECIALIST POSITION

WHEREAS: Legislative approval is required for the appropriation of unfunded positions within Tioga County; and

WHEREAS: Due to the announced retirement of the current Director of Economic Development and Planning (EDP) as of May 4, 2024, subsequent appointments will be made for a new Director and Deputy Director; and

WHEREAS: The EDP Director has implemented a succession plan which includes the current Economic Development Specialist (EDS) training her replacement for a period to transition duties; and

WHEREAS: The EDP's 2024 authorized full-time head count is nine (9), of which there is a vacant and unfunded EDS position noted; and

WHEREAS: To recruit, hire, and train for EDS replacement, the Director of EDP would like to temporarily increase the Economic Development budget salary appropriation to include the salary and employee benefits for this position; therefore be it

RESOLVED: That one full-time Economic Development Specialist position shall be temporarily funded effective March 12, 2024, at an annual salary range of \$54,725.00 to \$64,725.00 (Management/Confidential); and be it further

RESOLVED: That the appropriation increase for the Economic Development Department budget shall end once the new Director and Deputy Director appointments are made.

REFERRED TO:

ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -24

AUTHORIZE TRANSFER OF FUNDS FOR  
PURCHASE OF A LAPTOP AND DOCKING  
STATION FOR THE ECONOMIC  
DEVELOPMENT & PLANNING DEPARTMENT

WHEREAS: The Economic Development & Planning Department has a need for a laptop and docking station; and

WHEREAS: The Economic Development & Planning Department would like to purchase a laptop and docking station and has received the recommended quote from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422 520090 does not have the funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the laptop and docking station and complete the following budget transfer as follows:

From: A6422 540733	Training/All Other	\$930.00
To: A6422 520090	Computer	\$930.00