



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
October 10, 2024
9:00 am

- MINUTES APPROVAL for September 5, 2024
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Authorizing the Implementation and Funding Bridge Preventative Maintenance Phase 10 PIN 9754.59
 - Rescind Resolution No. 296-24
 - Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9755.30
 - Amend Resolution 142-24 Create and Fill Three (3) Highway (Seasonal) Positions Public Works
 - Amend 2024 Capital Budget Public Works
 - Authorizing the Implementation and Funding Straits Corners Road over Pipe Creek PIN 9755.97
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, September 5, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 8, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Standinger inquired about the status of the acoustic panels for the courthouse. Mr. Hammond stated that this issue was revisited at our recent budget meeting with the NYS Court System. Peter DeWind, County Attorney, stated that he is working on an addendum which will clarify liability.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Work continued on the new garage at PSB Building. The trusses are up and the plywood is on the walls and roof.
 - The car seat trailer was moved to Waverly PD.
 - Mowing operations are ongoing.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

- Moved several items from Probation and 56 Main Street to records storage at the A-Frame.
- Built a Dutch wall around a desk in I.T. for a new person.

- Mr. Hammond reported on the Highway Department.
 - Washing bridges to remove sand.
 - Patching operations were done on West Creek and West River Roads.
 - Ditching operations were done on Pennsylvania Avenue between Lillie Hill and S. Apalachin Roads. Our engineering technician discovered a collapsed culvert at the intersection of Card Road and Pennsylvania Avenue that will need to be replaced.
 - Replaced a driveway pipe and cleaned ditches on Ellis Creek Road.
 - Replaced several driveway pipes and cleaned ditches on Day Hollow Road.
 - Tree clean-up was done at various locations.
 - Mowing operations are ongoing.
 - Assisted the Town of Owego and moved an aluminum culvert on Valley Road.

- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roofs in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Executed Funding Supplemental Agreement #2 has been received from NYSDOT. Due to the archaeological study, construction will not begin next year.
 - Glenmary Drive Culvert was re-opened on Friday. We used in-house personnel to stripe the pavement.
 - Day Hollow Road Culvert is under preliminary design. Mr. Hammond mentioned that after a review by Delta Engineers, the cost of this project is



anticipated to go up since a larger culvert will need to be used to meet the federal aid requirements.

- East Spencer Road Bridge is under preliminary design.
- Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
- Wilson Creek Road Paving was started. It should be finished soon.
- Hamilton Valley Road paving is expected to start next week. Coddington Road will start after Hamilton Valley Road is finished.
- Bridge Preventative Maintenance Phase X rebid has been awarded and the contract is in process.
- Taylor and Bodle Hill Roads and Day Hollow Spur has been held up. NYS DOT is asking for a good faith effort by the contractor to meet the DBE requirements.
- Construction
 - Waverly Mental Health offices are on schedule. Punch list items are on track for this week. Furniture should be moved in starting the 16th.

➤ MISCELLANEOUS

- Mr. Standinger mentioned that a new vehicle is being requested by Probation. Mr. Bailey added that it will be paid for by grant funds.
- Catholic Charities would like to close Halsey Valley Road for an event next year. The Committee gave their approval.
- Mrs. Sauerbrey mentioned that she had been approached about using the truck wash building as a space to make Christmas wreaths. The request was not granted.
- Mrs. Sauerbrey inquired if Public Works could use their equipment to move materials from the homeless encampment to discourage the homeless from returning. Mr. Hammond stated that since this is hazardous materials, he was not comfortable with our staff doing this without approval from the safety officer and a plan in place for disposal of materials removed.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9754.30
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

➤ PROCLAMATIONS

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

➤ None

➤ EXECUTIVE SESSION

➤ Mr. Hammond made a request to go into executive session related to a personnel matter. Mr. Ciotoli made a motion at 10:08 am, second by Mrs. Roberts. Mr. Ciotoli adjourned the executive session at 10:18 am.

➤ ADJOURNMENT

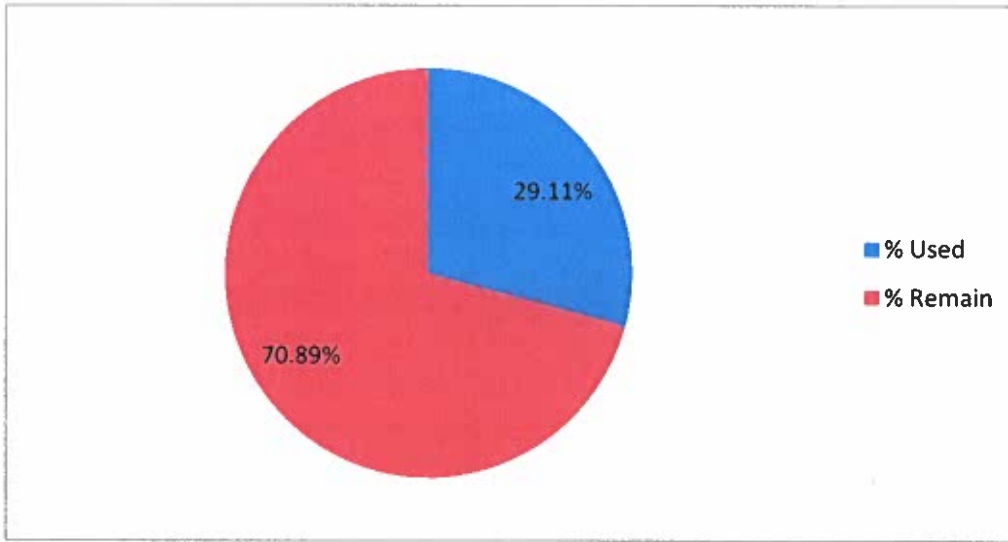
➤ The meeting was adjourned at 10:18 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT

October 4 2024 Budget Summary



		% Used	% Remain
A1490	PW Admin	72.82%	27.18%
A1620	Building & Grounds	67.57%	32.43%
A1621	Buildings HHS	38.38%	61.62%
D5110	Maint. Roads & Bridges	62.47%	37.53%
DM5130	Road Machinery	67.77%	32.23%
H1620	Capital B&G	13.59%	86.41%
H1621	Capital HHS Building	81.41%	18.59%
H5110	Capital Roads & Bridges	12.91%	87.09%
H5130	Capital Equipment	19.95%	80.05%
	Overall	29.11%	70.89%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Bridge Preventative Maintenance Program Phase 10 (FFY 24), PIN 9754.59 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering / Design and Construction, Construction Support, and Construction Inspection work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Preliminary Engineering / Design work for the Project or portions thereof; and it is further

RESOLVED: that the sum of \$230,600 is hereby appropriated from account D5110.540050 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: that in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: that the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in

connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: this Resolution shall take effect immediately.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. - 24

RESCIND RESOLUTION NO. 296-24
AUTHORIZING THE IMPLEMENTATION AND
FUNDING IN THE FIRST INSTANCE 100% OF THE
FEDERAL AID AND STATE "MARCHISELLI"
PROGRAM-AID ELIGIBLE COSTS OF A
TRANSPORTATION FEDERAL-AID PROJECT AND
APPROPRIATING FUNDS

WHEREAS: Resolution No. 296-24 authorized the implementation and funding in the first instance 100% of the Federal Aid and State "Marchiselli" Program-Aid eligible costs for a transportation Federal-Aid Project and appropriated funds therefore; and

WHEREAS: Resolution No. 296-24 appropriated the sum of \$1,116,700.00 from the Paving Projects Account H5110.540001.H2402 and made available to cover the cost of participation in the above phase of the Project; and

WHEREAS: The PIN number was incorrect and is being revised; therefore be it

RESOLVED: That Resolution No. 296-24 is hereby rescinded and a new resolution will be adopted with the correct PIN number .

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Day Hollow Road, Taylor Road, Bodle Hill Road Pavement Rehabilitation PIN 9755.30 (the "Project") is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Construction and Construction Support and Construction Inspection work; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Construction and Construction Support and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED: that the sum of \$1,116,700.00 is hereby appropriated from Paving Projects Account H5110.540001.H2402 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED: that in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: that the Chair of the Tioga County Legislature be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and

permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: this Resolution shall take effect immediately.

REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24

AMEND RESOLUTION 142-24 CREATE AND
FILL THREE (3) HIGHWAY WORKER
(SEASONAL) POSITIONS PUBLIC WORKS

WHEREAS: Resolution 142-24 authorized the creation and filling of three (3) full-time, Highway Worker (Seasonal) positions (\$15.31/HR) in the Tioga County Department of Public Works for a temporary duration from April 15, 2024 – October 11, 2024; and

WHEREAS: One of these positions remained vacant after June; and

WHEREAS: The Commissioner of Public Works would like to extend the date of the temporary position to adequately staff his department; and

WHEREAS: Due to said vacancy of this position, there are sufficient funds within the department's Part Time/Temporary budget line D5110.510020 to cover an extension; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the continuance of one full-time, Highway Worker (Seasonal) position in Public Works through December 20, 2024.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 AMEND 2024 CAPITAL BUDGET
PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation (BRIDGE NY) consisting of Federal funds for a project, Straits Corners Road over Pipe Creek PIN 9755.97; and

WHEREAS: The cost for Preliminary Engineering/Design work for this project is \$220,000.00, in which 95% of the project will be Federal Funds reimbursed to Tioga County with a 5% Local Share; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the following account(s) be established, and the 2024 Capital Budget be modified, and funds be appropriated to the following accounts:

H5110.540004.H2403	Straits Corners Road over Pipe Creek	\$220,000
H5110.445020.H2403	Straits Corners Road over Pipe Creek	\$209,000
H 390900	Unrestricted Fund Balance	\$11,000

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL AID AND/ OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS: A project for the Straits Corners Road over Pipe Creek Bridge Deck Replacement (BIN 3335070) (BNY23) in the Town of Candor, County of Tioga, PIN 9755.97 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, 23 CFR as amended and PUB. L117-58 also known as the "Bipartisan Infrastructure Law" (BIL); and

WHEREAS: The County of Tioga will design, let, and construct the Project; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering / Design work for the Project or portions thereof.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the Project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay 100% of the costs of the Preliminary Engineering / Design work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED: that the sum of \$220,000 is hereby appropriated from account H5110.540004.H2403 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: that the Tioga County Legislature hereby agrees that the County of Tioga shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY Funding awarded to the County of Tioga; and it is further

RESOLVED: that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess

amount immediately upon notification by the Responsible Local Official of the County of Tioga; and it is further

RESOLVED: that the County of Tioga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award of the construction phase of the Project and shall be completed within thirty (30) months; and it is further

RESOLVED: that the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: this Resolution shall take effect immediately.